

COMMUNITY CARE ADVISORY COUNCIL

July 28, 2015

Present:

- Steve Lish ((RALF IHCA Administrator), Chair
- Christine Pisani (Developmental Disabilities Council) , Vice Chair
- Tamara Prisock (IDHW Director Designee)
- Keith Fletcher (RALF At-large Administrator)
- Leroy Smith (CFH Resident/Family Member Representative)
- Trinette Middlebrook, IDHW (Council Support)
- Kathie Garrett (Mental Health Advocate)
- Mary Blacker (CFH Provider Representative)
- Jim Varnadoe (RALF At-Large Administrator – DHW Appointee)
- Charlene Pickering (IHCA Appointee)
- Eva Blecha (CFH Provider Representative)
- Angela Eandi (DisAbility Rights Idaho)

Teleconference or Video Conference:

- Sharol Aranda (CFH Provider Representative), called in 3:15 p.m.
- Pamela Estes (CFH Provider Representative)

Absent:

- Bryan Elliott (RALF IHCA Administrator)
- Rebecca Solders (CFH Representative)
- Kris Ellis (IHCA Executive Director Appointee)
- Cathy Hart (Idaho Ombudsman for the Elderly)
- Cathy McDougall (AARP)
- Elishia Smith (RALF Resident/Family Member Representative)

Guests:

- Jamie Simpson, IDHW
- Karen Vasterling, IDHW
- Tony Smith, IHCA
- Linda McConnell and guests (no names given), CFH Provider

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The council convened at 1:00 p.m. in Conference Room D-East of the Medicaid/Licensing & Certification Central Office located at 3232 Elder Street in Boise, Idaho. Steve Lish was the facilitator.

**Motion:** Adopt the July 28, 2015 agenda.

**Discussion:** Keith requested status updates to the BSU survey and UAI access.

**Motion:** Approve the July 28, 2015 agenda as amended.

**So Moved:** Leroy Smith

**Seconded:** Jim Varnadoe

**Vote:** Unanimous

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Motion: Adopt the April 28, 2015 minutes meeting as written.

So Moved: Keith Fletcher

Seconded: Mary Blacker

Discussion: None

Vote: Unanimous

UNFINISHED BUSINESS

BSU Survey Status Update – Tony Smith stated that the survey is not yet complete and anticipates the completion to be in mid-October. He will try to get a preliminary report by the next CCAC meeting on October 27, 2015.

Membership – Steve, Chair

Tamara Prisock verified with membership that future voting will be held in October for new members/officers to start in January. Terms last two (2) years. Membership agreed.

Tamara also asked for feedback about the process used to nominate and vote for the positions of chair and co-chair. Generally, the group liked the process, but Mary Blacker would prefer a secret ballot instead of casting the vote publicly. Tamara and Trinette will research the open meeting law about the requirements.

CCAC Membership expired January 2015 for the Residential Assisted Living Facility (RALF) family member position.

Discussion ensued regarding membership and residence status, after Christine Pisani stated that there is a potential member who currently lives in a Residential Assisted Living but will be moving from the facility in 3 months. According to the bylaws, the RALF resident/family member is able to complete the term for the full 2 years if they change their status of residence.

There was some positive background given by Angie Eandi and Christine Pisani about James Steed and his qualifications for the vacant position.

Motion: Appoint James Steed in the vacant position of RALF resident.

So Moved: Christine Pisani

Seconded: Angie Eandi

Discussion: Yes

Vote: Unanimous

- **ACTION:** Christine Pisani will seek the Letter of Interest from James Steed. She will also provide contact information to Trinette Middlebrook for travel arrangements and reimbursement.

HCBS Rules – Christine Pisani | Michele Turbert (Medicaid)

Michele gave a PowerPoint presentation and encouraged the Council to ask questions as topics arose.

Eva voiced a concern of potential conflicts and Michele asked the Council to identify and share these potential conflicts with her group so that they may be researched and addressed individually.

- **ACTION:** Trinette Middlebrook will email the following contact information to the CCAC membership as well as add to the minutes. DONE 7/31/15
- **ACTION:** Membership will share potential conflicts with Michele's program.
 - Email the program: HCBSSettings@dhw.idaho.gov

- View webpage: www.HCBS.dhw.idaho.gov

RALF Rules vs. CFH Rules – Tamara | Kris Ellis – Topic will be postponed until next meeting, October 27, 2015.

