



IDAHO DEPARTMENT OF HEALTH & WELFARE

C.L. "BUTCH" OTTER – Governor
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WOMEN'S HEALTH CHECK
450 West State Street, 4th Floor
P.O. Box 83720
Boise, Idaho 83720-0036
PHONE 208-332-7311
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Dear Health Care Provider:

Thank you for your interest in becoming a provider for the Women's Health Check Program (WHC). The first step in becoming a WHC provider is to establish a relationship with one of Idaho's ten contractors. Once you have established with a contractor, the following items need to be completed, signed, and returned to the Idaho Department of Health and Welfare, State Office for the Women's Health Check Program.

1. **Two signed copies of the attached Memorandum of Agreement (MOA),**
2. **A copy of your Liability Insurance certificate as proof of insurance,**
3. **A copy of your Workers Compensation insurance certificate as proof of insurance, and**
4. **The W-9, Request for Taxpayer Identification Number and Certification, which will be used to add you to the authorized payment system through our Third Party Administrator, United Group Programs, Inc.**

Please return the signed documents, along with a copy of the insurance certificates, to the Women's Health Check Program, Idaho Department of Health and Welfare, 450 W. State St., 4th floor, P.O. Box 83720, Boise, ID 83720-0036. If you prefer you may return the documents by fax to (208) 334-0657. A copy of the fully executed MOA will be returned to you upon approval from our Financial Manager.

The Women's Health Check Provider Manual is an important tool for you and is available on-line at www.healthandwelfare.idaho.gov. If you have any questions, please do not hesitate to call the program at (208) 334-5805 or Minnie Inzer Muniz, Program Manager, at (208) 332-7311.

We appreciate your interest in participating in the Women's Health Check Program and in providing early detection for Breast and Cervical Cancer. **Please remember, the only way women can receive treatment for breast or cervical cancer through Medicaid is by being screened/diagnosed through the WHC. All WHC clients must be U.S. citizens or eligible aliens.**

Thank you for your interest.

Idaho Women's Health Check Program
Idaho Department of Health and Welfare

