

HEALTHY CONNECTIONS PDSA WORKSHEET

(PLAN – DO – STUDY – ACT)

Clinic Name:		QI Date Range (completed by HC QI staff)	
Project Lead:		PCMH Change Concept	EMPANELMENT
QI Title/name			

Define a Quality Improvement measure to improve Empanelment at the clinic location. The QI measure will fall into one of these areas:

1. Assign all patients to a provider panel and confirm assignments with providers and patients; review and update panel assignments on a regular basis.
2. Assess practice supply and demand, and balance patient load accordingly.
3. Use panel data and registries to proactively contact, educate, and track patients by disease status, risk status, self-management status, community and family need.

BACKGROUND: (what led you to start this project? Is this cycle a continuation of another cycle? Why is this topic relevant? Include any baseline data that has already been collected. Include relevant information from literature).

PLAN:

- A. AIM/Objective statement:** (what do you hope to learn? What are you trying to improve (AIM), by how much (goal) and by when (timeframe)?)
- B. Plan for change/test/intervention:** (include the WHO (target population), WHAT (change/test), WHEN (dates of test), WHERE (location), and HOW (description of plan)).
- C. Measures:** (what will you measure in order to meet your AIMS? How will you know that a change is an improvement? Will you use outcome or process measures?).
- D. Plan for data collection:** (include the WHO (will collect), WHAT (measures), WHEN (time period), WHERE (location), and HOW (method)).

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DO: (carry out the change/test. Collect Data. Be sure to note when completed, observations, problems encountered, and special circumstances).

STUDY: (summarize and analyze data (quantitative and qualitative), and include any charts or graphs).

ACT:

- A. Document/summarize what was learned:** (Did you meet your AIMS and goals? Did you answer the questions you wanted to address? List major conclusions from the cycle).

- B. Define next steps:** (Are you confident that you should expand size/scope of test or implement? What changes are needed for the next cycle?).