

## 16.03.21 - Misc. General Requirements

Rule Requirement	Y-N-N/A	Comments
<p>16.03.21.125 - An agency must request renewal of its certificate no less than ninety (90) days before the expiration date of the certificate, to ensure there is no lapse in certification. The request must contain any changes in optional services provided and outcomes of the internal quality assurance processes required under Section 900 of these rules. (7-1-11)</p> <p>Agency may utilize the recertification request form found on the L&amp;C website: <a href="http://www.ddacertification.dhw.idaho.gov">www.ddacertification.dhw.idaho.gov</a></p>		
<p>16.03.21.610 - The DDA and records required under these rules must be accessible to the Department during normal operations of the agency for the purpose of inspection and copying, with or without prior notification, under Section 39-4605(4), Idaho Code. (7-1-11)</p>		
<p>16.03.21.910 - Each agency must report all confirmed or suspected incidents of mistreatment, neglect, exploitation, or abuse of participants to the adult or child protection authority in accordance with the "Child Protective Act," Section 16-1619, Idaho Code, and the "Adult Abuse, Neglect and Exploitation Act," Section 39-5303, Idaho Code, or law enforcement as mandatory reporters. (7-1-11)</p>		
<p>16.03.21.920 - Each agency is required, as needed, to participate in the development of the state developmental disabilities plan by completing an annual needs assessment survey regarding services for Idahoans with developmental disabilities. (7-1-11)</p> <p>This process is initiated by the Division of Medicaid – Bureau of Developmental Disabilities</p>		