

EXCEPTION REVIEW FOR PLAN AUTHORIZATION

The Department will complete an exception review and negotiate additional funding in **only** the following circumstances:

This process is supported by the following rules:

IDAPA 16.03.10.515.03 Exception Review

High Supported Living:

Persons accessing **High Supported Living** and requesting additional funding must provide documentation to support that the service is required for health and safety and meets Medical Necessity criteria identified at IDAPA 16.03.10.012.14. The documentation should also include a start and end date for a projected time period the over budget plan costs will be needed.

Intense Supported Living:

Please submit supporting documentation and/or information according to the guidance below:

1. For participants who were determined to meet one (1) or more of the Intense Supports criteria during the eligibility determination and budget calculation process, it is only necessary to submit documentation and/or information to support a request for additional dollars to purchase services other than Intense Supported Living (i.e. Nursing Services, Behavioral Consultation, etc.). It will not be necessary to re-submit documentation that supports the request for Intense Supported Living services. OR
2. For participants who requested their budget be calculated using Intense Supports as their living situation but who were determined not to meet one (1) or more of the Intense Supports criteria during the eligibility determination and budget calculation process, it will be necessary to submit any additional documentation and/or information not submitted as part of the eligibility determination and budget calculation process that supports a request for additional dollars to purchase Intense Supported Living services and any other service(s) (as applicable). OR
3. Participants who did not request their budget be calculated using Intense Supports as their living situation during the eligibility determination and budget calculation process, documentation and/or information must be submitted to support a request for additional dollars to purchase Intense Supported Living services and any other service(s) (as applicable).

Submitting Documentation for Intense Supported Living:

1. A participant and the person centered planning team may request an Exception Review for individuals when they require **Intense Supported Living**. The participant's plan must include a request for Intense Supported Living services and supporting documentation must verify that the participant requires a type, frequency or intensity of support that is not addressed by the Inventory of Individual Needs. To qualify for additional funding there must be documentation submitted to support one or more of the following:
 - a. The participant has recent felony convictions or charges for offenses related to serious injury or harm of another person. ***These participants must have been placed in a supported living setting directly from incarceration or directly after being diverted from incarceration.***
 - b. The participant has a history of predatory sexual offenses and is at a high risk to re-offend based on sexual offender risk assessments completed by appropriate professional.

- c. The participant has a sustained history of serious aggressive behavior showing a pattern of causing harm to themselves or others. The serious aggressive behavior must be such that the threat or use of force on another person makes that person fear bodily harm. The participant must also have the capability to carry out such a threat. The frequency and intensity of this type of aggressive behavior must require continuous monitoring and regular and routine intervention to prevent injury to themselves or others.
- d. The participant has chronic or acute medical conditions that are so complex or unstable that one-to-one staffing is required to provide frequent interventions and constant monitoring. Without this intervention and monitoring, the participant would require placement in a nursing facility, hospital or ICF/ID with twenty-four (24) hour on-site nursing. Verification of the complex medical condition and the need for this level of service requires medical documentation.

Community Supported Employment:

A participant and person centered planning team may request an Exception Review for **Community Supported Employment** as defined in IDAPA 16.03.10.703.04 when services are needed for the participant to obtain or maintain employment. Exception Review requests related to Supported Employment will be reviewed and approved based on the following:

- A supported employment service recommendation must be submitted that includes: recommended amount of service, level of support needed, employment goals, and a transition plan. When the participant is transitioning from the Idaho Division of Vocational Rehabilitation (IDVR) services, the recommendation must be completed by IDVR. When a participant is in an established job, the recommendation must be completed by the supported employment agency identified on the plan of service or addendum
- The participant's plan of service was developed by the participant and his person-centered planning team and includes a goal for support employment services. Prior to the submission of an exception review with an addendum, a comprehensive review of all services on the participant's plan must occur. The participant's combination of services must support the increase or addition of supported employment services
- An acknowledgement signed by the participant and his legal guardian, if one exists, that additional budget dollars approved to purchase supported employment services must not be reallocated to purchase any other Medicaid service.

All other participants requesting additional funding must do so as part of a budget appeal when they do not believe their assigned budget meets their assessed needs.