MAGELLAN
RX CARE
ADMINISTRATION

Idaho Medicaid
Pharmacy Program

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Latest News

As of June 29, 2012 you will be REQUIRED to receive all HIPAA compliant EDI835 files from our new and enhanced site ftp02.magellanhealth.com. To avoid any interruptions in accessing your 835s, please click on this _Trading Partner FTP Instructions_ and follow the SFTP set-up instructions prior to June 29, 2012. If you have any questions or concerns, please contact the EDI Helpdesk at 1-800-924-6741.

Welcome

Welcome to Magellan Medicaid Administration's Idaho Medicaid Pharmacy Program website.

Secure Personnel

MAGELLAN
HEALTH SERVICES®

Getting Better All the Time℠

Trading Partners FTP Instructions
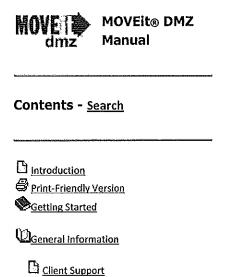
2012-05-01

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Purpose

This document is designed to demonstrate how to retrieve an 835 Electronic Remittance Advice from the *NEW* Magellan Trading Partners FTP site.

Benefits

. More Secure

. User password control

. Files available for 30 days

. Simplicity (clients do not need FTP software if they utilize the HTTPS site)

. During transition files will be available on both sites

Please note: In preparation for this transition files have been made available both sites since May 9th; please retrieve only current files to avoid duplicates being loaded to your system.

For a list of supported software select Online Manual >General Information > Client Support

MOVEit® DMZ Manual

Contents - Search

Introduction
Print-Friendly Version
Getting Started

General Information

  Client Support

Navigate to New FTP Site

1. Navigate to: https://ftp02.magellanhealth.com

2. Log in with credentials provided by EDI:

Sign On

Username:

Password:

Sign On

Log in to New FTP Site

1. To change your password select **My Account** located on top right of screen:
2. Enter password provided by EDI Helpdesk for **Old Password**
3. You may use **Suggested Password** or **Type Custom Password**

Change Your
Password...

Enter Your **Old Password:**

Suggested Password: 3wH77QP1

New Password:

    ⊙ Use Suggested Password

    ⊙ Type Custom Password
Requirements:

Must be at least 8 characters.
Must not contain or resemble Username.
Must contain at least one letter and one number.
Must not contain dictionary words.
Must contain both upper- and lower-case letters.

Enter Your **New Password:**

Enter Your **New Password Again:**

Now press the "Change Password" button:

If you wish to receive notification of file(s) delivery, you may select **Change Notification** & enter email address

Retrieving 835 Files

There are 3 methods of connectivity

1) Web connection: https://ftp02.magellanhealth.com/

   To retrieve files from Web connection:

   Click drop down arrow in **GoTo Folder** section on left side of screen

   Select **Outgoing**

   Click on file you wish to download & select **download**

   Select **Save**

   Save file to location on your system

2) FTP/SSH Connection the Host is ftp02.magellanhealth.com with Port ID 22
3) FTP/SSL Connection the Host is ftp02.magellanhealth.com with Port ID 21; if you need to set firewall the range is 35000-38000.

   To retrieve files from FTP connections you need to transfer **from** /Outgoing folder **to** folder location on your system.

Please follow steps below if you do not have 835 translator / viewer

Download a translator / viewer located at:

http://www.cms.gov/AccesstoDataApplication/02_MedicareRemitEasyPrint.asp

The application that you need to download is:

Medicare Remit Easy Print (MREP) - The 5th link in Downloads.

Please refer to the Easy Print user guide for installation instructions if you have experience difficulties

Once the application is installed you can open it and click import and locate your file (.dat file in Zip File) wherever you saved it from the FTP client.

Note: All files are delivered in .zip format; ZIP and UNZIP software is available from a variety of vendors.

Contact Number

If you have issues downloading files or need password reset; please contact:

 EDI Helpdesk

Phone: 1(800) 924-6741

Email: EDIVMAP@magellanhealth.com