



Public Health Emergency Preparedness EMS Agency ISOPOD Subgrant

IMPORTANT INSTRUCTIONS FOR SUBMITTING YOUR APPLICATION

Your submitted application is FINAL and only ONE application will be accepted. There are no courtesy reviews of applications; if you have questions, contact the Bureau of EMS and Preparedness PRIOR to submitting your application.

If you are applying for EMS Agency ISOPOD Subgrant funding, you have to be willing to participate in the transport of highly infectious patients to designated Ebola Assessment Hospitals.

The grant application is a fillable Adobe document that can be completed using Adobe Reader (www.adobe.com/downloads/). You can verify receipt of the application on the Grant web page at www.idahoems.org.

Application Due: October 31, 2016

	Email - Preferred method	In Person	Mail	Fax
Submission Methods	matottj@dhw.idaho.gov	2224 Old Penitentiary Rd Boise, ID 83712	Bureau of EMS & Preparedness PO Box 83720 Boise, ID 83720-0036	208-334-4015
	Send deadline: 11:59 p.m. October 31, 2016	Close of Business 5:00 p.m. October 31, 2016	Postmarked: October 31, 2016	Send deadline: 11:59 p.m. October 31, 2016

For Bureau Use Only

Date Received by BUREAU OF EMS & PREPAREDNESS
Method of Receipt:

Email Fax In Person Mail

Date Postmarked: _____

Date & time faxed or e-mailed: _____

Date & time delivered to EMS Bureau: _____

Submit by E-mail
(Remember Attachments)

PHEP Ebola EMS Agency ISOPOD Subgrant

This subgrant is funded by the Hospital Preparedness Program (HPP) and the Public Health Emergency Preparedness (PHEP) Cooperative Agreements / PHEP Supplemental for Ebola Preparedness and Response Activities U90TP000517 awarded 3/30/2015 through the Centers for Disease Control and Prevention (CDC) with a total award amount of \$1,342,308.

SECTION A: EMS Agency Information

1. GENERAL INFORMATION

Agency Name:

Federal Tax ID#:

Name of Person Completing Application:

Title of Person Completing Application:

Daytime Phone #:

Email:

GUIDELINES AND IMPORTANT INFORMATION

I. Purpose of the EMS Agency ISOPOD Procurement Subgrant

The EMS Agency ISOPOD Procurement Subgrant was established by Idaho Department of Health and Welfare's (IDHW) Bureau of EMS and Preparedness (EMSP) through the FY15 HPP-PHEP Cooperative Agreement Ebola Supplemental funding. The purpose of the EMS Agency ISOPOD Procurement Subgrant is providing equipment to EMS agencies across Idaho for isolation of infected patients in the event of a highly infectious disease outbreak. This is in accordance with the Public Health Emergency Preparedness (PHEP) Ebola II Supplement funding for Ebola preparedness and response activities.

The overall goals of the ISOPOD Subgrant related to this grant opportunity are:

- Provide funding to specific EMS agency to procure advanced infection control containment equipment.
- Support the safety of EMS personnel handling infected patients.
- Increase quality of care of infected patients.

EMSP received federal funds to support the safety and efficiency of transport of infected patients. Subgrants made available through this program must support HPP-PHEP Cooperative Agreement Ebola Grant goals.

II. Eligibility Information

A. Eligible Applicants

- EMS Agencies who volunteered to participate in the transport of Ebola and emerging infectious disease patients to designated Ebola Assessment Hospitals by December 2015.

B. Eligible Activities

- Attend training for proper use of ISOPODs.
- Adherence to IDHW Transport Protocols for Ebola and Emerging Infectious Disease Patients.
- Provide care and transport to assessment hospitals and airport, if applicable.

III. Standard Terms and Conditions of Award

By receiving funds under this subgrant, the recipient assures that it will carry out the project/program as authorized, adhere to requirements laid out in this funding opportunity, and will comply with all terms and conditions and other requirements of this award. The recipient must adhere to all applicable federal statutes and state rules and regulations in regards to becoming a subrecipient of federal dollars.

Funds made available by this award shall not be used by the subrecipient to pay the salary and bonuses of an individual, either as direct costs or indirect costs.

GUIDELINES AND IMPORTANT INFORMATION

IV. Subgrant Specifics

A. Requirements

Application Requirements: EMS Agencies must be willing to participate in local training and exercises in collaboration with their Public Health Districts for the transportation (using the POD-A4-ADV-PLS ISOPOD Advantage Plus) of an Ebola or similar highly infectious disease patient.

Reporting Requirements: An **inventory report** of usage will be due annually, along with all back up documentation.

If awarded, the lead applicant will need to acknowledge the following statements in the subgrant documentation:

- No entity, as defined at 2 CFR Part 25, Subpart C, may receive award of a subgrant unless the entity has provided its DUNS number. 2 CFR 25.110
- Subgrantees spending \$750,000.00 or more in federal funds during the Subgrantee's fiscal year shall have a Single Audit performed according to 2 CFR 200.500-521 (previously OMB A-133) and shall provide proof of spending.
- The entity shall comply with subaward and executive compensation reporting requirements as required by the [Federal Funding Accountability and Transparency Act \(FFATA\)](#).

B. Amount of Award

EMS Agencies will be awarded total funds \$32,247.92 to purchase ISOPODs across the state of Idaho.

- EMS Agencies: \$3,799.00 + \$231.99. (8 awards total)

C. Duration of Funding

January 1, 2017 – June 30, 2017. Projects and expenditures must be completed and incurred during this timeframe.

D. Timeline

- Applications made available: September 9, 2016
- Applications due: October 31, 2016
- Award notification: December 2, 2016
- Grant start date: January 1, 2017 (approximate)*
- This subgrant is effective on the date all necessary signatures are obtained. Therefore, activities funded by this grant award may not occur until after the subgrant is established.

E. Award Process

Applications are reviewed and awarded by the Ebola Subgrant Advisory Committee. Once an award decision has been made, a subgrant document will be sent to the applicant for review and signature. This subgrant must be sent back to Contracting and Procurement Services Unit (CAPSU), Idaho Department of Health and Welfare. When the subgrant is fully executed, a signed original will be returned to the applicant. Projects cannot be initiated until the subgrant is signed and established.

Section B: ISOPOD Subgrant Narrative

To give the Subgrant Advisory Committee a better idea of your agency's need for isolation pods, please describe how you plan to train, exercise, and utilize the ISOPODs in the event of an Ebola (or similar emerging infectious disease) outbreak:

Please provide a description of how the purchase of an ISOPOD will positively impact your EMS Agency:

SECTION C: Signature Page

As an authorized representative for my hospital, I certify that the information provided in this application document, including any attached supplemental information, is complete and accurate.

I also understand that providing false information on any application or document submitted under these rules is grounds for declaring the application ineligible, and that any and all funds determined to have been acquired on the basis of fraudulent information must be returned to the Bureau of EMS and Preparedness.

I acknowledge that if my hospital is granted an award, the funds will be mailed to the address associated with the tax ID number on file with the State of Idaho Controller's office. If an address change is required, a W-9 must be submitted with the address correction. A [W-9](#) is available upon request.

Further, I acknowledge that if my hospital is granted an award, my hospital will be required to provide follow up documentation to the Bureau.

Name of Individual Completing Application:

Title of Person Completing Application:

Name or Signature of Person Authorizing:

Signing Authority Position Title:

Date:

Information reported in this application was supported by the Centers of Disease Control and Prevention and the Assistant Secretary for Preparedness and Response of the Department of Health and Human Services under the award number U90TP000517.