Assessment Sub-Committee – Christine | Cathy H. | Angie | Kathie | Tamara

Process used to be that the Division of Medicaid would release UAI information to providers, but the practice stopped around 2008 when stricter HIPAA requirements were implemented. Having access to UAI information on potential residents would help providers conduct thorough assessments and help providers determine successful placements for residents.

- ACTION: Tamara wants to work with this group and will schedule a meeting. May have to work with Medicaid and pose question about release of UAI information.
- AGENDA ITEM: Add to October's agenda for an update from advocates and Tamara.

CCAC Annual Report | Items to Include – All

Items to include in next report:

1. Difficult Behaviors, mentally ill. Demand? Mixed population?
 2. Follow-up from previous year may be valuable to get traction
 3. CFH rule changes for 2016 legislative session
 4. Update on RALF rules and how that went
 5. Preliminary report of the BSU survey – Kathie
- ACTION: Tony Smith will find out if the survey captures the following information and reach out to see if a preliminary report will be available. Does this include access to facility/beds for behaviors? Location issues? Assisted living? Crisis beds – behavior problems? Room availability? Population fit?
6. Keith Fletcher asked if there had been any additional work done to explore the possibility of a special assisted living facility license for those facilities specializing in providing care to residents with mental illness and who demonstrate difficult behaviors. Tamara explained that the Department has included this issue as a high priority to address in its strategic plan.
 7. Kathie suggested that the Department might issue a Request for Information (RFI) for ideas about providing residential care to this special population. There is a need for a larger discussion about providing care to specialty populations.
- ACTION: Trinette will include the Report list on each agenda going forward.

CFH Vacancy List | Training Update – Karen Vasterling

Jamie reviewed the report that was handed out to membership.

CFH Vacancy List | Training Update – Karen Vasterling

Karen gave a brief review and reinforced that the CFH program can help with safe placement of participants but a CFH must contact the CFH program as the program has access to more information.

Karen stated that she met in March with the entire Certified Family Home Team and identified work groups. Items that came out of meeting:

1. Goal is to train existing providers with changes.
2. Use social media – Facebook (240 followers), Twitter (12 followers).
3. Made changes on the CFH website and encourage provider to check it out.
4. Program is sending ‘blast’ emails about training. I.e. VA Medical Foster Homes (program has 4 to date).
5. Provide training to other agencies.
6. Provide training regarding most cited deficiencies on YouTube. (no cost)

CFH Rules Draft – Karen Vasterling

1. CFH – Negotiated Rulemakings meeting had the following attendance which was somewhat disappointing:
 - a. May 26, 2015 – Boise, 20 participants
 - b. June 10, 2015 – Pocatello, 2 participants
 - c. June 16, 2015 – CDA, 12 participants
2. Proposed rule changes include:
 - a. Private pay
 - b. Food
 - c. Medication standards
 - d. Fire and life safety
 - e. Land line requirements relaxed to allow for cell phones.
 - f. Medication awareness course for new providers.
 - g. Change in fees from \$25 > \$30 and \$150 - \$175. Goal is to make the CFH program sustainable. There is an increase in complaints which translates into more travel = higher costs.
 - h. Repeat offenders – program is moving to initiate revocation sooner.
3. The rule changes go to the Board of Health and Welfare in November, and if approved by the Board, will be presented to the 2016 Legislature for final approval. If passed, changes will be implemented July 1, 2016.

Linda McConnell (visitor) voiced some questions and received answers regarding the following topics:

1. Reading lamp requirement. Ceiling light is adequate.
2. Monitors – communication system – there is no change.
3. Participant accounts. There is no change to the part that the provider notifies the resident that they have funds available for purchases.

Eva Blecha voiced concerns about food rules and asked that the program remember to maintain the perspective that this is a ‘home’ and not an institution. She disagrees with the fee increase. ‘Healthy’ and ‘nutritious’ is subjective. She also suggests that there may be some redundancy because the courts and SSA have processes in place to check for fraud. Tamara believes that this is a statute requirement.

- ACTION: Tamara and Karen will look at these points and appreciate Eva’s feedback to consider. Eva will communicate with the Division.

Open Forum – No comments/questions from visitors.

Motion to Adjourn: Leroy
Seconded: Eva
Approved: All

Adjourned 3:48 p.m.

The next meeting is scheduled for October 27, 2015.