

IWUG Online Meeting Minutes

April 4, 2013

Topics discussed:

Update on Partnering Agencies

Denise reported that DHW has completed implementation of Phase 1 WITS training, and Phase 2 started recently. She advised that DHW staff will begin contacting agencies next week to discuss training and any needs they may have prior to implementing WITS in July. DHW will be working with IDJC and the providers who will be receiving referrals from them. IDOC is adding some new District 1 providers in small batches. IDOC will also be piloting RSS functionality. RSS providers, SHIP and Global, will be accepting referrals from IDOC. IDOC will be adding a new client population, CAPP, which is a prisoner re-entry program.

Update on Pilot Agencies

Denise advised that the statistical tracking module is based on a step process. A natural progression in numbers occurs as an agency moves from one step to another in utilizing the electronic health record and billing module in WITS.

Program Enrollments are progressively climbing. Denise said a drop in numbers isn't necessarily bad because changes in clients' acuity level and discharges will result in a fluctuation in numbers. The number of Admissions is improving.

Denise emphasized that Released Notes are a very critical area because payments to the agencies will be based on these records. She advised agencies to work on Release to Billing so they are comfortable using it and call the WITS Help Desk if you need assistance with this.

Denise explained that the Client Group Enrollment identifies who is paying for the client's care, similar to how health insurance works. She said this correlates with Release to Billing. For every client entered into the system there should be a Client Group Enrollment. An Encounter Note in WITS cannot be released unless the Client Group Enrollment is open.

The numbers for Discharges are just starting to come in. Providers are just starting to incorporate Discharges as part of their process in WITS.

Denise showed providers the "canned" reports available in WITS to show each agency's progress in billing and to identify if the encounters notes are being released consistently. The WITS Help Desk can help providers retrieve these reports if a provider agency needs assistance.

Critical Bugs

Denise stated that the majority of current bugs are related to mapping between WITS and GAIN. The problems have been submitted to FEi, and they are working on resolutions. Release Notes will be posted on the website for providers to review.

Changes - Security Forms

Denise advised the new security request forms include additional functionalities and permissions. They are available on the DHW website. She reminded everyone to always use the current forms when submitting requests.

Training – Drug Testing Records

Denise demonstrated how to use the Drug Testing module in WITS. She encouraged users to offer any recommendations or suggestions they may have to improve this module. Providers were reminded there are permissions in WITS that a user must have to access the Drug Testing module.

Q & A

Shannon requested Encounter Notes as the training topic for the next IWUG meeting and Denise agreed to cover that subject.

Denise displayed the WITS Help Desk phone number 332-7316 and e-mail address dbhwitshd@dhw.idaho.gov on the chat screen for everyone to copy and paste for easy reference.