

Department of Health & Welfare Licensing & Certification Residential Care/Assisted Living Checklist	Version Date: 7/10 Page 1 of 2 Checklist #8	
Functional Area: Negotiated Service Agreement and Care and Services Provided	Yes = In Compliance No = Further Action Needed	
Objective: The facility has developed, signed and dated, and implemented the Negotiated Service Agreement, so that all parties understand what cares and services are to be provided. {IDAPA 16.03.22.011.25}		
Specific Criteria	Yes	No
Policy and Procedure: IDAPA 16.03.22.153.04		
Provided Care and Services – How are staff to provide care and services to residents in the following areas:		
1. Activities of daily living?		
2. Dietary and eating?		
3. Dignity?		
4. Assuring each resident’s rights?		
5. Medication assistance?		
6. Providing privacy?		
7. Social activities?		
8. Supervision?		
9. Supporting resident independence?		
10. Telephone access? {IDAPA 16.03.22.153.04}		
Requirements for the NSA: IDAPA 16.03.22.320		
1. Is there an Interim Plan for each resident while the NSA is being completed? {IDAPA 16.03.22.320}		
2. Are your NSAs completed and signed within 14 days from admission? {IDAPA 16.03.22.320}		
3. Does your NSA provide for: a. Coordination of services? b. Description of services to be provided? c. Instruction to staff of how care or services are to be given? d. Frequency of services? {IDAPA 16.03.22.320.01}		
4. Have you implemented your NSA? In other words, have you started doing the things for the resident you agreed upon? {IDAPA 16.03.22.320.01}		

