IDAHO DEPARTMENT OF
HEALTH & WELFARE

C.L. "BUTCH" OTTER – GOVERNOR
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DIVISION OF LICENSING & CERTIFICATION
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October 15, 2012

Odessa Kirk, Administrator
Good Samaritan Society Boise Village
P.O. Box 5038
Sioux Falls, SD 57117-5038

Dear Ms. Kirk:

Thank you for submitting the Plan of Correction for Good Samaritan Society Boise Village dated October 15, 2012, in response to the initial survey conducted by the Department on September 26, 2012 at your Residential Habilitation Agency. The Department has reviewed and accepted the Plan of Correction.

As a result, we have issued Good Samaritan Society Boise Village a full certificate effective from November 15, 2012, through November 30, 2015, unless otherwise suspended or revoked. This certificate is contingent upon the correction of deficiencies cited during the survey.

Thank you for your patience while accommodating us through the survey process. If you have any questions, you can reach me at 364-1828.

Sincerely,

Fredé Trenkle-MacAllister

FREDÉ TRENKLE-MACALLISTER
Medical Program Specialist
DDA/ResHab Certification Program

FTM/slm

Enclosures
1. Renewed Residential Habilitation Agency Certificate
2. Approved Plan of Correction

IDAHO DEPARTMENT OF
HEALTH & WELFARE

Submit by Email

Statement of Deficiencies

Residential Habilitation Agency

Good Samaritan Society Boise Village
RHA-4218

3115 N Sycamore Dr
Boise, ID 83703
(208) 343-7726

Survey Type: Initial

Entrance Date: 9/24/2012

Exit Date: 9/26/2012

Initial Comments: Survey Team: Eric Brown, Supervisor, DDA/ResHab Certification Program; Fredé Trenkle-MacAllister, Medical Program Specialist, DDA/ResHab Certification Program.

16.04.17.203 203. STAFF RESIDENTIAL HABILITATION PROVIDER TRAINING. Training must include orientation and ongoing training at a minimum as required under IDAPA 16.03.10, "Medicaid Enhanced Plan Benefits," Sections 700 through 706. Training is to be a part of the orientation training and is required initially prior to accepting participants. All required training must be completed within six (6) months of employment with a residential habilitation agency and documented in the employee residential habilitation provider record. The agency must ensure that all employees and contractors receive orientation training in the following areas: (3-29-12)	Review of agency personnel records revealed that 1 of 6 employees (Employee 5) lacked documentation of receiving the "Assistance with Medication" course that has been Department-approved as required under IDAPA 16.03.10.	1. Employee #5 did take the State approved Assistance with Medications Course in 2006. Employee #5 has requested a copy of the certificate from CWI and is waiting to receive it in the mail. Employee #5 has also been scheduled to take the State approved Assistance with Medications Course October 12, 2012; until then, Employee #5 will not be allowed to assist with medications; until proof of successful completion of the course has been received. 2. Participants in Employee #5's care will not be affected as an alternative caregiver will assist with medications until Employee#5 has completed their Assistance with Medications Course. 3. The Community Living Program Director will be responsible for assuring Employee #5 attends the course and receives a copy of the the card; as well as conducting quarterly audits. 4. All employee files will be audited quarterly to insure that all caregivers have taken the State	2012-11-01

		Approved Assistance with Medications Course. All new hires will be required to provide proof of having completed the State approved course; if they have not, they will be scheduled to take it within the first 30 days of employment. 5. To be completed by November 1, 2012	
[redacted]	[redacted]	[redacted]	[redacted]
16.04.17.301.03.d 301. PERSONNEL. 03. Personnel Records. A record for each employee must be maintained from date of hire for not less than one (1) year after the employee is no longer employed by the agency, and must include at least the following: (3-29-12) d. Other qualifications (if licensed in Idaho, the original license number and the date the current registration expires, or if certificated, a copy of the certificate); and (7-1-95)	Review of agency records revealed that 3 of 6 direct care providers (Employees 1, 3, and 5) lacked current Certified Nurse Aid licenses.	1. Employees #1, #3 and #5 are now current on the CNA Registry. Copies of their certificates have been placed in their files on 10/3/2012. 2. Participants who are receiving care by employees #1, #3 and #5 have not been directly effected by this deficiency; however, quarterly employee file audits will be conducted to insure that all CNA's are current on the CNA Registry. 3. The Community Living Program, Director conducted the initial employee file audit on September 25, 2012, and will continue to conduct them on a quarterly basis. 4. Employees #1, #3 and #5 are now current on the CNA Registry. Quarterly employee files audits will occur. CNA's will be given information on how to renew their CNA's cards and be notified in advance if they are due for renewal. 5. To be completed by November 1, 2012.	2012-11-01

