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MEMORANDUM

TO: Developmental Disability (DD) Service Coordination Providers/Plan Developers

FROM: Bureau of Developmental Disability Services (BDDS)

DATE: *(Date Letter sent)*

During the 2011 Legislative session, HB 260, now Idaho Code 56-265 mandated the Department to realize cost savings while maintaining the quality and integrity of services provided to Idaho Medicaid participants. As a result, a selective contract was developed and awarded to Community Partnerships of Idaho (CPI) in June, 2011 to provide Developmental Disability Program Coordination services for Certified Family Home (CFH) providers.

Effective March 15, 2012, the contract with CPI for Residential Habilitation Program Coordination for Certified Family Home Providers was implemented.

Plan Developers were notified that any Individual Support Plan (ISP) submitted for approval March 15, 2012, or later that included Residential Habilitation—Certified Family Home services should not include residential habilitation agency—affiliation services (T2025). Instead, any ISP that included Residential Habilitation—Certified Family Home services should now identify Residential Habilitation Program Coordination as a support. Because Program Coordination is an administrative function, no cost would be associated with this support on the participant's ISP.

However, because agency affiliation services was included in the analysis used to calculate budgets, the annual cost of agency affiliation services must be deducted from the calculated budget of participants who indicate Certified Family Home as their living situation. This allows the Department to achieve the cost savings targeted by the Program Coordination contract, as directed in HB 260.

Effective April 16, 2012, the calculated budget identified in eligibility Notices for participants who meet ICF/ID Level of Care eligibility will already include a deduction for the annual cost of agency affiliation services. **Therefore, a PCP team will be able to develop a plan using the budget total identified in Notices dated April 16, 2012, or later.**

July 29, 2010

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However, for plans:

- That were submitted March 15, 2012 or later
- That have not been reviewed, approved and prior authorized
- That were developed using a budget calculated prior to April 16, 2012

The BDDS Care Manager will contact the Plan Developer to determine what changes will be made to the ISP to address the required reduction in the participant's calculated budget. The ISP will not be returned to the Plan Developer for modification if the only changes made to the ISP relate to the agency affiliation cost reduction. In these instances, the Care Manager will make the changes to the ISP consistent with direction received from the Plan Developer.

Thank you for your cooperation in implementing these processes.