

Periodic Reviews Overview

Periodic reviews of a child and their family determines the degree to which Outcomes on the Individualized Family Service Plan (IFSP) are achieved and whether modifications to services and Outcomes are necessary. The reviews must be completed at ninety (90) day, six month, and annual intervals while enrolled in the program.

90 Day Progress Report

The Ninety (90) Day Progress Report must be conducted every 90 days with documentation of the child's review, assessments and/or re-evaluations and any adjustments made to the IFSP by the IFSP team. In addition, documented review of progress towards goals and objectives must be included in the ninety (90) day review.

Six Month Review

A review of the IFSP for a child and their family must be conducted every six months or more frequently if conditions warrant, or if the family requests such a review. The purpose of the Six Month Review is to determine the following:

- The degree to which progress toward achieving outcomes in the IFSP is being made.
- Whether modifications or revisions of the results, outcomes or services in the IFSP is necessary.

The review may be carried out by a meeting or by another means that is acceptable to the parents and other participants.

Annual Reviews

An Annual Review must be conducted on at least an annual basis to evaluate the IFSP for a child and their family, as appropriate. The results of any current evaluations and other information available from the ongoing assessment of the child and family must be used in determining what services are needed and will be provided. A new IFSP is developed at the Annual Review.