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MEDICAID INFORMATION RELEASE 2007-12

TO: **Medicaid Providers who use 837 Electronic Professional, Dental, and Institutional Claims and 270/271 Eligibility Transactions**

FROM: **Leslie M. Clement, Administrator**

SUBJECT: **Use of National Provider Identifier (NPI) on 837 Electronic Professional, Dental, and Institutional Claims and 270/271 Eligibility Transactions**

This information release communicates changes to electronic claims processing to support use of NPI in compliance with federal HIPAA requirements. On **May 29, 2007**, Idaho Medicaid will implement a flexible approach to accommodate the needs of providers fully ready to use NPI, as well as providers who plan to delay implementation as allowed by the Centers for Medicare and Medicaid Services (CMS) NPI contingency guidance published April 2, 2007.[1]

NPI Registration

Providers who are required by HIPAA regulations to have an NPI must:

- Register their NPI with Idaho Medicaid
- Link their NPI to at least one current Idaho Medicaid provider number
- Update their NPI account when changes occur

Providers can review or update their NPI registration account using the self-service Idaho Medicaid NPI registration website at: **https://npi.dhw.idaho.gov/idahoNpi/**. An NPI registration helpdesk has been established to assist providers. The help desk can be reached at (866) 909-4148.

Electronic Claims Processing Changes

Beginning **May 29, 2007**, Idaho Medicaid providers will have three options for identifying themselves on 837 electronic Professional, Dental, and Institutional claims:

1. With Idaho Medicaid provider number **and** NPI (recommended)
2. With only NPI
3. With only Idaho Medicaid provider number

1. Electronic Claims with Idaho Medicaid Provider Number and NPI

We recommend that providers report both the Medicaid provider number **and** the NPI in any applicable provider loop or field (e.g. billing, pay-to, rendering, servicing, etc.) within the dental, professional, or institutional claim formats. The correct qualifier must also be submitted to identify the number as either an Idaho Medicaid provider number (qualifier '1D'), or an NPI (qualifier 'XX').

[1] Information about the CMS NPI contingency guidance can be found at: http://www.cms.hhs.gov/NationalProvIdentStand/Downloads/NPI_Contingency.pdf

Until **August 1, 2007**, claims that include both the Idaho Medicaid provider number **and** an NPI will be processed based on the Idaho Medicaid provider number submitted on the claim. During this transition period, the NPI on the claim will be compared to the Medicaid provider number(s) to which it is linked in the provider's NPI registration account. Informational messages will be generated on the weekly paper Remittance Advice (RA) to inform providers of processing problems that would have occurred if only the NPI had been used to process the claim. Providers can use this information to verify the relationship between the NPI and a single corresponding Idaho Medicaid provider number, and if necessary, update their NPI registration accounts before submitting claims with only the NPI.

2. Claims with only an NPI

Beginning **May 29, 2007**, Idaho Medicaid will accept and process electronic claims submitted with only an NPI. The correct qualifier must also be submitted to identify the number as an NPI (qualifier 'XX'). We recommend that providers include the same 9-digit zip code on electronic claims as they included in their NPI registration account. Before submitting electronic claims with an NPI, providers should verify that the NPI is registered with Idaho Medicaid and correctly linked to the corresponding Idaho Medicaid provider number. Providers may view NPIs they have registered and linked to an Idaho Medicaid provider number by accessing their account at the NPI registration website.

Processing Claims with only NPI

When an electronic claim is received with only an NPI to identify a provider, Idaho Medicaid will first identify all Idaho Medicaid provider numbers currently linked to the NPI in the provider's NPI registration account. If only one Idaho Medicaid provider number is linked to the NPI submitted on the claim, that number will be used to process the claim. The zip code from the claim will be used to identify the service location.

