

Billing Procedures

TRANSITION MANAGEMENT:

1. If you have been chosen as a Transition Manager (TM) by a potential IHC participant, contact Tammy Ray or Sarah Spaulding at Medicaid.
2. Tammy or Sarah will put a PA in the system for 192 units of transition management using code T2022 UD.
 - a. Transition management is paid in 15 minute increments (i.e., 4 units equals 1 hour).
 - b. Transition management services are reimbursed at \$48.36 per hour (\$12.09 per unit).
3. The PA will be emailed to the TM.
4. The TM will provide the PA to their billing department.
5. After transition management has been provided to the participant, you can submit claims to Medicaid.
6. Your billing department will use code T2022 with a UD modifier to bill for the units exactly like they would any other Medicaid claim.
7. If your participant is on Enhanced Medicaid, you will need to use an additional modifier of SE.
 - a. Tammy or Sarah will let you know if your participant is on Enhanced Medicaid.
 - b. If they are on Enhanced Medicaid, bill using “T2022 UD SE”.
 - c. The transition management is reimbursed at the same rate of \$48.36 per hour (\$12.09 per unit).

TRANSITION SERVICES (Items purchased for the participant):

1. For transition services the TM will call Tammy or Sarah and get a verbal approval on the expenditures.
2. The TM will purchase the item(s).
3. The TM will fill out a payment request form and submit it with the receipts and any other backup documentation.
4. Tammy or Sarah will put a PA in the system for the amount and will email the PA to the TM.
5. The TM will let their billing department know what the PA is and they will bill T2038 for the transition services exactly like any other Medicaid claim.
6. If more than one item is purchased on the same day, you must combine all expenditures on one service line otherwise the system looks at it as a duplicate claim and will not pay the claim.
7. If your participant is on Enhanced Medicaid, you will need to use an SE modifier.
 - a. Tammy or Sarah will let you know if your participant is on Enhanced Medicaid.
 - b. If the participant is on Enhanced Medicaid, bill using “T2038 SE”.
8. If your agency has any problems with billing, please call Tammy Ray at (208) 364-1889 or Sarah Spaulding at (208) 287-1172.