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**Idaho Department of Health and Welfare
Division of Licensing and Certification
Bureau of Facility Standards
LONG TERM CARE TECHNOLOGY PROJECT
LTC MINI-GRANT AWARD GUIDELINES FOR
TECHNOLOGY IN THE LONG TERM CARE FACILITY**

The Idaho Department of Health and Welfare (Department) is offering Mini-Grants to Long Term Care Facilities (LTCFs) to support implementation of enhancements to improve the quality of care/quality of life for residents through the use of technologies. These Mini-Grants are to assist with implementation efforts designed to bring current technologies into the Long Term Care (LTC) environment.

Purpose

The Department maintains Civil Monetary Penalty (CMP) funds from Section 6111 of the Patient Protection and Affordable Care Act, (the Affordable Care Act) (Pub. L. 111-148), enacted on March 23, 2010, amended sections 1819(h) and 1919(h) of the Social Security Act (the Act) to incorporate specific provisions pertaining to the imposition and collection of CMPs when nursing homes do not meet Medicare and Medicaid requirements for LTCFs. A portion of collected Federal CMP funds may be used to support activities that promote quality care and the well-being of nursing home residents in certified nursing homes.

In an effort to implement support of technologies to promote the quality of care and quality of life for nursing home residents, the Department is offering Mini-Grants to LTCFs of up to \$35,000 or \$70,000, depending on the facility's licensed beds, from the CMP funds received by the Department. Specifically, the Department will award funds in support of the implementation and deployment of technology to improve resident outcomes and advance the care and services provided in LTCFs. The facility will be responsible for all future expenses associated with implementation of these programs.

Eligibility

To receive funds, LTCFs must apply as directed in this notice, and meet and comply with the LTC Technologies Mini-Grant requirements. The eligible dollar amount awarded shall be contingent upon the LTCFs licensed beds, the ability to meet all participation requirements, and the approval of the Centers for Medicare & Medicaid Services (CMS). LTCFs with less than 30 licensed beds may apply for a grant of up to \$35,000. LTCFs with 30 or more licensed beds may apply for a grant of up to \$70,000. Award notices are contingent upon the availability of funding, meeting the minimum mini-grant requirements, and approval from CMS.

Eligible Projects

Mini-Grant funds may be used to purchase and implement technology that will directly improve the quality of life and quality of care for residents. Examples of such technology are: IN2L[®], Snoezelen[®], interactive music systems such as Beamz[®], personal music through the use of portable electronic devices.

Prohibited Uses

- CMP funds may not be used to pay for capital improvements.
- CMP funds may not be used to pay for nursing home services or supplies that are already the responsibility of the nursing home, such as laundry, linen, food, heat, staffing costs, etc.

Review

Requests will be reviewed in the order of receipt. The first level of review will be completed by the Bureau of Facility Standards (BFS). BFS will review the applications to ensure completeness and meeting minimum requirements. Incomplete applications will be returned to the facility. Applications meeting the requirements will be forwarded to CMS for review. CMS has the final authority to approve requests. CMP Mini-Grant requests that are denied are not subject to appeal. All applicants will be notified in writing of the outcome of their request.

Funding and Reporting

Once the facility's CMP Mini-Grant is approved by CMS, the facility will submit to BFS:

- The funding request with documentation of a purchase order or proof of funds obligation from the vendor.
- Documentation of proof of payment when the technology has been received.
- The return of all unused grant funds within forty-five (45) of payment in full to the vendor.
- A quarterly report on the status of the project.

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- A second report (including specific measure of success, barriers that had to be overcome, and lessons learned) will be due within six months after the project has been implemented.
- An Excel spreadsheet documenting all expenses and documentation supporting those expenditures.

A LTCF which receives CMP funding is accountable and responsible for all CMP funds paid to it. If a change in ownership occurs after CMP funds are granted or during the course of the project completion, the project leader shall notify the State Agency within five calendar days. The new ownership shall be disclosed as well as information regarding how the project shall be completed. A written letter regarding the change in ownership and its impact on the CMP grant application shall be sent to the Department.

Should the facility not move forward with the project or fail to implement the project, the facility will notify:

Debby Ransom, RN, RHIT, Chief
Bureau of Facility Standards
Idaho Department of Health and Welfare
P.O. Box 83720
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fsb@dhw.idaho.gov

The facility agrees to repay the full grant amount to the Department within 45 days of the notification.

To be eligible to apply for a Mini-Grant, the applicant shall

- a) Be licensed and certified as a SNF or SNF/NF (skilled nursing facility or dually certified skilled nursing facility/nursing facility) in the State of Idaho.
- b) Submit by mail the completed original and one copy of the LTC Technologies Mini-Grant Award Application documents to the attention of:

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Idaho Department of Health and Welfare
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I, the undersigned, acknowledge notice of availability of Mini-Grant award for the purpose of the implementation of the LTC Technologies Module and accept said funds to be spent consistent with the provisions outlined in the “LTC Mini-Grant Award Guidelines for Technology in the LTC Facility”. Additionally, I agree to submit the required reports as outlined in the LTC Mini-Grant Award Guidelines. I understand failure to submit the required documentation means the facility must return the Mini-Grant money in full to the Idaho Department of Health and Welfare. I further understand that any portion of the Mini-Grant that is not accounted for must also be returned to the State.

Facility Name: _____

Facility Administrator’s Signature

Date

Printed Name