Table of Contents:

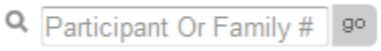
Health Screen – Category B

Health Screen – Category I

Health Screen – Category C

Health Screen: Category B

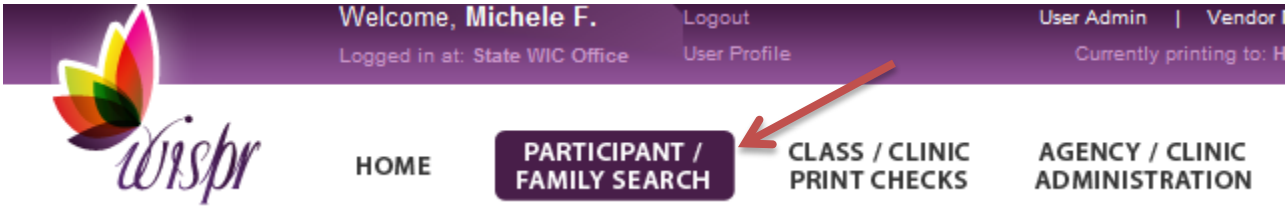
1. **Enter Participant number in the Participant Or Family # field:**



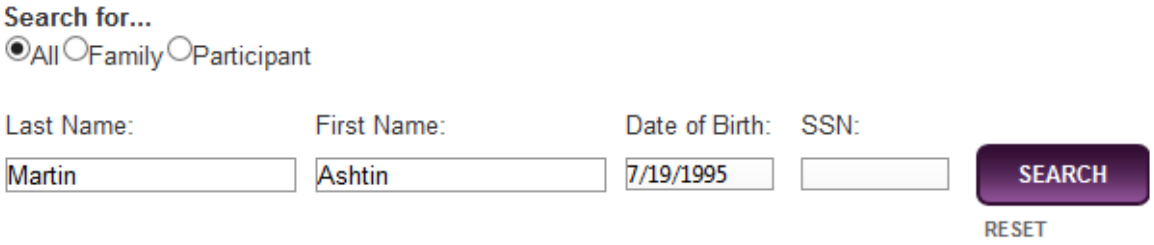
OR

If The Participant Number Is Not Known Follow Step 2.

2. **Click on Participant/Family Search:**



3. **Participant / Family Search:**
   - If this participant is not in WISPr, enter the RA's Last, First name and their Date of Birth.
   - If the participant is already in WISPr enter their Last, First name and their Date of Birth.



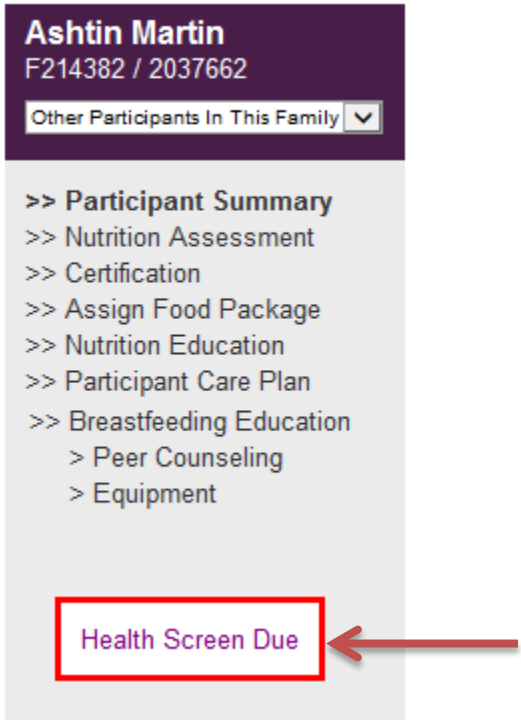
4. **Click on Search button:**

NOTE: This action checks to see if the participant is already in the WISPr system.

5. **Click on line item with RA's name and their Participant Summary will display:**

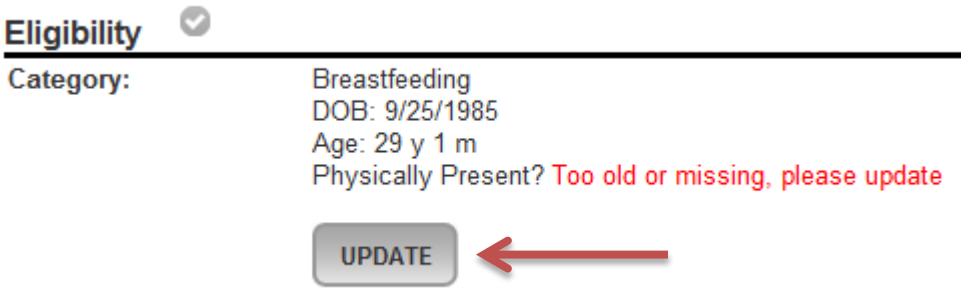
FID	PID	First	MI	Last	CAT	DOB
F214382	2037662	Ashtin	J	Martin	B	07/19/1995

6. Click on Health Screen Due:



7. Eligibility View:

- Physical Presence (Participant page > Edit Participant)

