IDAHO DEPARTMENT OF
HEALTH & WELFARE

C.L. "BUTCH" OTTER – GOVERNOR
RICHARD M. ARMSTRONG – DIRECTOR

JAMES B. AYDELOTTE – STATE REGISTRAR AND BUREAU CHIEF
BUREAU OF VITAL RECORDS AND HEALTH STATISTICS
DIVISION OF PUBLIC HEALTH
P.O. Box 83720
Boise, Idaho 83720-0036
PHONE 208-334-5980
FAX 208-332-7260

I'M ADOPTED – HOW DO I ACCESS MY ORIGINAL BIRTH INFORMATION?

In compliance with 39-258, Idaho Code, the original birth certificate is placed in a sealed file in the Idaho Vital Statistics office and can only be opened by an order from an **Idaho** Court, except as provided for in Section 39-259A (F), Idaho Code (Voluntary Adoption Registry). There is a $10.00 fee to submit the Voluntary Adoption Registry form* If you are unable to print the form, it can be obtained by contacting this office at 208-334-5980, we will mail the form to you.

Copies of Idaho court orders to release information from the sealed file must be certified and must contain the child's adopted name and date of birth. A certified copy of the court order will contain the file date, an original court seal, and an original court clerk's signature. The court order must speak to the Bureau of Vital Statistics and state what information is to be released and who it is to be released to.

A certified copy of a birth certificate or information from a sealed file is $16.00. The certificate and/or document copies will contain a statement that they are not for official use and provides the statute or court order information that allowed their release.

Send a signed written request to process the court order along with identification of the person who signs the request. Your request will also need to provide the following information:

- Name of the child as it is currently listed on the birth certificate
- Child's date of birth
- Child's place of birth
- The mother's full maiden name and father's full name
- Your relationship to the person(s) named on the certificate
- Your return address
- Your daytime telephone number

The Idaho Vital Statistics Certificate Request Form* may be used to provide the required certificate information and to request a copy of the birth certificate, if desired.
Requests for legal actions are worked in the order they are received. Our response time to your request could take several weeks depending on the volume of requests received.

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The Idaho Bureau of Vital Records and Health Statistics does not have a public counter. Your request may be dropped off in our lobby drop box located at 450 West State Street, Boise, Idaho 83702, or mailed to our post office box:

VITAL RECORDS
P.O. BOX 83720
BOISE, ID 83720-0036

* Please visit the following website to obtain forms:
http://vitalrecords.dhw.idaho.gov