

Readiness Checklist

Information you may need to complete your PRU

General Information

- NPI (if you have one)
- Idaho Medicaid provider number
- Organization Name (legal name or business name)
- Tax ID (FEIN or SSN)
- W-9 Business Entity Type
 - (Individual or Sole Proprietor; Corporation, Partnership or Limited Liability Corporation)
- Ownership Details (names, SSN/Tax ID number) this is not needed for individual or group providers.
- Email Address, Phone and Fax numbers
- EFT information and supporting documentation
- Case number letter
- List of your rendering providers

Location Addresses

Primary or Base Location

- Physical Address, Mailing Address, Pay-To Address

Secondary or Service Locations (satellite locations/clinics)

- Physical Address
- Mailing Address

Provider Type and Specialty

- Provider Type
- Specialty
- Subspecialty

Additional Information

- License#
- Certificate #
- Education and Education Level
- CLIA#
- DEA#
- JCAHO Verification
- Medicare Certification #
- Insurance #