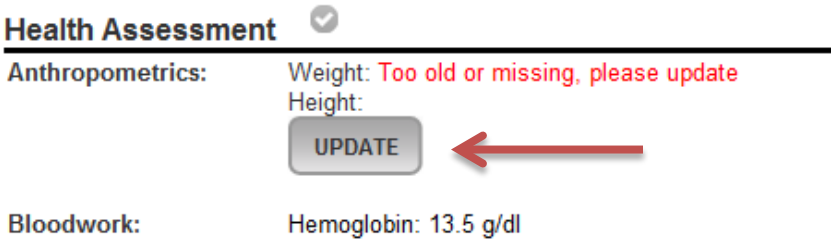


8. Eligibility Update View:

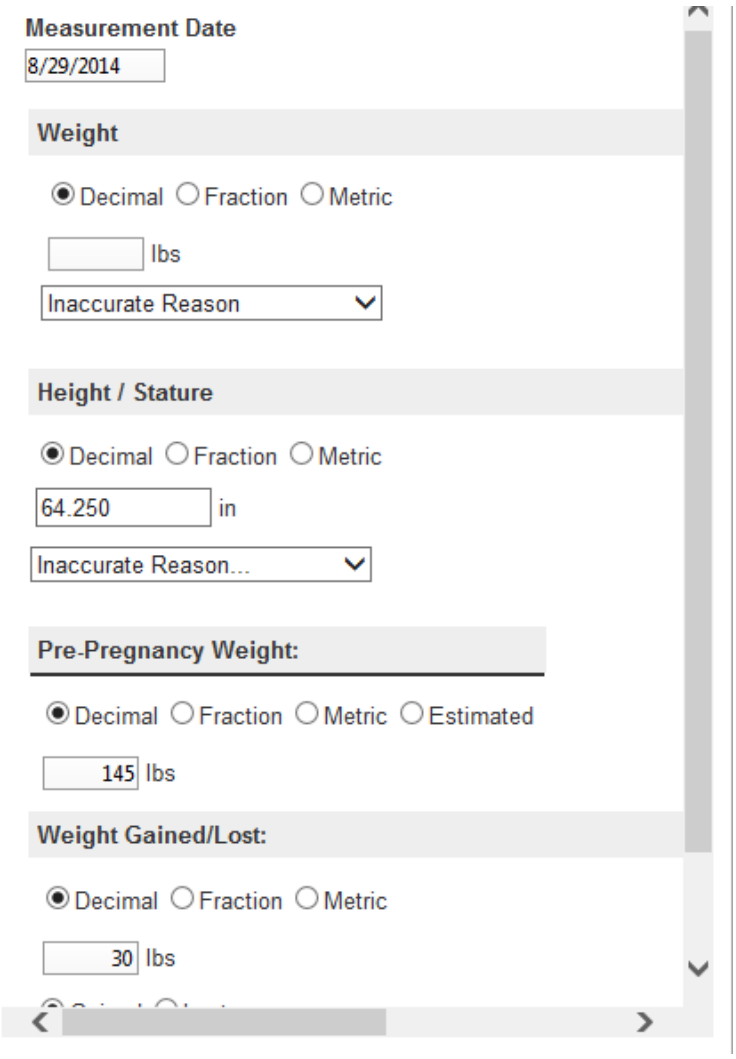
NOTE: You have to select 'no' for the 'reason for absence' drop down selection to become visible. Must save work before closing window.

9. Health Assessment View:

- Anthropometrics (Nutrition Assessment > Health Assessment > Anthropometrics tab)



10. Health Assessment Update View:

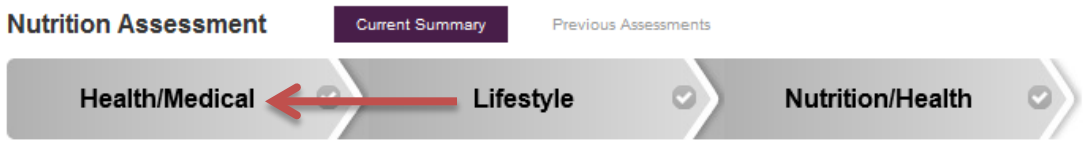


NOTE: Must save work before closing window.

11. Assessment Interview View:

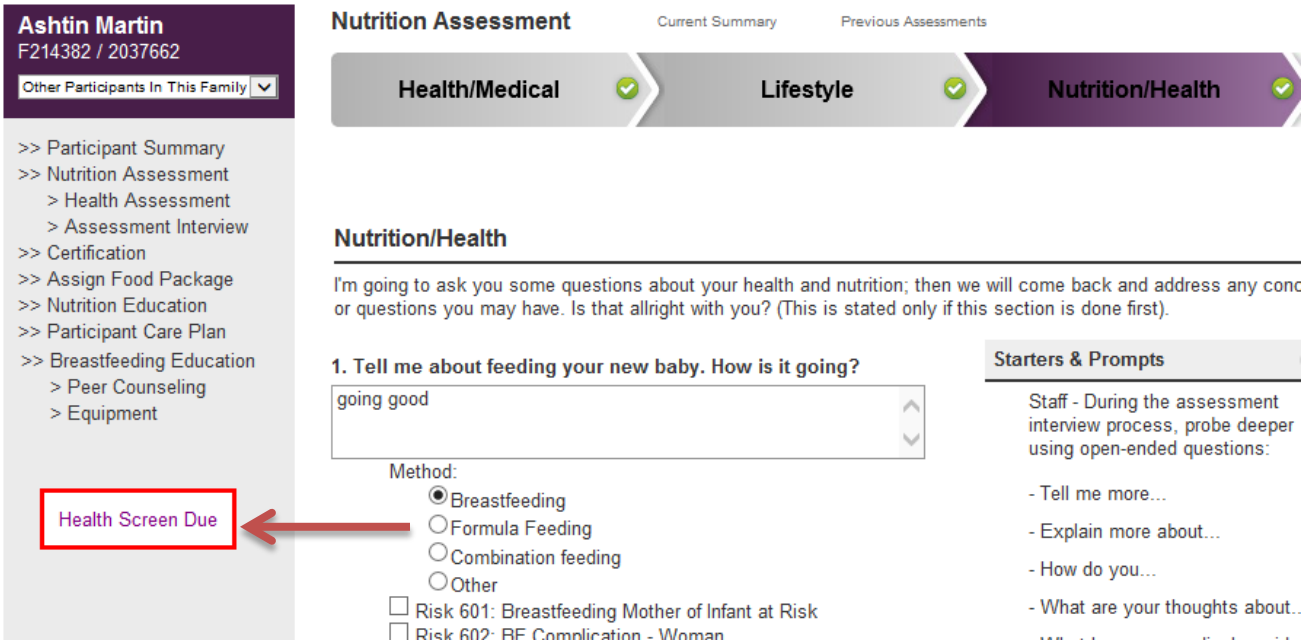
- Assessment Interview (Nutrition Assessment > Assessment Interview)

12. Assessment Interview Update View:



NOTE: Select Health/Medical to begin inserting answers.

13. Assessment Complete Click Health Screen:



14. Risk Codes:

Risk Codes:

Certification Risks:

System Assigned:
111: Overweight Woman
133: High Maternal Weight Gain
201: Low Hematocrit / Low Hemoglobin

Interview and/or Manually Assigned Risks: None

Health Screen Risks:

System Assigned: No New Risks

Assessment Interview Assigned:
- [x] 343: Diabetes Mellitus
- [x] 381: Oral Health Conditions

Additional Risk Codes:
- [ ] 92: Wet Nurse
- [ ] 303: HX Gestational Diabetes
- [ ] 304: HX of Preeclampsia
- [ ] 311: HX Preterm Delivery (<= 37 WK)

NOTE: Staff has ability to assign additional risk codes.

