

Instructions for completing the Idaho Wildland Fire Planned Deployment Declaration Form

For EMS personnel licensed in Idaho, there are two options for operating at a wildland fire that is located outside of their affiliated agency's jurisdiction:

1. Affiliating with the local EMS agency or the EMS agency staged at the fire, or
2. Operating under a planned deployment agreement.

Affiliating with the local EMS agency or the EMS agency consists of obtaining an "Affiliation Status Change Form" at www.IdahoEMS.org, which should be completed by the EMS agency administrator and submitted to the Bureau of EMS and Preparedness (Bureau).

Establishing a planned deployment response model consists of three parts:

1. The Medical Unit Leader (MEDL) physically inspects the Idaho EMS license of each provider.
2. The MEDL confirms that the EMS provider is authorized to perform EMS by their affiliated agency medical director and agency of affiliation at the wildland fire listed on this form. This authorization can be declared, verified, and maintained in any manner accepted by the MEDL.
3. After licensure, affiliation approval, and medical director authorization is confirmed, the EMS provider will be notified and authorized to provide EMS as agreed to between their medical director and the Incident Supervising Physician identified on this application.

This form may be printed and filled out or filled out electronically. A new form must be completed for each incident and updated whenever new Idaho licensed EMS personnel arrive to support the Medical Unit.

The form is then submitted by the MEDL to the Bureau. The Bureau will acknowledge receipt of the form and will verify the Idaho licenses of each EMS provider listed. Once verified, the Bureau will generate a report for the MEDL identifying the personnel that are eligible to provide EMS at the incident or event. The report will also identify those personnel not eligible.

Out of state EMS providers must apply for recognition to perform EMS in Idaho (see "Limited Request for Recognition Form" at www.IdahoEMS.org). Personnel may not provide EMS until recognized or licensed by the Bureau. Update all personnel or fire changes as soon as possible by submitting additional forms as necessary.

The MEDL should contact the Bureau by phone at (208) 334-4000, by fax at (208) 334-4015, or by e-mail at EMSProvLic@dhw.idaho.gov to submit this form or for further information.

