

IDENTIFICATION IS REQUIRED

Birth records are legally confidential in Idaho for 100 years. Marriage, death and divorce records are legally confidential for 50 years. Only **immediate** family members or their legal representatives may receive copies of these records.

The applicant (*person who signs the request*) must provide a photocopy of their current driver's license or other current signed government [state, federal or tribal] issued picture identification. If this is not available, copies of two other forms of identification are required; one of which **must** have a signature.
(Refer to the following list)

ID is accepted upon validity verification by our office.

*Please note: A legible photocopy of both the **front and back** of the identification must be submitted.*

Approved Identification List

Picture Identification-with a signature

- Drivers License
- State Identification Card
- Passport
- Tribal Identification Card
- Concealed Weapons Permit
- Prison ID Card

OR: Two Forms of ID- one must have a signature

Social Security Card with signature	Insurance Record
Work ID Card with picture or signature	Auto Insurance
Auto registration with signature	Driver Permit
Traffic Ticket with signature	Pay Stub
Court Record with signature	Passport Card
College/School ID with picture	Doctor/Medical Record
Matricula Card with signature	Hunting/Fishing License

OR: Notarized Signature on the Request

OR: Have an immediate family member (that has a current ID from the suggested list) request it for you (Please note: Proof of relation may be required.

OR: Court Order