15. Select Complete Health Screen Sections to Save Work and Complete the Health Screen Before Moving To Care Plan:

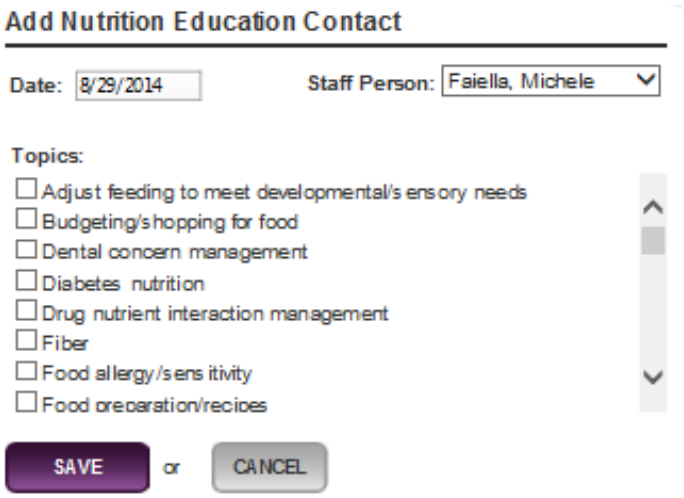
COMPLETE HEALTH SCREEN

NOTE: WISPr automatically updates data entered in each area required for Health Screen completion (visible with a green check mark), There is no need for the 'Run Health Screen Check' function.

16. Create and Save Care Plan:

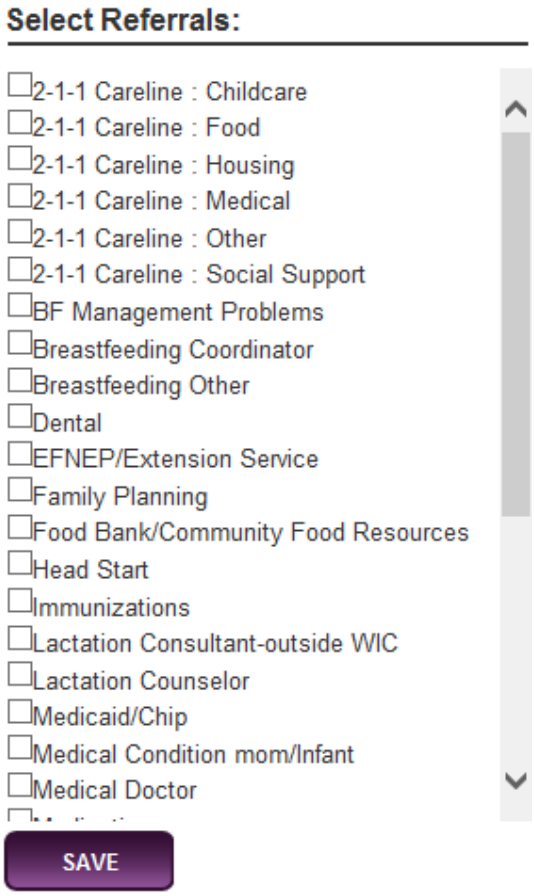
Health Screen Result: Completed. Do not forget to create Care Plan

A. Nutrition Education View:



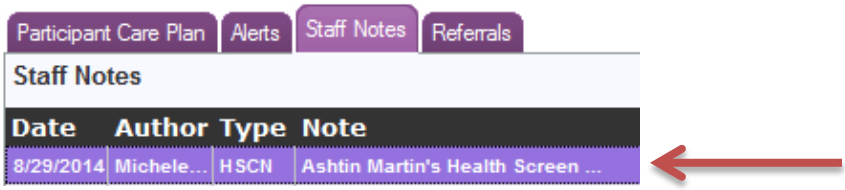
NOTE: Must save work before closing window.

B. Referrals View:



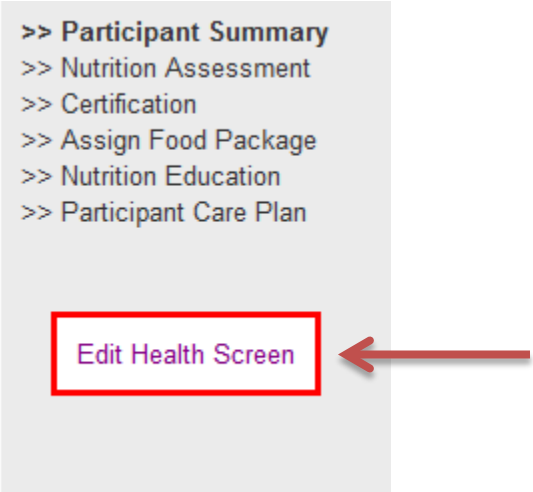
NOTE: Must save work before closing window.

17. Health Screen Note Of Competition Automatically Generated. If Desired, Click On Line Item To Open Note:



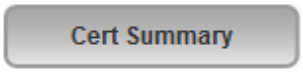
NOTE: Staff may edit contents of note.

18. Edit:



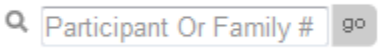
NOTE: Staff may edit contents of Health Screen within 24 hrs. If you make edits with 24 hours, you must select the 'Complete Health Screen' button for changes to take effect.

19. If Desired, Click On Cert Summary To View The Participants Certification Summary:



Health Screen: Category C

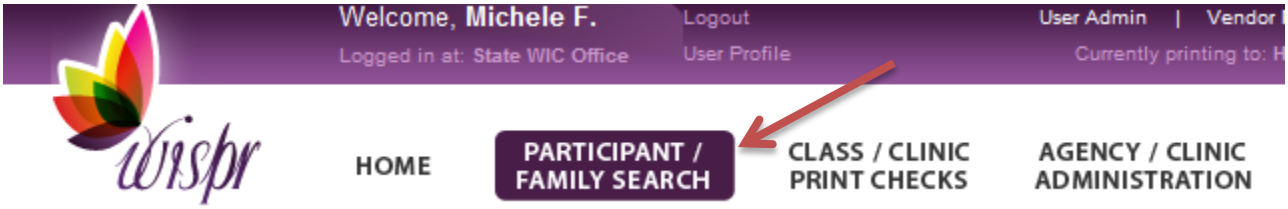
1. **Enter Participant number in the Participant Or Family # field:**



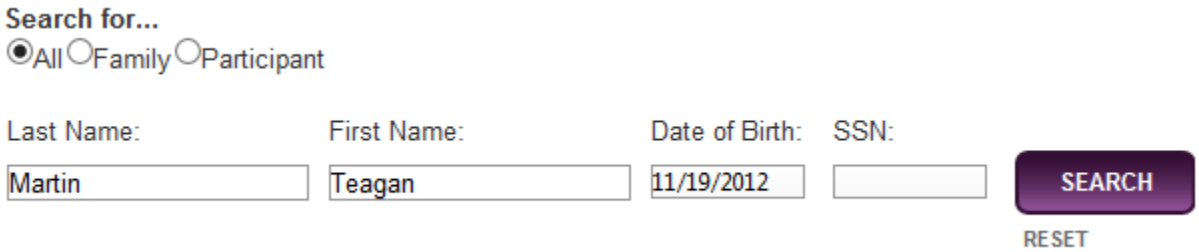
OR

If The Participant Number Is Not Known Follow Step 2.