[redacted]	[redacted]	[redacted]	[redacted]
16.04.17.301.03.i 301. PERSONNEL. 03. Personnel Records. A record for each employee must be maintained from date of hire for not less than one (1) year after the employee is no longer employed by the agency, and must include at least the following: (3-29-12) i. Evidence of current CPR and First Aid certifications; and (7-1-95)	Review of agency personnel records revealed that 4 of 6 direct care providers (Employees 1, 2, 3, and 5) had gaps in their CPR certification or had expired CPR certification. • Employee #1's CPR expired 1/10/2012; • Employee #2's CPR expired 5/5/2011, and the next certification was completed 6/5/2012; • Employee #3's CPR expired 11/10/2011 and the next certification was completed 4/21/2012; and • Employee #5's CPR expired 12/15/2011 and the next certification was completed 6/5/2012.	1. Employee #1 completed their CPR certification on May 5, 2012. A copy of employee #3's cards were in their training file, as well as a copy in the Community Living Program Office. Employee #2 completed their CPR certification on June 5, 2012. Employee #3 completed their CPR certification on April 21, 2012. Employee #5 completed their CPR on June 5, 2012. All caregivers are now current with CPR and First Aid. Copies of all cards are on file. 2. Potentially all participants may have been affected; however, this has already been corrected. In the future, if staff allow their CPR and/or First Aid to expire, they will be taken off the schedule until it is completed. 3. The Community Living Program Director will conduct quarterly CPR and First Aid card audits. 4. An employee roster is kept in the Community Living Program Office and will be monitored quarterly. Caregivers will be notified within three months of the expiration date. Caregivers will be scheduled to complete CPR and/or First Aid at their earliest convenience. If they allow their CPR and/or First Aid to expire, they will be taken off the schedule until it is completed. New hires will be scheduled to complete the CPR/ First Aid course before providing care; unless they can provide proof that they are current and provide copies of their cards. 5. To be completed by November 1, 2012.	2012-11-01
[redacted]	[redacted]	[redacted]	[redacted]
16.04.17.402.01.c 402. PARTICIPANT RIGHTS. 01. Responsibilities. Each residential habilitation agency must develop and implement a written policy outlining the	Review of 4of 4 participants records (Participants 1, 2, 3, and 4) revealed that the agency lacked documentation that it had informed each participant, or legal guardian, of the services to be received, the expected	1. Participant Rights have been amended to include the benefits, and attendant risks of receiving services in the Community Living Program. Participants 1, 2, 3 and 4 will be given a copy and a signed copy retained in their file	2012-11-01

personal, civil, and human rights of all participants. The policy protects and promotes the rights of each participant and includes the following: (3-20-04) c. Inform each participant, or legal guardian, of the services to be received, the expected benefits and attendant risks of receiving those services, and of the right to refuse services, and alternative forms of services available; (3-20-04)	benefits, and attendant risks of receiving those services.	2. All participants have been potentially effected, as this was not in our original participant Rights. All participants and their guardians, if applicable, will be given a copy of the amended Participant Rights and the signed copy will be retained in their file. The original will be given to the participant/ guardian by November 1, 2012. 3. The Community Living Program, Director will distribute the amended Participant Rights to participants and their guardians, make necessary copies and insure a copy is retained in participant files; in their homes and in the CLP office. 4. All new participants into the Program, and their guardians, if applicable, will be given a copy of the amended Participant Rights and the signed copy will be retained in their file. The original will be given to the participant/guardian. Quarterly participant file audits will be completed to insure that all participants have a signed copy of the Participant Rights in their file. 5. To be completed by November 1, 2012.	

Administrator/Provider Signature: [signature]	**Date:** 2012-10-15
Department PBC Approval Signature: Frude Fenkle-MacAllister	**Date:** 10/15/12

If deficiencies are cited, an approved plan of correction is requisite to continued program participation.