



IDAHO DEPARTMENT OF
HEALTH & WELFARE

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June 7, 2013

Teresa and Vance Walker
Adolescent and Child Development Center, LLC
151 North 3rd Avenue, Suite 110
Pocatello, ID 83201

Dear Mr. and Mrs. Walker:

Thank you for submitting the Plans of Correction for Adolescent and Child Development Center, LLC dated June 5, 2013, in response to the complaint investigation surveys concluded on May 3, 2013, and May 6, 2013. The Department has reviewed and accepted the Plans of Correction.

Per IDAPA 16.03.21.126.01 and IDAPA 16.04.17.101.03, your DDA and ResHab provisional certificates were issued on the basis of substantial compliance and are contingent upon the correction of deficiencies. The survey team will return prior to the end of the provisional certification period to determine whether areas of concern have been corrected and whether the agency is in substantial compliance with these rules.

Thank you for your patience while accommodating us through the survey process. If you have any questions, you can reach me at (208) 239-6267.

Sincerely,

PAMELA LOVELAND-SCHMIDT, Adult & Child DS
Medical Program Specialist
DDA/ResHab Certification Program

PLS/slm

Enclosures

1. Approved DDA Plan of Correction
2. Approved ResHab Plan of Correction



Statement of Deficiencies

Residential Habilitation Agency

Adolescent and Child Development Center, LLC
RHA-2335

151 N 3rd Ave Ste 110
Pocatello, ID 83201-6367
(208) 232-5622

Survey Type: Investigation

Entrance Date: 3/25/2013

Exit Date: 5/3/2013

Initial Comments: Investigator: Pam Loveland-Schmidt, Medical Program Specialist, DDA/ResHab Certification Program.
Focused Investigation.

Rule Reference/Text	Findings	Plan of Correction	Date to be Corrected
16.04.17.301.03.j 301. PERSONNEL. 03. Personnel Records. A record for each employee must be maintained from date of hire for not less than one (1) year after the employee is no longer employed by the agency, and must include at least the following: (3-29-12) j. Verification of satisfactory completion of criminal history checks in accordance with IDAPA 16.05.06, "Criminal History and Background Checks"; and (3-20-04)	Eleven (11) of 44 Res Hab employee records reviewed (Employees 1, 4, 14, 18, 20, 27, 28, 29, 31, 37, and 38) lacked documented verification of satisfactorily completed criminal history checks in accordance with IDAPA 16.05.06, "Criminal History and Background Checks." For example: Employee 1's date of hire was September 14, 2012. The DHW criminal history clearance was completed for another agency on December 12, 2011. The hire by the new agency required a local Idaho State Police (ISP) check on the new employee. The agency had no documentation of the local ISP check. Employee 4's date of hire was July 24, 2012. The DHW criminal history clearance was	1. Upon hire of employee, employee will complete new criminal history background check whether it is a transfer or initial hire. 2. All employees criminal history has been checked and verified. All employees that transferred has completed new background check. 3. The administrator or designee 4. Upon hire, new hire employee is to complete criminal background application and schedule an appointment. Application will be printed and turned into administrator or designee for review. If there is a disqualifying offense, then the new hire will be terminated and appointment cancelled.	2013-05-31

completed for another agency on December 2, 2009. The hire by the new agency required a local ISP check on the new employee. The agency had no documentation of the local ISP check. The agency submitted a new application for the employee on March 29, 2013, which was not notarized or fingerprinted until April 12, 2013, which per the Criminal History Unit (CHU) was 98 days from start date until transfer.

Employee 14's date of hire was March 15, 2012. The DHW criminal history clearance was completed for another agency on June 24, 2009. The hire by the new agency required a local ISP check on the new employee. The agency had no documentation of a local ISP check. The agency submitted a new application on April 12, 2013, but the application was not notarized nor the employee fingerprinted until April 17, 2013, which was over one year after the date of hire.

Employee 18's date of hire was April 10, 2012. The DHW criminal history clearance was completed for another agency on September 14, 2009, and under another name, which required a local ISP Check. The agency had no documentation of a local ISP check. The agency submitted a new application on March 29, 2013, which per CHU was pending and the employee was not available to work. This staff has worked for approximately 1 year without a rule-compliant criminal history clearance for this agency.

Employee 20's date of hire was June 2, 2012. The DHW criminal history clearance was completed on July 27, 2012, which was 55 days after his hire date and did not meet rule requirements.

Employee 27's date of hire was September 10, 2012. The DHW criminal history clearance was not completed until November 11, 2012, which was 52 days after his hire date and did not meet rule requirements.

Employee 28's date of hire was September 11, 2012. The DHW criminal history clearance was completed for another agency on February 13, 2012. The hire by the new agency required a local ISP check on the new employee. The agency had no documentation of a local ISP check. The agency submitted an application on March 29, 2013, and the employee was fingerprinted on April 16, 2013, which was 7 months and 5 days after the hire date.

Employee 29's date of hire was December 7, 2012. The DHW criminal history clearance was completed for another agency on October 23, 2012. The agency completed the local ISP on December 7, 2012, and received notice back from ISP on February 13, 2013, that no records were found. However, the agency did not add the individual to the agency on the DHW criminal history website until February 22, 2013, and had no access to the individual's criminal history information between December 7, 2012, and February 13, 2013, and was therefore unable to determine eligibility. The agency did not follow Criminal History and Background Check rule requirements under IDAPA 16.05.06.170.01.

Employee 31's date of hire was May 1, 2012. The DHW criminal history clearance was completed for another agency on April 24, 2012. The hire by the new agency required a local ISP check on the new employee. The agency had no documentation of the local ISP check. The agency added the employee to the DHW Criminal History Database on June 4,

2012; the individual worked 35 days before he was added to the agency in the database. The agency was out of compliance with IDAPA 16.05.06.300.02.b.i and IDAPA 16.05.06.170.01.

Employee 37's date of hire was January 10, 2013. The DHW criminal history clearance was completed for another agency on November 4, 2011. The hire by the new agency required a local ISP check on the new employee. The agency had no documentation of the local ISP check.

Employee 38's date of hire was February 25, 2013. He appeared for fingerprinting on March 7, 2013, disclosed a disqualifying offense, and withdrew his application. On March 21, 2013, he resubmitted an application and appeared for another fingerprinting appointment on March 25, 2013, at which time he was given an unconditional denial. Licensing & Certification sent an email to your agency on March 28, 2013, requesting information on this individual. He was listed on the agency employee list dated March 6, 2013, but was not listed on the March 27, 2013, list. Licensing & Certification requested the hire date. Your agency responded on March 29, 2013, that he did not pass his criminal history background and was terminated on March 7, 2013, and that his date of hire was February 25, 2013. As stated above, it appears as though this individual worked through March 25, 2013, and was not eligible to work from February 25, 2013.

Administrator/Provider Signature:

Teresa H. Walker

Date: 6/5/13

Department POC Approval Signature:

Pam Loveland-Schmidt

Date: 06/07/2013

If deficiencies are cited, an approved plan of correction is requisite to continued program participation.