2. **Click on Participant/Family Search:**



3. **Participant / Family Search:**
   - If this participant is not in WISPr, enter the RA's Last, First name and their Date of Birth.
   - If the participant is already in WISPr enter their Last, First name and their Date of Birth.



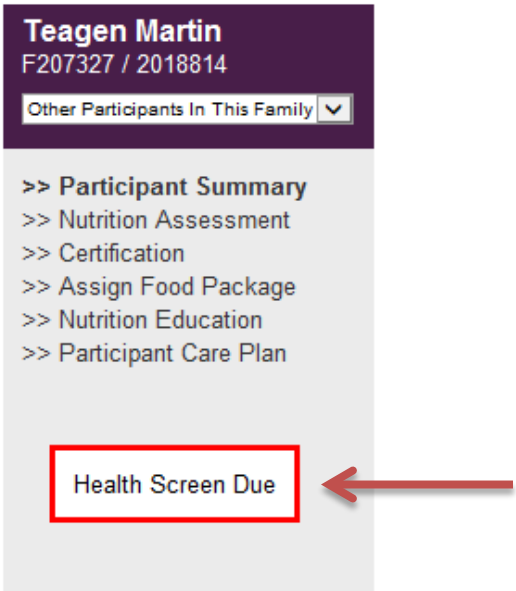
4. **Click on Search button:**

NOTE: This action checks to see if the participant is already in the WISPr system.

5. **Click on line item with RA's name and their Participant Summary will display:**

FID	PID	First	MI	Last	CAT	DOB
F207327	2018814	Teagen	B	Martin	C	11/19/2012

6. Click on Health Screen Due:



7. Eligibility View:

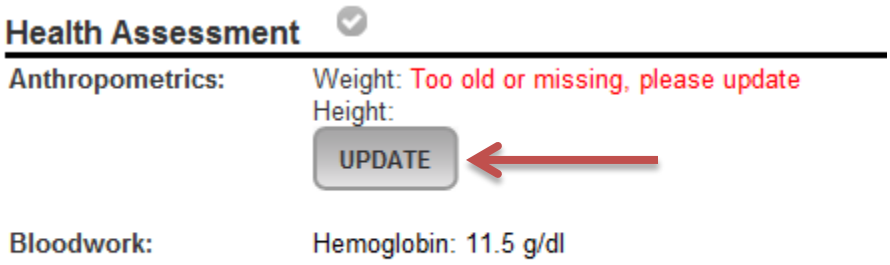
- Physical Presence (Participant page > Edit Participant)

8. Eligibility Update View:

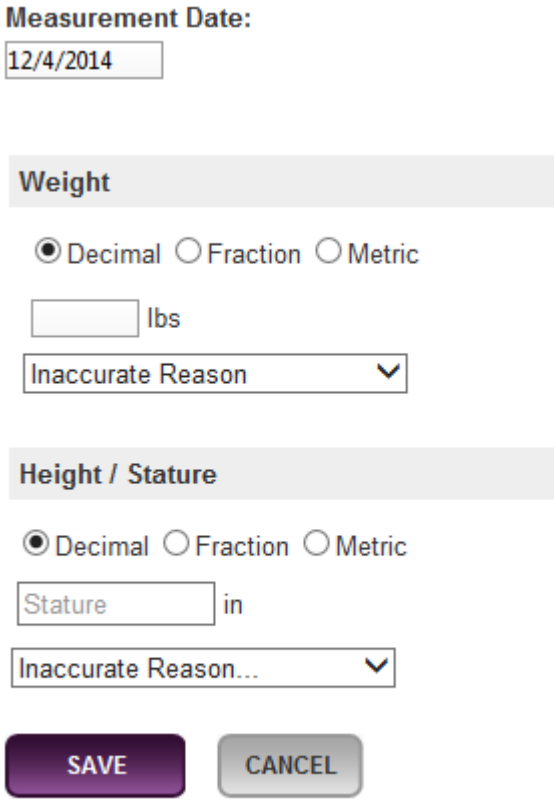
NOTE: You have to select 'no' for the 'reason for absence' drop down selection to become visible. Must save work before closing window.

9. Health Assessment View:

- Anthropometrics (Nutrition Assessment > Health Assessment > Anthropometrics tab)



10. Health Assessment Update View:



NOTE: Must save work before closing window.

11. Immunization View *(<2 years old only. If 2-5 years old skip to #15)*:

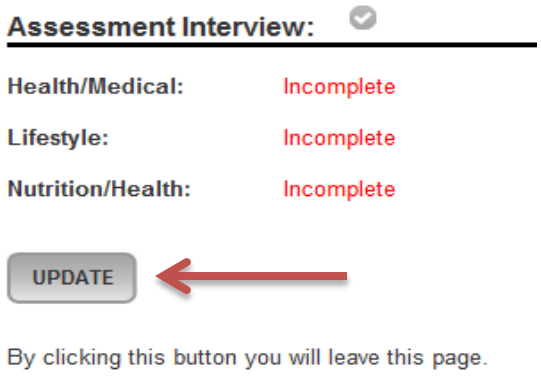
NOTE: If staff enter 'no' or 'forgot records' under immunizations, a required referral will automatically generate. Must save work before closing window.

12. Feeding Tab View (*<2 years old only. If 2-5 years old skip to #15*):

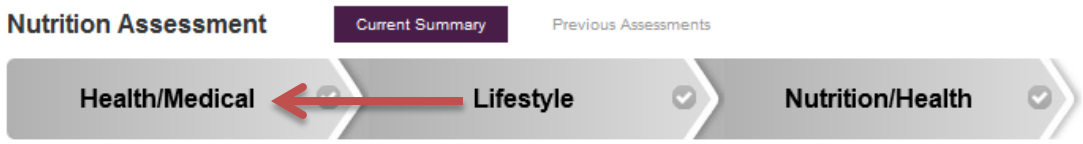
NOTE: Must save work before closing window.

