



Idaho Department of Correction

"Protecting You and Your Community"

BRENT REINKE
Director

C.L. "BUTCH" OTTER
Governor

December 9, 2013

Dear Provider Network,

Since implementation of the revised I.C. 19-2524, which was phased into each district beginning April 1, 2013, the following was accomplished:

1,758 GRRS were completed between the provider network and IDOC

Idaho Department of Health and Welfare (IDHW) utilized these reports to complete a mental health screening and referred 301 defendants for a full mental health evaluation for the courts.

Statewide, the majority of the GAIN's are completed within the 10 business day timeline that was required of the provider network and of IDOC staff. If the GAIN is not completed within the timeline, there is rapid communication and problem solving between the provider network and IDOC district staff. IDOC SUD teams are expressing appreciation for these diligent efforts in the provider network.

With the October 1st implementation of WITS, we have some additional areas of concern that require attention:

1. Remember to check your referrals daily in WITS. The timeline starts on the day the referral is created. This is in order to meet the court timelines.
2. You must consent (no referral) to IDOC and then do an additional consent and referral to your regional IDHW staff. This allows IDHW staff to know the GRRS has been completed so they can conduct their mental health screening within their required timeline.

Please do **not** consent and refer GRRS's to IDHW when the authorization contract field indicates "risk to revoke" or "re-entry" (i.e. funding). The only GRRSs that IDHW needs to review are the pre-sentence 19-2524 GAINs and those can be easily recognized because only "alcohol or drug assessment" will be listed on the authorization.

3. In the comment section of the authorizations, IDOC strives to put in the name of the PSI and contact information in the event that you need assistance. There may be times when SUD staff outsource the GAIN prior to the PSI being assigned, but this is the exception and most often you will find the PSI contact information in the comment section.
4. Please do not make mental health recommendations. There have been situations when the GAIN contradicted the recommendations of IDHW's mental health screening. You can note that the client should follow the recommendations made by IDHW regarding mental health treatment. Your recommendations should be limited to substance use disorder treatment.



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5. In the event that you experience problems uploading the GRRS into WITS, the WITS help desk should be notified. In these rare circumstances, the report may be emailed to the district email (d#sudintake@idoc.idaho.gov) and to 19-2524@dhw.idaho.gov so that timelines are met. **There still needs to be a consent/referral to H&W and consent to IDOC created in WITS.**

We continue to value the efforts of our provider network and encourage you to contact us if you have further questions or are unable to meet the 10 business day timeline for completing GAIN's for pre-sentencing. Inquiries may be sent to Central Office at sudintake@idoc.idaho.gov. You can also refer to your BPA FAQ, question number 23.

Respectfully,

IDOC Substance Use Disorders Team