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MEDICAID INFORMATION RELEASE MA07-16

TO: **Medicaid Providers who Submit 837 Electronic Professional, Dental, and Institutional Claims**

FROM: **Leslie M. Clement, Administrator**

SUBJECT: **Update to Information Release 2007-12: Use of National Provider Identifier (NPI) on 837 Electronic Professional, Dental, and Institutional Claims Transactions**

Idaho Medicaid will continue to accept submission of both NPI and Medicaid provider numbers, or Medicaid provider number only, on electronic claims through May 23, 2008. This information release updates previous information release 2007-12 which was mailed to providers on May 18, 2007.

During an NPI transition period from **May 29, 2007 through May 23, 2008,** Idaho Medicaid providers have three options for identifying themselves on 837 electronic Professional, Dental, and Institutional claims:

1. With both an NPI **and** an Idaho Medicaid provider number
2. With only an NPI
3. With only an Idaho Medicaid provider number

Option 1: Submitting Electronic Claims with both an NPI and an Idaho Medicaid Provider Number
This "dual submission" option is available during a transition period through May 23, 2008. This option may be used to identify both billing and performing providers on electronic claims. When both an NPI and an Idaho Medicaid provider number are submitted on an electronic claim:

- The Idaho Medicaid provider number will be used to process the claim.
- The NPI will be compared to the Medicaid provider number(s) to which it is linked in the provider's NPI registration account. Informational messages will be generated on the weekly paper Remittance Advice (RA) to inform providers of problems that would have occurred if the NPI had been used to process the claim. Providers should use this information to verify the relationship between the NPI and a corresponding Idaho Medicaid provider number, and if necessary, update their NPI registration accounts before submitting claims with only the NPI.

When submitting an electronic claim with both an Idaho Medicaid provider number and an NPI, the correct qualifiers must also be submitted to identify the number as either an Idaho Medicaid provider number (qualifier '1D'), or an NPI (qualifier 'XX').

Option 2: Submitting Electronic Claims with only an NPI
Idaho Medicaid currently accepts and processes electronic claims submitted with only an NPI. The correct qualifier must also be submitted to identify the number as an NPI (qualifier 'XX'). All healthcare providers are expected to use this option for submitting electronic claims by May 23, 2008.

Before submitting electronic claims with only an NPI, providers should verify that the NPI is registered with Idaho Medicaid and correctly linked to the corresponding Idaho Medicaid provider number. Providers can review

or update their NPI registration account using the self-service Idaho Medicaid NPI registration website at: **https://npi.dhw.idaho.gov/idahoNpi/**.

When an electronic claim is received with only an NPI to identify a provider, Idaho Medicaid will first identify all Idaho Medicaid provider numbers currently linked to the NPI in the provider's NPI registration account.

- If only one Idaho Medicaid provider number is linked to the NPI submitted on the claim, that number will be used to process the claim. The zip code from the claim will be used to identify the service location.

- If more than one Idaho Medicaid provider number is linked to the NPI, additional data elements are needed to determine which Idaho Medicaid provider number to use to process the claim. If the additional data elements are not submitted by the provider, the claim may be denied. The following additional data elements may be required when more than one Idaho Medicaid provider number is linked to an NPI:

  Taxonomy Codes
  Acceptable taxonomy codes for each Idaho Medicaid provider specialty can be found at: **http://www.healthandwelfare.idaho.gov/site/3438/default.aspx**. This information has been added to the *Provider Handbook* as an appendix. The most recent *Provider Handbook* is included on the Provider Resources CD mailed to providers in May 2007.

  9-Digit Zip Codes
  Providers who choose to link a single NPI to more than one Idaho Medicaid provider number with the same provider type and specialty are **required** to include a 9-digit zip code on electronic claims to designate the service location. The 9-digit zip code must match the 9-digit zip code in the provider's NPI registration account.

Option 3: Submitting Electronic Claims with only an Idaho Medicaid Provider Number
Idaho Medicaid will continue to accept and process 837 electronic claims from healthcare providers that are submitted with only the Idaho Medicaid provider number through May 23, 2008. Providers must also submit the correct qualifier to identify the number as a Medicaid provider number (qualifier '1D').

This option is intended for providers who are not ready to use their NPI on 837 electronic claims. These providers should follow the CMS contingency guidance to achieve NPI compliance before May 23, 2008.[1] We strongly recommend that healthcare providers get and register an NPI with Idaho Medicaid and work closely with their clearinghouse, billing agency, or software vendor to achieve NPI compliance well in advance of the May 23, 2008 deadline.

More Information
More information about NPI requirements can be found in Information Release 2007-12. Information is also available online at https://npi.dhw.idaho.gov/idahoNpi/. Click the "NPI Registration Instructions" link on the left side of the page. This link will take you to the NPI information page of the Department of Health and Welfare website.

Questions about this information release should be directed to EDS Provider Services at 800-685-3757 or 383-4310 in the local Boise calling area.

[1] Information about the CMS NPI contingency guidance can be found at: http://www.cms.hhs.gov/NationalProvIdentStand/Downloads/NPI_Contingency.pdf