13. Assessment Interview:

- Assessment Interview (Nutrition Assessment > Assessment Interview)

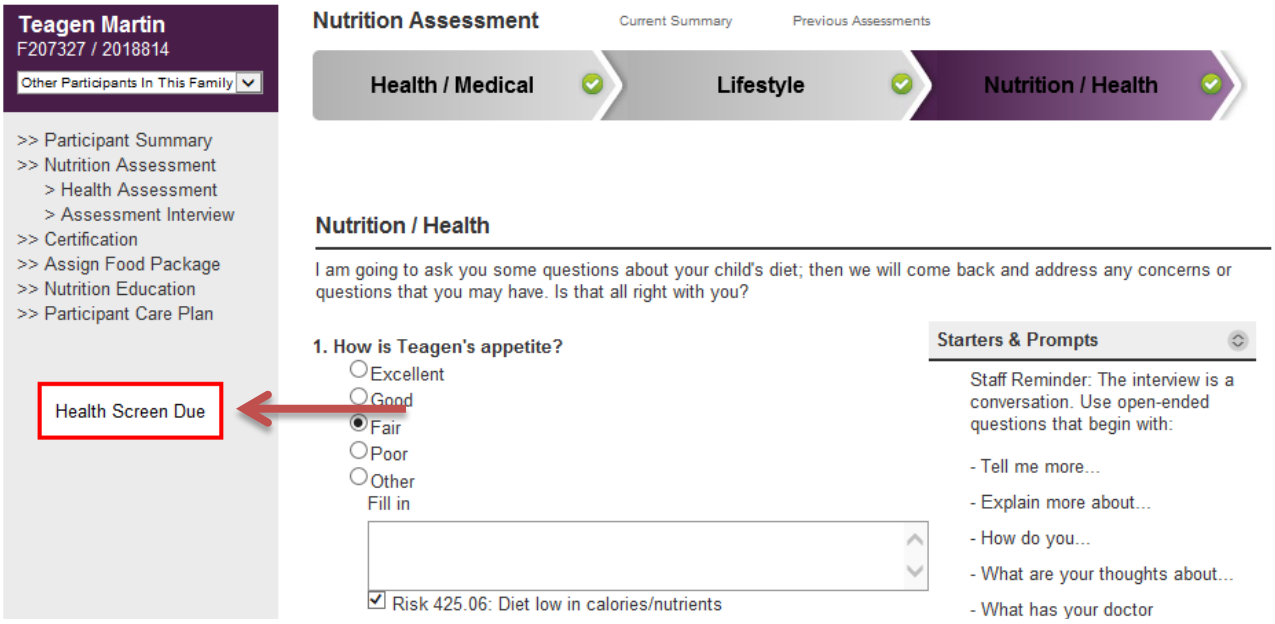


14. Assessment Interview Update View:

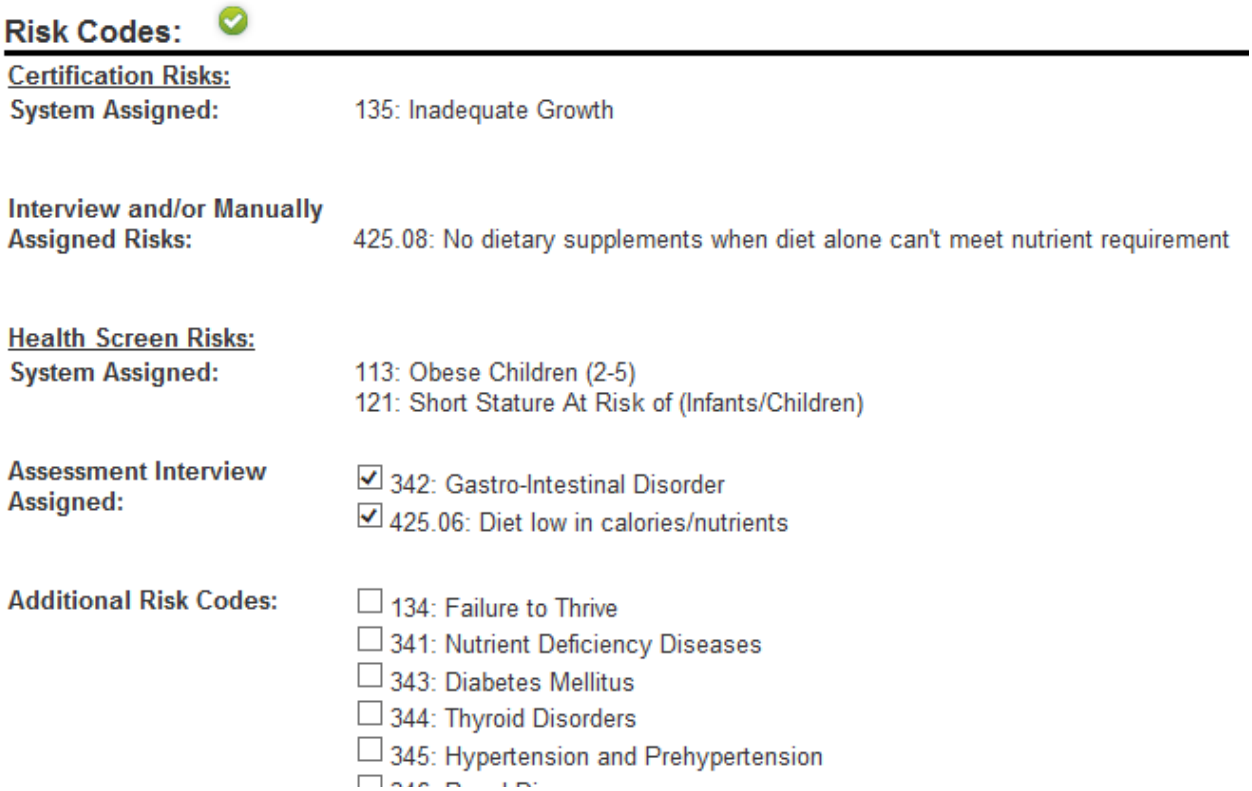


NOTE: Select Health/Medical to begin inserting answers.

15. Assessment Complete Click Health Screen:



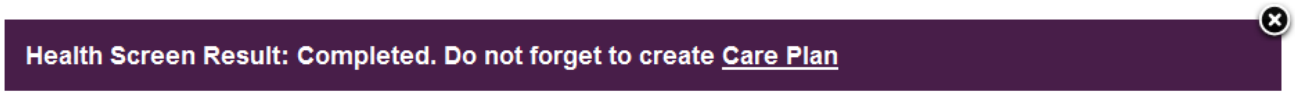
16. Risk Codes:



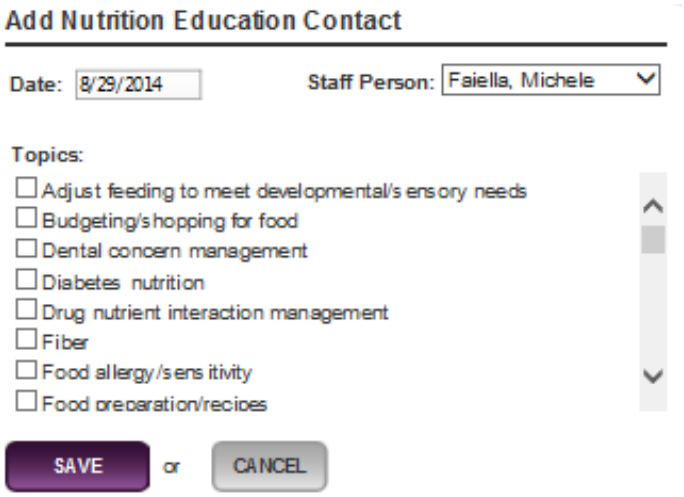
17. Select Complete Health Screen Sections to Save Work and Complete the Health Screen Before Moving To Care Plan:

NOTE: WISPr automatically updates data entered in each area required for Health Screen completion (visible with a green check mark), There is no need for the 'Run Health Screen Check' function.

