
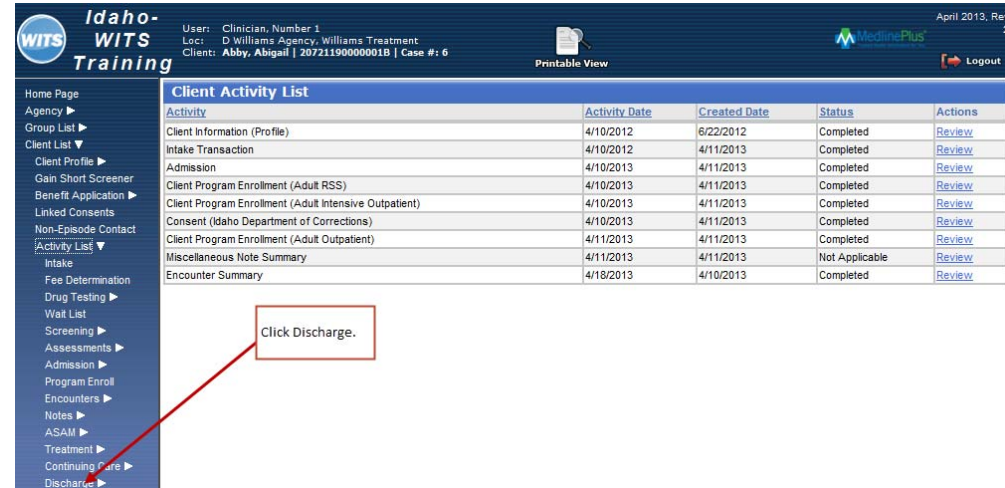


Discharge Guide

When a client drops out of service or has not shown, use the last known information about the clients situation when entering discharge information. Sometimes this information will be the same as the admission information.

1. **Getting here:** Login, select the **Facility**, select **Client List** from left menu to generate the Client Search Screen, find client, select **Activity List**.
2. Click **Discharge**.
3. Update **Discharged** if needed (the date defaults to the end date of the last Program Enrollment). Complete the **Date of Last Contact**. Update the Discharge Staff and the Reason if necessary (the Reason defaults to the Disenrollment Type selected on the last Program Enrollment). Complete **# of times the client has attended a self-help program in the 30 days preceding the date of discharge from treatment services**.
4. Enter the **ASAM Level of Care** and **Comments** for each Dimension.
5. Click .



Idaho WITS Training

User: Clinician, Number 1
Loc: D Williams Agency, Williams Treatment
Client: Abby, Abigail | 2072119000001B | Case #: 6

Printable View

April 2013, Rev 2

Logout

Client Activity List

Activity	Activity Date	Created Date	Status	Actions
Client Information (Profile)	4/10/2012	6/22/2012	Completed	Review
Intake Transaction	4/10/2012	4/11/2013	Completed	Review
Admission	4/10/2013	4/11/2013	Completed	Review
Client Program Enrollment (Adult RSS)	4/10/2013	4/11/2013	Completed	Review
Client Program Enrollment (Adult Intensive Outpatient)	4/10/2013	4/11/2013	Completed	Review
Consent (Idaho Department of Corrections)	4/10/2013	4/11/2013	Completed	Review
Client Program Enrollment (Adult Outpatient)	4/11/2013	4/11/2013	Completed	Review
Miscellaneous Note Summary	4/11/2013	4/11/2013	Not Applicable	Review
Encounter Summary	4/18/2013	4/10/2013	Completed	Review

The last encounter date for this client was on 6/3/2013. It could be used as the Last Contact Date.

Discharge Profile for Abby, Abigail

Discharged: 8/4/2013 Date of Last Contact: []

Discharge Staff: Buskey, Michelle Discharge Referral: []

Reason: Discharged Due to Lost Contact

Disposition: []

of times the client has attended a self-help program in the 30 days preceding the date of discharge from treatment services. Includes attendance at AA, NA, and other self-help/mutual support groups focused on recovery from substance abuse and dependence.

