

MINUTES
INFANT TODDLER COORDINATING COUNCIL

Regular Meeting
 450 West State, 7th Floor
 Boise, Idaho 83720

ATTENDEES: David Allen (via phone), Cindy Brock, Christy Cronheim, Charlene Davis (via phone), Shannon Dunstan (via phone), Mary Gauthier (via phone), Jen Haddad, Sue Harpold, Carrie Hull (via phone), Cathie Johnson (via phone), Kathy McGill, Paula Mason (via phone), Tina Naillon (via phone), Judy Neil (via phone), Emily Petersen (via VCE), Erika Rupp, Omair Shamim, Mechelle Wilson (via phone), Donna McNearney (recorder)
EXCUSED: Chad Cardwell, Ellen Neff, Stephanie Perry, Melaine Shephard. **ABSENT:** Deborah Drain, Angela Lindig, Senator Fred Martin

January 9, 2017 10 am - Noon

VCE offered from Twin Falls, Rexburg, and Boise-Westgate, and Conf Call: 1-877-820-7831 Guest: 297686

Time	Topic	Discussion	Action Item
10 am	Call to Order, Welcome and Introductions		
	Idaho Infant Toddler Program <i>State Performance Plan and Annual Performance Report</i> : <ul style="list-style-type: none"> • Report Overview and Requirements • Idaho data on Indicators 1-8 (discussion of data by indicator including strengths, challenges and correction of non-compliance) • Questions 	<p>Christy Cronheim led the group through a PowerPoint describing this process and the current data for Indicators 1-8. Non-compliance for any compliance indicators must be corrected as soon as possible, and no later than one year. She noted that Indicator # 9 is not applicable to Part C & # 10 refers to mediation requests, and Idaho has had none for this period. Indicator #11 (State Systemic Improvement Plan) has a later due date, April 2017 than the others, due to the multi-year scope of the project, and will be discussed at a later meeting. Staff and contractor scarcity and turnover in the West Hub contributed to slippage in Timely Services (Indicator #1). Since the number of FTEs is set by the Idaho legislature, ITP requested and has been granted special permission to dedicate some T&B funds to the reclassification of staff vacancies to OT, PT, or SLP positions, and the salary offered for these positions has been increased, to help ameliorate this problem.</p> <p>Infant Toddler Program is federally mandated to, within 45 days of a complete referral, create an Individualized Family Service Plan (IFSP) for children who are found eligible. Part C (ITP) must hold Transition conference for a child a minimum of 90 days before their 3rd birthday. Part B regs (Department of Education) specify only that the eligibility determination and IEP be written by the child's 3rd birthday. Part B professionals use tools that are very sensitive, and their belief is that children are best served by</p>	The Transition topic will be discussed again at future meetings.

		receiving a Part B evaluation as close as possible to their 3 rd birthday. There was discussion, and a suggestion was made to put the RECCs to work on this issue.	
	Next steps for Infant Toddler Program Federal Reporting	APR will be submitted for Department review and will be submitted to OSEP by February 1 st . APR will be posted on the ITP website.	Reviewed for approval and signature by Emily Petersen, ITCC Chair. The document will be posted on the ITP webpage.
	February meeting update	February 3, 2017, 9 am – 2 pm	Agenda will be emailed January 23rd
	Closing and evaluation		Evaluations will be emailed
12:20 pm	Adjournment		