



IDAHO DEPARTMENT OF
HEALTH & WELFARE

C.L. "BUTCH" OTTER – GOVERNOR
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May 7, 2014

Nadean Smith, Administrator
Positive Connections, LLC
1373 Fillmore Street
Twin Falls, ID 83301-3392

Dear Ms. Smith:

Thank you for submitting the Plan of Correction for Positive Connections, LLC dated April 21, 2014, in response to the initial survey conducted on April 8, 2014. The Department has reviewed and approved the Plan of Correction.

As a result, we have issued Positive Connections, LLC a full certificate effective from May 26, 2014, through May 30, 2015, unless otherwise suspended or revoked. Per IDAPA 16.04.17.101.02, this certificate is issued on the basis of substantial compliance and is contingent upon the correction of deficiencies.

Thank you for your patience while accommodating me through the survey process. If you have any questions, you may reach me at (208) 239-6267.

Sincerely,

PAMELA LOVELAND-SCHMIDT, Adult & Child DS
Medical Program Specialist
DDA/ResHab Certification Program

PLS/slm

Enclosures

1. Approved Plan of Correction
2. Renewed Residential Habilitation Agency Certificate



Statement of Deficiencies

Residential Habilitation Agency

Positive Connections, LLC
RHA-4993

1373 Fillmore St
Twin Falls, ID 83301-3392
(208) 737-9999

Survey Type: Initial

Entrance Date: 4/8/2014

Exit Date: 4/8/2014

Initial Comments: Surveyor: Pam Loveland-Schmidt, Medical Program Specialist, DDA/ResHab Certification Program.



<p>16.04.17.301.03.j 301. PERSONNEL. 03. Personnel Records. A record for each employee must be maintained from date of hire for not less than one (1) year after the employee is no longer employed by the agency, and must include at least the following: (3-29-12) j. Verification of satisfactory completion of criminal history checks in accordance with IDAPA 16.05.06, "Criminal History and Background Checks"; and (3-20-04)</p>	<p>Two of seven employee records lacked documentation the agency verified that the employee satisfactorily completed the criminal history check in accordance with IDAPA 16.05.06, "Criminal History and Background Checks."</p> <p>For example:</p> <p>Employee 5's record lacked documentation of a local Idaho State Police (ISP) check. The employee completed a DHW Criminal History Clearance (CHC) on 08/13/2013 for another agency. The employee started with this agency on 02/24/2014 and did not complete a local ISP check per rule requirements.</p> <p>Employee 7's record lacked documentation of a local ISP check. The employee completed a DHW CHC on 05/15/2013 for another agency. The employee started with this agency on 01/10/2014 and did not complete a local ISP</p>	<p>1. Positive Connections will follow IDAPA 16.05.06 guidelines Criminal History and Background Checks for all employees. The agency will contact Idaho State Police requesting the Idaho State Police check per rule requirements. for employee 5 and 7. The employee will sign a release allowing the agency to request the information of Idaho State Police record search. The agency will follow the guidelines of Idaho State Police in requiring the request by paying in advance of Criminal History and Background Check by using the agency credit card for payment. The agency will NOT allow any staff to provide services to clients until the Idaho State Police Criminal History and Background Check is in employee file.</p> <p>2. The agency will maintain a current Data Base on Employees with a previous Criminal History and Background Check to ensure all employees who had previous Checks completed with another agency within the three year time frame to have</p>	<p>05-14-2014</p>
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check per rule requirements.

both the Criminal History and Background Check PLUS the Idaho State Police Check in employee file.
3. The Administrator will be ultimately responsible for the Idaho State Police Criminal History and Background Check to be in the employee file. The Administrator will work closely with the Supervisor and the Support staff for compliance. The Administrator will review the Employee Files and document findings.
4. Corrective actions will be monitored by support staff, Supervisor and Administrator for compliance.
5. All previous steps have been taken, and agency is waiting for the Idaho State Police Criminal History and Background Checks on employee 5 and 7 results to be mailed to agency.

Administrator/Provider Signature:



Date: 04-21-2014

Department POC Approval Signature:



Date: 05/07/2014

If deficiencies are cited, an approved plan of correction is requisite to continued program participation.