If more than one Idaho Medicaid provider number is linked to the NPI, additional data elements must be submitted on the claim. These additional data elements are used to determine which Idaho Medicaid provider number to use to process the claim. If the additional data elements are not submitted, the claim may be denied. The following additional data elements are required:

Taxonomy Codes

Acceptable taxonomy codes for each Idaho Medicaid provider specialty can be found at: **http://www.healthandwelfare.idaho.gov/site/3438/default.aspx**. This information has also been added to the *Provider Handbook* as an appendix. The most recent *Provider Handbook* is included on the Provider Resources CD that will be mailed to providers in May 2007.

9-Digit Zip Codes

Providers who choose to link a single NPI to more than one Idaho Medicaid provider number with the same provider type and specialty are **required** to include a 9-digit zip code on electronic claims to designate the service location. The 9-digit zip code must match the 9-digit zip code in the provider's NPI registration account.

3. Claims with only Idaho Medicaid Provider Number

Idaho Medicaid will continue to accept and process 837 electronic claims submitted with only the Idaho Medicaid provider number. Providers should continue to submit the correct qualifier to identify the number as a Medicaid provider number (qualifier '1D').

This option is for providers who are not ready to use their NPI on 837 electronic claims. These providers should follow the CMS contingency guidance to achieve NPI compliance before May 2008. We strongly recommend that providers get and register an NPI with Idaho Medicaid and work closely with their clearinghouse, billing agency, or software vendor to achieve NPI compliance.

Healthy Connections
Beginning **May 29, 2007**, the Healthy Connections referral number may be submitted in the referral number field of an 837 electronic claim with a '9F' qualifier, **or** providers can continue to submit the Healthy Connections number in the referring provider ID field with a '1D' qualifier.

Electronic Remittance Advice (RA) Changes
The electronic 835 RA transaction will be updated and implemented over the summer of 2007.

Paper Remittance Advice (RA) Changes
Effective **May 29, 2007**, the paper RA will display the following NPI information:

RA Header Section
If a single NPI is linked to the Idaho Medicaid provider number, this NPI will be displayed along with the Idaho Medicaid provider number. The NPI displayed in the header is the NPI linked to the Idaho Medicaid provider number on the date the RA is produced. If more than one NPI is linked to the Idaho Medicaid provider number, only one NPI will be displayed, followed by an asterisk (*), to indicate that multiple NPIs are linked to the Idaho Medicaid provider number, but not all are displayed. Providers may view all NPIs linked to an Idaho Medicaid provider number by accessing their NPI registration account at the NPI registration website.

RA Claims Details Section
If an NPI is submitted on an electronic claim, it will be displayed. If both an NPI and an Idaho Medicaid provider number are submitted between **May 29** and **August 1, 2007**, informational messages will be provided to inform providers of processing problems that would have occurred if only the NPI had been used to process the claim. Providers can use this information to verify the relationship between the NPI and a single corresponding Medicaid provider number and, if necessary, update NPI registration accounts before submitting claims with only the NPI.

Electronic Adjustments
Electronic adjustments submitted after **May 29, 2007** for claims originally submitted before **May 29, 2007**, must include the same Idaho Medicaid provider number used on the original claim. An NPI can be submitted on an electronic adjustment, however, the Idaho Medicaid provider number linked to the NPI must match the Idaho Medicaid provider number on the original claim or the adjustment will fail. The correct qualifier must also be submitted to identify the number as either an Idaho Medicaid provider number (qualifier '1D'), or an NPI (qualifier 'XX').

Eligibility Transactions
Effective **May 29, 2007**, providers who have registered their NPI with Idaho Medicaid will be able to submit electronic 270 eligibility transactions using either their NPI or their Idaho Medicaid provider number. Providers who verify eligibility through MAVIS will continue to use their Idaho Medicaid provider number.

More Information
More information about NPI requirements can be found by visiting https://npi.dhw.idaho.gov/idahoNpi/. Click the "NPI Registration Instructions" link on the left side of the page. This link will take you to the NPI information page of the Department of Health and Welfare website. Questions about this information release should be directed to your EDS Provider Relations Consultant:

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