

**SCHOOL-BASED SERVICES  
PERSONAL CARE SERVICES (PCS) ASSESSMENT ALLOCATION TOOL  
Ages 1 to 5 years old**

Name: \_\_\_\_\_ MID#: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_

**Instructions:**

1) Enter the number response for each question in the "Assessment Score" column. The total score will automatically calculate in the "Allocation Score" column.

2) Use the "Allocation Grid" to determine the number of hours based on the total points scored.

3) If it is determined that the child requires assistance in areas that are considered age appropriate, the nurse must ensure the reason is documented in the comment sections of the assessment.

Weighted Score: The assessment score is divided by 2 for questions 1-3 based on the child's age.

**STEP 1:**

	Question #	Assessment Score	Weighted Score	Allocation Score
Grooming	1		0	0
Dressing upper body	2		0	0
Dressing lower body	3		0	0
Toileting	4		n/a	0
Continence-bladder	5		n/a	0
Continence-bowel	6		n/a	0
Adaptive Devices	7		n/a	0
Transferring	8		n/a	0
Mobility/Ambulation	9		n/a	0
Eating/Feeding	10		n/a	0
Medication Assist	11		n/a	0
<b>Total Points</b>		<b>0</b>	<b>0</b>	<b>0</b>

**STEP 2:**

Allocation Grid	
Points	Hours
0-3	0 hrs/wk
4-9	5 hrs/wk
10-15	10 hrs/wk
16-20	15 hrs/wk
21-30	20 hrs/wk
31-40	25 hrs/wk
41-50	30 hrs/wk
51+	35 hrs/wk

Points \_\_\_\_\_ **0**  
Hours \_\_\_\_\_ **HRS/WK**

RN Signature: \_\_\_\_\_

Date: \_\_\_\_\_