18. Create and Save Care Plan:

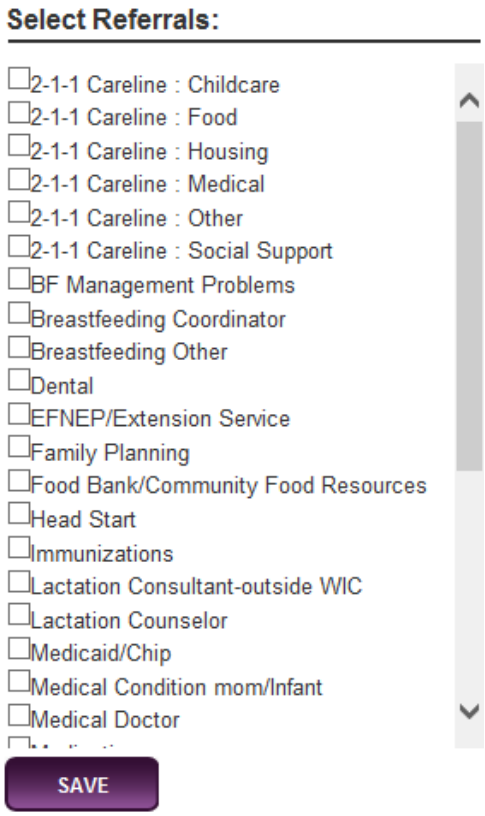


A. Nutrition Education View:



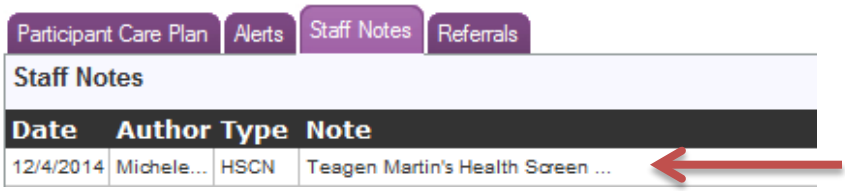
NOTE: Must save work before closing window.

B. Referrals View:



NOTE: Must save work before closing window.

19. Health Screen Note Of Competition Automatically Generated. If Desired, Click On Line Item To Open Note:

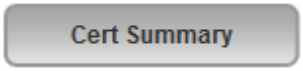


NOTE: Staff may edit contents of note.

20. Edit:

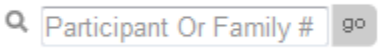
NOTE: Staff may edit contents of Health Screen within 24 hrs.

21. If Desired, Click On Cert Summary To View The Participants Certification Summary:



Health Screen: Category I

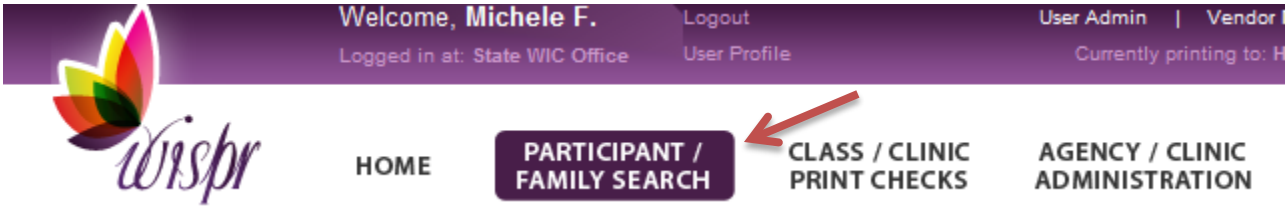
1. **Enter Participant number in the Participant Or Family # field:**



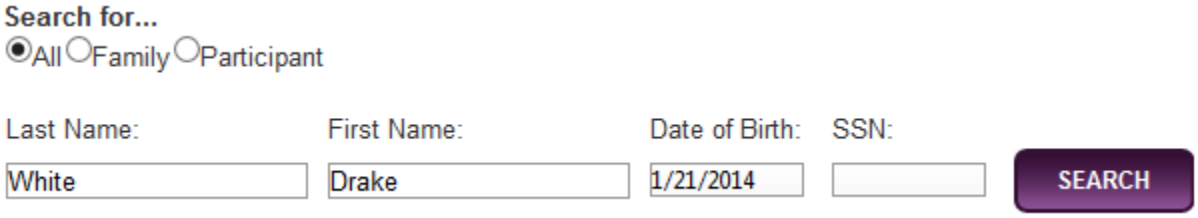
OR

If The Participant Number Is Not Known Follow Step 2.

2. **Click on Participant/Family Search:**



3. **Participant / Family Search:**
   - If this participant is not in WISPr, enter the RA's Last, First name and their Date of Birth.
   - If the participant is already in WISPr enter their Last, First name and their Date of Birth.



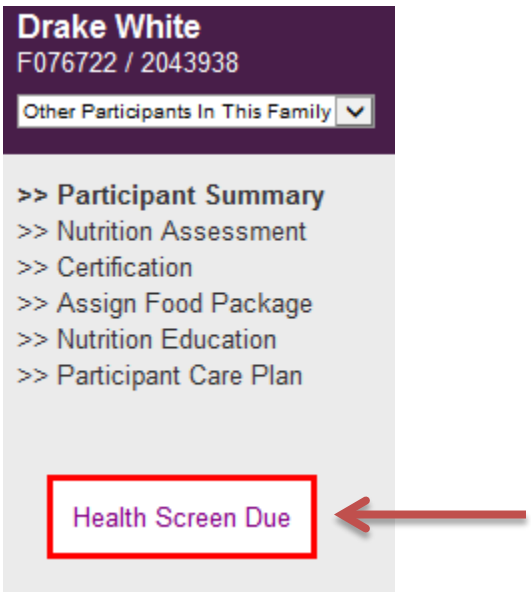
4. **Click on Search button:**

NOTE: This action checks to see if the participant is already in the WISPr system.