ASAM Criteria

Dimension	Level of Risk	Level of Care	Comments
1 - Acute Intoxication and/or Withdrawal Potential			
At Intake	I0 Outpatient	x	
At Discharge	[]	[]	
2 - Biomedical Conditions and Complications			
At Intake	I0 Outpatient	xi	
At Discharge	[]	[]	
3 - Emotional, Behavioral, or Cognitive Conditions and Complications			
At Intake	I0 Outpatient	x	
At Discharge	[]	[]	
4 - Readiness to Change			
At Intake	I0 Outpatient	x	
At Discharge	[]	[]	
5 - Relapse, Continued Use, or Continued Problem Potential			
At Intake	I0 Outpatient	x	
At Discharge	[]	[]	
6 - Recovery / Living Environment			
At Intake	I0 Outpatient	x	
At Discharge	[]	[]	

Cancel Save Finish

6. Update the **# of Arrests in 30 days before Discharge**.

7. Click  .

8. Select the **Pregnant** status if applicable.

9. Update the **Relationship Status**, **Living Arrangement**, and **Employment Status**.

10. Select the **Primary Income Source**, **Expected Payment Source**, and **Health Insurance**.

11. Click  .

Client Discharge for Abby, Abigail

Legal History

Legal Status: Adult - Own Guardian, Child - Emancipated Minor, Child - Under Parent/Guardian, DJC Custody

Selected Legal Status: [Empty]

of Arrests in Lifetime: [Empty]

of Arrests in 30 days before discharge: 0

Update # of Arrests if necessary.

Cancel Save Finish [Next Arrow]

Click the Next Arrow.

Client Discharge for Abby, Abigail

Status Changes Since Admission

Status At Admission

Pregnant: No

Relationship Status: Divorced

Living Arrangement: In-Household w/ Relatives

Employment Status: Employed

Primary Income Source: Employment Wages

Expected Payment Source: DHW/BPA

Health Insurance: None

County of Residence: BENEWAH

Status At Discharge

Pregnant: [Empty]

Relationship Status: Divorced

Living Arrangement: In-Household w/ Relatives

Employment Status: Not Seeking Work

Primary Income Source: Employment Wages

Expected Payment Source: DHW/BPA

Health Insurance: None

County of Residence: [Empty]

Select Dependent-Other for children under the age of 18 living with parents, relatives, or guardians.

Click the Next Arrow.

Cancel Save Finish [Next Arrow]

12. Update the **Substance**, **Severity**, **Frequency**, and **Method** for each substance.

13. Click  .

14. Enter **Strengths, Abilities, Needs, and Preferences of Person Served**. Include a description of the client's status and progress at the time of discharge.

15. Enter **Recommendations** for referrals made on behalf of the client and any services that will continue after discharge.

16. Click Finish.

Client Discharge for Abby, Abigail

Substance Abuse

Rank	Substance	Severity	Frequency	Method
Primary:	Alcohol	1-3 times per month	Oral	
Secondary:	None	N/A	N/A	N/A
Tertiary:	None	N/A	N/A	N/A

Was Methadone Maintenance:

Discharge Parameters

Discharge Status: Treatment

Post-Discharge Case Management: # of Days

Prognosis:


Was a family member involved:

Was Concerned Person Involved:

Codependent/Collateral: No

Was MH Service Received:

Psychiatric Follow-up:

Buttons: Cancel Save Finish 

Client Discharge for Abby, Abigail

Treatment Summary

Presenting Problem (In Client's Own Words): help

Strengths, Abilities, Needs, and Preferences of Person Served - Client Statement Regarding Progress


Program Enrollment

Program Name	Start Date	End Date	Facility	Notes
Adult Outpatient	4/11/2013	4/11/2013	Williams Treatment	
Adult Outpatient	6/3/2013	6/4/2013	Williams Treatment	
Adult Intensive Outpatient	4/10/2013	4/22/2013	Williams Treatment	

Services Rendered

Service	# of Sessions
Case Management	
Intensive OP (Individual)	
OP (Individual) Do Not Use	

Recommendations

Buttons: Cancel Save Finish 

17. Select Yes or No.

Idaho-WITS Training

User: Buskey, Michelle
Loc: D Williams Agency, Williams Treatment
Client: Abby, Abigail | 20721190600001B | Case #: 6

June 2013, Rev 1

Generate Report Printable View Logout

Home Page
Agency ▶
Group List ▶
Client List ▼
Client Profile ▶
Gain Short Screener

Client is discharged. Do you want to close this case also?

Select Yes when all of the Encounter Notes have been entered and released to billing . Otherwise, select No.