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Date: December 12, 2014
To: BPA Network SUD Treatment Providers
From: Idaho Department of Health and Welfare, Division of Behavioral Health
Subject: Updates to the "How To" Manual Clinical Supervision in Idaho effective December 15, 2014

Based on collaboration among NWATTC, BPA Regional Coordinators, Network Clinical Supervisors, ACCT Idaho, and Division of Behavioral Health, the "How To" Manual for Clinical Supervision in Idaho has undergone major updates in an effort to make the process of clinical supervision more effective and user friendly. .

Updates include:

- Changes in documents and process for rating clinician performance
- Ratings will be based on *Performance Assessment Rubrics for Addiction Counseling Competencies*, a companion to TAP 21 competencies, and describes counselor proficiency and ability relative to Transdisciplinary Foundations and Practice Dimensions. Appendix B of the "How To" Manual provides Details.
- Supervision frequency and time frames are no longer based on licensure but on competency level as noted in Section 14 of the How to Manual. Section 5 of the "How To" Manual provides instructions.
- Within 90 days from December 15, 2014, you must have all clinicians rate themselves and supervisors rate all clinicians, on all the competencies, regardless of their current status for supervision. At the same time put an updated supervision plan or new supervision plan in the file. .
- If the clinician has previously completed 3 consecutive months of supervision at your agency they may now move to annual if your clinical supervisor and agency feel that they are ready for less supervision.
- Supervision time frames are no longer based on licensure but on competency level as noted in Section 14 of the How to Manual.
- The updated "How To" Manual, related forms and documents are scheduled to be posted to the DHW/SUD Qualified Professional Website by December 15, 2014.

If you have questions regarding these updates or other issues related to Clinical Supervision, please contact your BPA Regional Coordinator.

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