5. **Click on line item with RA's name and their Participant Summary will display:**

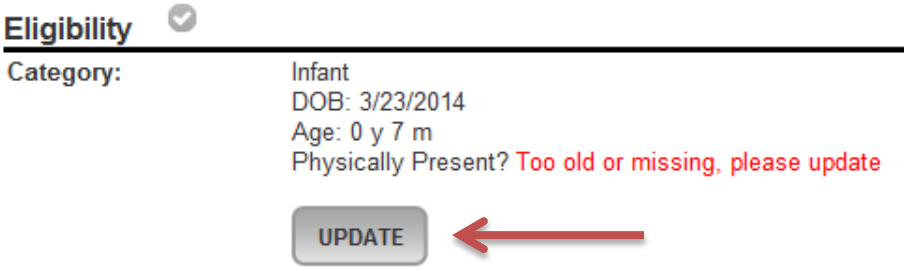
FID	PID	First	MI	Last	CAT	DOB
F076722	2043938	Drake	H	White	I	01/21/2014

6. Click on Health Screen Due:



7. Eligibility View:

- Physical Presence (Participant page > Edit Participant)

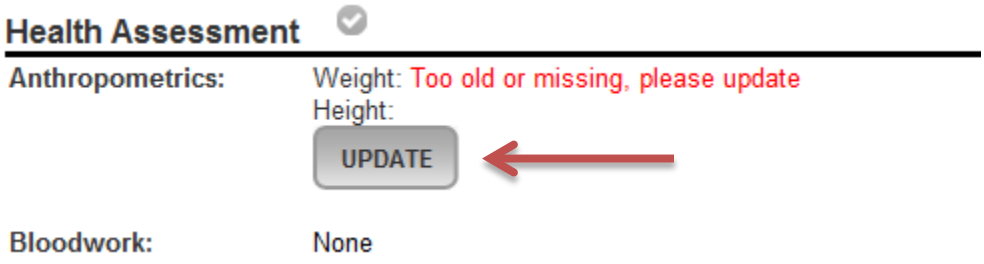


8. Eligibility Update View:

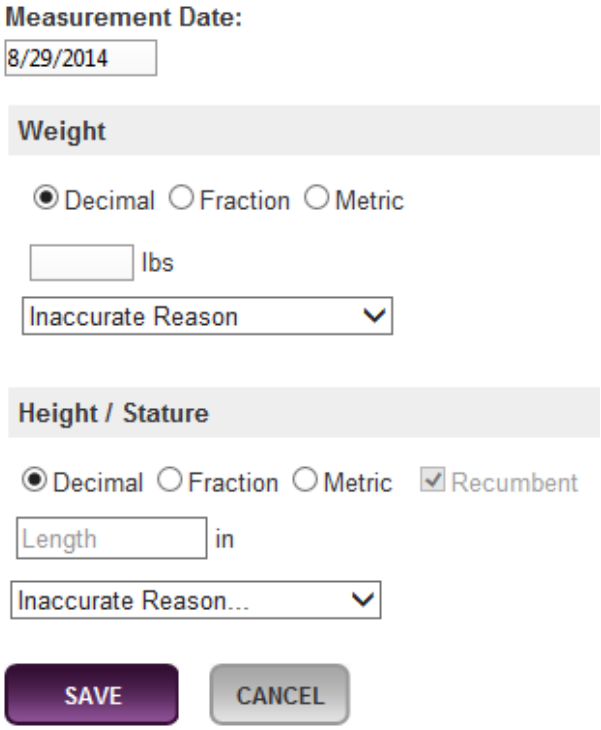
NOTE: You have to select 'no' for the 'reason for absence' drop down selection to become visible. Must save work before closing window.

9. Health Assessment View:

- Anthropometrics (Nutrition Assessment > Health Assessment > Anthropometrics tab)



10. Health Assessment Update View:



NOTE: Must save work before closing window.

11. Immunization View:

12. Immunization Update View:

*Immunization Status is a required field

Are Drake's Immunizations up-to-date?

Please select...

SAVE Cancel

Historical Immunization

Recorded	Status Code	Reason
2/12/2014	Yes	
	1	

NOTE: If staff enter 'no' or 'forgot records' under immunizations, a required referral will automatically generate. Must save work before closing window.

13. Feeding Tab View:

Feeding History: Feeding information too old or missing, please update.

UPDATE

14. Feeding Tab Update View:

Breastfeeding Information

Was Drake ever breastfed?

◉ Yes ○ No ○ Unknown

At what age did Drake first have formula?

0 weeks (0-78)

☐ Not Started

☐ Unknown

At what age did Drake stop breastfeeding?

weeks (0-78)

☑ Not Stopped

☐ Unknown

Why did Drake stop or never start breastfeeding?

☐ Medical condition mom/infant

☐ Inadequate milk supply

☐ Breastfeeding management problem

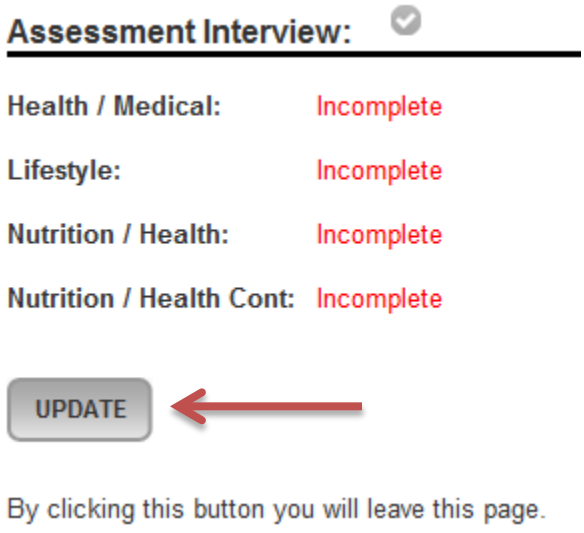
☐ Mom returning to work/school

☐ Other

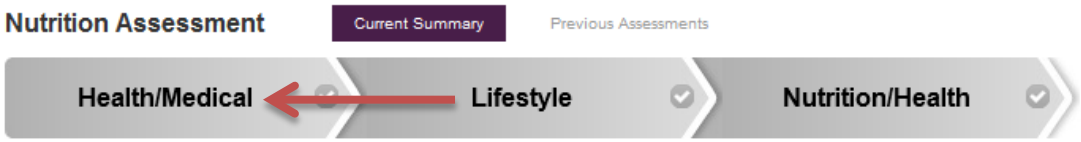
NOTE: Must save work before closing window.

15. Assessment Interview:

- Assessment Interview (Nutrition Assessment > Assessment Interview)

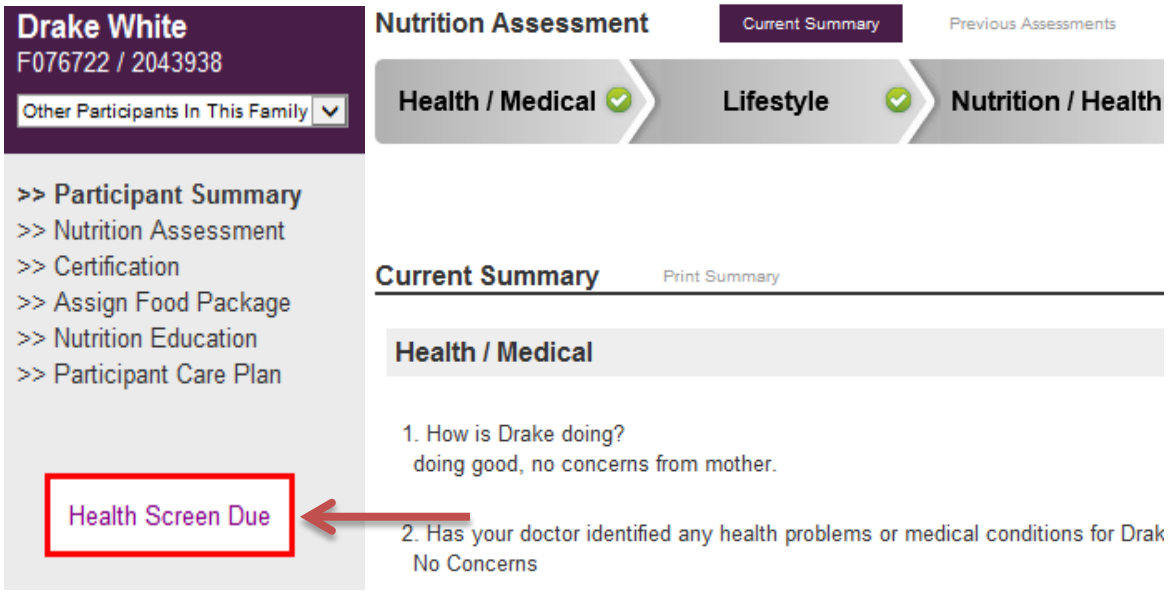


16. Assessment Interview Update View:



NOTE: Select Health/Medical to begin inserting answers.

17. Assessment Complete Click Health Screen:



18. Risk Codes:

Risk Codes:

Certification Risks:

System Assigned:	None
Interview and/or Manually Assigned Risks:	701: Infant (< 6months) of WIC Mother 702: Breastfeeding Infant of a Woman at Risk

Health Screen Risks:

System Assigned:	115: High Weight-for-Length
Assessment Interview Assigned:	☑ 381: Oral Health Conditions ☑ 904: Exposure to Environmental Tobacco Smoke (ETS)
Additional Risk Codes:	☐ 134: Failure to Thrive ☐ 341: Nutrient Deficiency Diseases ☐ 342: Gastro-Intestinal Disorder

NOTE: Staff has ability to assign additional risk codes.

19. Select Complete Health Screen Sections to Save Work and Complete the Health Screen Before Moving To Care Plan:

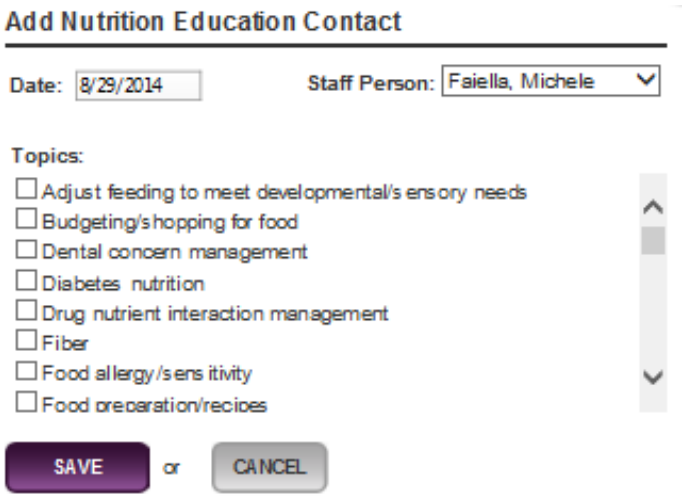
COMPLETE HEALTH SCREEN

NOTE: WISPr automatically updates data entered in each area required for Health Screen completion (visible with a green check mark), There is no need for the 'Run Health Screen Check' function.

20. Create and Save Care Plan:

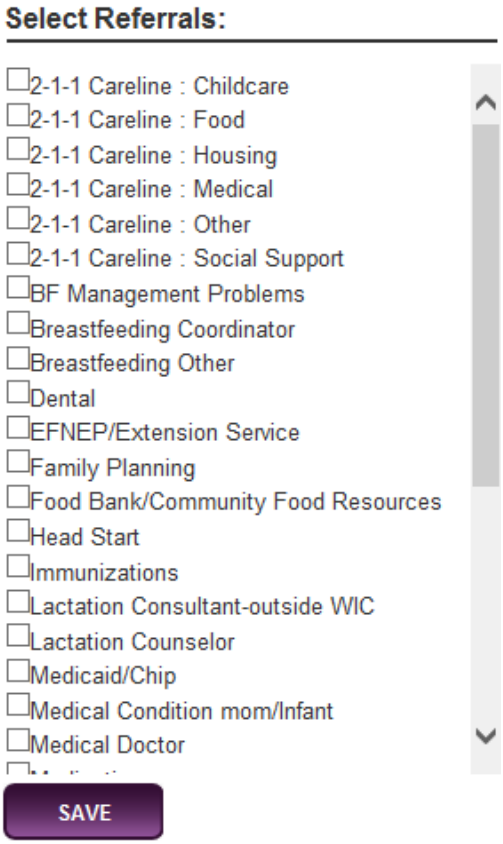
Health Screen Result: Completed. Do not forget to create Care Plan

A. Nutrition Education View:



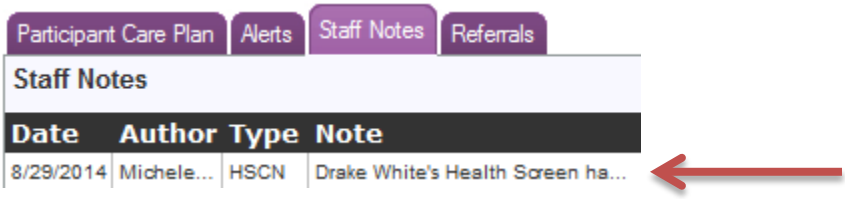
NOTE: Must save work before closing window.

B. Referrals View:



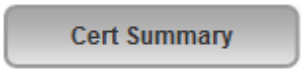
NOTE: Must save work before closing window.

21. Health Screen Note Of Competition Automatically Generated. If Desired, Click On Line Item To Open Note:



NOTE: Staff may edit contents of note.

22. Edit:

NOTE: Staff may edit contents of Health Screen within 24 hrs.

23. If Desired, Click On Cert Summary To View The Participants Certification Summary: