

State of Idaho

**Department of Juvenile Corrections
in partnership with the Idaho Juvenile Justice Commission**

Announces funding to support

Restorative Practices For Juvenile Status Offenders

Restorative Practices includes processes that help repair harm and offer healing to the victim, the offender, and the community as a whole.



- Grant Program:** Restorative Practices for Juvenile Status Offenders
- Funding Source:** Idaho Millennium Fund
- Funding Available:** **\$400,000 (allocated as follows: \$50,000 per judicial district and \$50,000 for tribal programs). Applicants may request up to \$50,000.**
- Eligible Applicants:** Idaho cities, counties, Native American Tribes that support law enforcement functions, private non-profit organizations, and school districts in Idaho.
- Matching Funds:** Matching funds are not required
- Application Due Date:** **May 29, 2014 before midnight**
- Budget Period:** July 1, 2014 – June 30, 2015 (programs showing progress after 9 month review may receive an additional 12 month budget period)
- Project Period:** July 1, 2014 – June 30, 2019 (funding beyond the initial budget period is contingent upon availability of funds and program success)
- Application Form:** Apply online at WizeHive:
<https://app.wizehive.com/appform/login/idjcgrant>

Introduction

The Idaho Juvenile Justice Commission in partnership with the Idaho Department of Juvenile Corrections is making funding available to support restorative practices in Idaho. Grantees will implement projects focused on youth who have committed status offenses, tobacco and substance use offenses, and bullying offenses. *The purpose of this funding is to reduce the risk of further involvement with the juvenile justice system and the use of tobacco, alcohol, or other drugs by youth.*

This program intends to serve youth ages 10-18 who have committed an offense and, therefore, require some type of intervention. Successful applicants will employ restorative practices to address the risks and needs of the juveniles.

Grantees will complete a 3-month planning period followed by a 9-month implementation period. Further continuation is contingent upon the availability of funds and program success. All grantees are required to send at least one staff person to the Idaho Juvenile Justice Association Conference in Moscow, ID September 7-10, 2014 and participate in Millennium Fund workshops. Program staff will work with researchers from Boise State University to design and implement an evaluation plan.

Examples of Projects

Here are some restorative justice projects that could be funded with this grant. The list is not exclusive; you may propose other projects that fit within the program guidelines.

- Restorative Justice Conferencing
- Family Group Conferencing / Family Decision-making
- Restorative Community Service / Service Learning
- Peacemaking Circles
- Victim/Offender Mediation
- Diversion Boards
- School-based Restorative Conferencing and Circles

Restorative practices can be incorporated into many programs and services for youth and families. The delivery of your program can have profound effects on participants when conducted within an umbrella of restorative practices. Some programs that have been successfully implemented using restorative practices include the following (these can be found on the OJJDP Model Programs Guide: <http://www.ojjdp.gov/mpg/>):

- LifeSkills Training
- Family Matters
- Guiding Good Choices
- Success in Stages

IDJC will assist you to incorporate restorative practices in your program during the planning period.

Restorative Principles:

Basic principles of restorative practice include (McCold and Wachtel, 2003):

- Reduce crime and violence
- Improve human behavior
- Strengthen civil society
- Provide effective leadership
- Restore relationships
- Repair harm

Fair practice is a central foundation of restorative practice and includes:

- *Engagement*—involving individuals in decisions that affect them by listening to their views and genuinely taking their opinions into account
- *Explanation*—explaining the reasoning behind a decision to everyone who has been involved or who is affected by it
- *Expectation clarity*—making sure that everyone clearly understands a decision and what is expected of them in the future (Kim & Mauborgne, 1997)

Restorative justice is concerned with healing victims' wounds, restoring offenders to law-abiding lives, and repairing harm done to interpersonal relationships and the community. It seeks to involve all stakeholders and provide opportunities for those most affected by the crime to be directly involved in the process of responding to the harm caused.

Examples of Status offenses may include consumption of alcohol, tobacco smoking, truancy, and running away from home. These acts may be illegal for persons under a certain age, while remaining legal for all others, which makes them status offenses. These offenses may often be described as victimless where there is no identifiable evidence of an "individual" that has suffered damage in the infraction. However, victims can come in different forms than what may be thought of as the traditional victim. In the case of status offenses the victims can be family members, school peers / staff, neighbors, law enforcement (or other infrastructure resources), business persons and community members or citizens. Anyone who has been directly or indirectly impacted by juvenile status offense can be considered as being adversely affected or harmed whether it be of a societal, social norm or personal nature.

IDJC recognizes that restorative practices ensure those responsible for causing harm are held accountable. They are helped to better understand the enormous impact their actions have had on others. They learn what empathy and reconciliation mean by actively working to repair the harm they have caused and to restore a sense of safety to individuals and communities. These steps also help strengthen our response to crime and wrong doing with the goal of reducing further involvement with the juvenile justice system.

Web-Sites to learn about Restorative Justice Practices:

- Idaho Juvenile Justice Commission:
<http://ijjc.idaho.gov/RestorativeJustice/tabid/54/Default.aspx>
- Transforming Conflict – National Centre for Restorative Approaches in Youth Settings -
<http://www.transformingconflict.org/content/youth-justice-settings>
- Restorative Justice Online – Centre for Justice and Reconciliation -
<http://www.restorativejustice.org>
- International Institute for Restorative Practices - <http://www.iirp.edu/>
- **Videos of Restorative Justice programs in Oakland, CA schools -**
<http://rjoyoakland.org/videos/>
- **Video of Restorative Justice program in a Colorado High school -**
http://www.restorativejusticecolorado.org/blog/The_RJ_Colorado_Blog/post/Video_Clip_Michigan_High_School_Restorative_Justice_Process/

Submission Instructions

	Grant Application
Due Date	May 29, 2014 Midnight
Format	Electronic submission on Wizehive https://app.wizehive.com/appform/login/idjcgrant

Grant Applications shall become the property of the State of Idaho and the names of the applicants will become public information.

Technical Assistance

All applicants are encouraged to seek technical assistance from Department staff with any part of the application process. Technical assistance can also be obtained by calling Alan Miller at 208.334.5100, Ext. 442 or by email at alanf.miller@idjc.idaho.gov.

Informational Webinars will be conducted as follows. Click on the links in the table below to register for any of these events to learn about the grant program and application process:

Wednesday, April 30, 2014 1pm Mountain Time	https://www2.gotomeeting.com/register/923429354
Friday, May 2, 2014, 10am Mountain Time	https://www2.gotomeeting.com/register/192773850
Tuesday, May 6, 2014 10am Mountain Time	https://www2.gotomeeting.com/register/964704010
Wednesday, May 7, 2014 1pm Mountain Time	https://www2.gotomeeting.com/register/839165506

Timeline

The following timetable has been established for proposal submission, review, and announcement of awards.

<u>April 25, 2014</u>	Grant Announcement
<u>May 29, 2014</u>	Grant Application deadline
<u>June 12, 2014</u>	Peer review and grant scoring
<u>June 13, 2014</u>	Idaho Juvenile Justice Commission meeting
<u>June 16, 2014</u>	Regret letters mailed
<u>June 23, 2014</u>	Grant award letters mailed
<u>July 1, 2014</u>	Start of planning period
<u>Sept. 7-10, 2014</u>	Idaho Juvenile Justice Association Conference
<u>October 1, 2014</u>	Program implementation

Prohibitions and Limitations

The following list highlights specific funding limitations and is provided for quick reference. The list is not comprehensive of all state guidelines for grant funded programs.

- A. The Idaho Department of Juvenile Corrections will not be liable for any costs incurred by a selected project prior to the execution of the official award.
- B. Indirect or administrative costs may not exceed 10% of the direct costs.
- C. Acquisition of land with grant funds is prohibited.
- D. Grant funds cannot be used to serve adults unless the service is a parenting class or family counseling.
- E. Grant funds cannot be used for construction or renovation. Equipment must be directly related to service delivery programs and/or projects.
- F. Grant funds cannot be used for prizes, novelty items, alcohol, or entertainment.
- G. Consultants cannot be paid more than \$450 per day, or \$56.25 per hour.
- H. Grant funds may not be used to support fundraising or lobbying activities.
- I. Non-Supplanting: grant funds cannot be used to replace state or local funds, but can be used to increase the amounts of such funds.
- J. Allowances for meals while traveling cannot exceed State of Idaho guidelines of \$30 per day within Idaho. The out-of-state reimbursement rate is the same as in-state, but the Board of Examiners allows a higher federal allowance in locations published in IRS publications. You may view the guidelines at: http://www.gsa.gov/Portal/gsa/ep/contentView.do?P=MTT&contentId=17943&contentType=GSA_BASIC. Applicants using established internal travel policies may use rates defined by those policies or state rates, **whichever are lower**.

Idaho Juvenile Justice Association Conference (IJJA)

Grant recipients will be **required** to send at least one staff person to the Idaho Juvenile Justice Association Annual Conference in Moscow, ID September 7-10, 2014. Recipients are also required to attend the Millennium Grantee workshops during the conference. Please budget accordingly. For further information on cost and location of the conference, please visit: <http://www.ijja.us/conference-registration.php>

Rejection of Proposals

The Commission reserves the right to reject all applications received. Applicants that do not score 65% of the available points will not be considered for funding.

Appeal Process

Grant Application: If your Grant Application was not awarded funding, you may submit an appeal to the Executive Committee of the Idaho Juvenile Justice Commission.

1. Appeals are available to applicants who were denied funding entirely. Applicants receiving a grant award less than their requested amount are not eligible to appeal.
2. Letters of Appeal may not introduce new information, but may identify information in the original grant application that is relevant to the specific areas noted in the regret letter where the proposal received low scores.

Letters of Appeal may be delivered by hand or first class mail to:

Idaho Department of Juvenile Corrections
Grants Section
954 W Jefferson Street
PO Box 83720
Boise ID 83720-0285

The Letter of Appeal must be **received** by IDJC no later than five (5) calendar days after the date of the correspondence providing notification of the rejection of the application. If the letter is not **received** within the five (5) day period, the applicant will forfeit the right for appeal.

Appeal committee will review information to determine if there were any misinterpretations or abuse of authority in the grant process, considering clarifications provided by the applicant.

Proposal Requirements

The following pages include a description of the required elements of the grant proposal. Please ensure that you provide information for all the elements listed. **IMPORTANT!** Specific items must be included in the proposal. These items will be indicated as such, and if not included, the proposal will be considered non-responsive and not reviewed.

Applicant Information

Please provide the agency contact information. Identify the persons who will serve as Program Director and Financial Officer.

Summary (Required)

All applicants **must** provide a summary of the project and budget information. **If a summary, including budget, is not included, the application will be considered non-responsive and will not be reviewed (applications with blank or partial summary pages may be disqualified).**

Program Model and evidence of effectiveness (20 points)

Identify whether you will replicate an evidence-based program or if you intend to implement an innovative approach. Include evidence of effectiveness for innovative approaches.

Please describe how you will implement your program based on principles of restorative practice.

Statement of Need (15 points)

Include a one-sentence problem statement. Include statistics that support your problem statement.

Describe the need in the community for the program you propose. Your program should fill a gap in services. Please demonstrate a gap exists and would be filled with your program.

Anticipated Outcomes (15 points)

Describe your goal(s) and objectives. Discuss how your program will impact use of tobacco, alcohol, and other drugs by program participants. How many youth do you intend to serve? What constitutes success?

Administration (10 points)

Identify the staff and key personnel who will administer the program.

Describe how staff will be trained and certified (if applicable) to deliver the program.

Describe how staff will be supervised.

Planning Phase Certification (10 points)

Indicate your commitment to incorporate best practice elements into your program. IDJC will provide technical assistance during the first three months of the project period to help address critical elements of program design. IDJC approval of the final program design will be required prior to serving youth.

If you are unwilling to commit to specific elements, please provide a detailed justification. **Answering “NO” on the form, indicating you are not willing to commit to noted elements, may cause your proposal to be deemed non-responsive and it will not be reviewed.** Cases will be considered on an individual basis, please note these elements form the foundation of this project.

Timeline (10 points)

Describe your project timeline with activities for the program year (July 1, 2014 – June 30, 2015). The timeline is divided into the planning phase and implementation phase.

Budget (20 points)

Provide a **budget** that will allow the project to operate efficiently and effectively from 07.01.14 – 06.30.15. *All expenses must be reasonable, necessary and allocable to the project. A technical assistance spreadsheet is available to assist with budget development. (10 points total possible)*

Provide a **Budget Description** detailing and justifying the need for each line item cost. Provide the calculation factors for all costs shown on the Budget. (10 points total possible)

ATTACHMENTS

1. **Letter of support from an executive officer** such as: Executive Director, Mayor, City Council, County Commissioner, Tribal Council Member, School Superintendent, Principal, etc.

Due to the short timeline for application, we do not require official authorization by your executive board. We only want to ensure executive officials are aware of the opportunity and supportive of application.

2. Current Letter(s) of support from project partners
3. Program information or supporting documentation

Scoring Rubric Information

Grant Element / Points	0 Points Inadequate	1 -2 Points (5-point scale) 1-4 Points (10-point scale) 1-5 Points (15-point scale) Minimal	3 Points (5-point scale) 5-7 Points (10-point scale) 6-10 Points (15-point scale) Adequate	4-5 Points (5-point scale) 8-10 Points (10-point scale) 11-15 Points (15-point scale) Excellent
Program Model (20 points)	No Information Provided	<ul style="list-style-type: none"> • Program is replication of ineffective or unknown program • Innovative approach includes minimal evidence of effectiveness. 	<ul style="list-style-type: none"> • Program is replication of promising program. • Innovative approach includes some evidence of effectiveness. 	<ul style="list-style-type: none"> • Program is replication of Evidence-Based Program • Innovative approach includes extensive evidence of effectiveness
Statement of Need (15 points)	No Information Provided	Problem statement and demonstration of need is vague and unclear.	Problem statement and demonstration of need is generally clear.	Problem statement and demonstration of need is well defined.
Anticipated Outcomes (15 points)	No Information Provided	Goals/objectives and intended outcomes are vague and unclear.	Goals/objectives and intended outcomes are generally clear.	Goals/objectives and intended outcomes are well defined.
Administration (10 points)	No Information Provided	Program staff, training, and supervision is vague and unclear.	Program staff, training, and supervision is generally clear.	Program staff, training, and supervision is well defined.
Planning Phase Certification (10 points)	No Information or “NO” answers	Applicant agrees to all but one aspect listed.	<ul style="list-style-type: none"> • N/A. 	Applicant agrees to develop all aspects listed.
Timeline (10 points)	No Information Provided	Timeline is partial or vague.	Timeline is generally clear but not complete.	Timeline is detailed and extensive.
Budget Form (10 points)	No Information Provided	<ul style="list-style-type: none"> • Budget is partial or unclear; • Costs cannot be determined to be reasonable, necessary, and/or allowable. 	<ul style="list-style-type: none"> • Budget is generally clear; • Costs appear reasonable, necessary, and allowable. 	<ul style="list-style-type: none"> • Budget is very clear; • Costs are clearly reasonable, necessary, and allowable.
Budget Description (10 points)	No Information Provided	Budget narrative is unclear and expenditures are not clearly linked to outcomes.	Budget narrative is generally clear and expenditures are somewhat linked to outcomes.	Budget narrative is clear providing extensive documentation and clearly links expenditures with outcomes.

ASSURANCES

The Applicant hereby assures and certifies compliance with all State statutes, regulations, policies, guidelines and requirements. Also, the Applicant assures and certifies that:

1. It possesses legal authority to apply for the grant; that a letter of support of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
2. It will comply with provisions of Federal law which limit certain political activities of employees of a State or local unit of government whose principal employment is in connection with an activity financed in whole or in part by Federal grants. (5 USC 1501, et seq.)
3. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act.
4. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
5. It will give the IDJC, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant.
6. It will comply with all requirements imposed by the IDJC concerning special requirements of law, program requirements, and other administrative requirements.
7. It will comply, and assure the compliance of all its subgrantees and contractors, with the applicable provisions of Title 1 of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, the Juvenile Justice and Delinquency Prevention Act, or the Victims of Crime Act, as appropriate and all other applicable State and Federal laws, orders, circulars, or regulations.
8. It will comply with the provisions of 28 CFR applicable to grants and cooperative agreements including Part 18, Administrative Review Procedure; Part 20, Criminal Justice Information Systems; Part 22, Confidentiality of Identifiable Research and Statistical Information; Part 23, Criminal Intelligence Systems Operating Policies; Part 30, Intergovernmental Review of Department of Justice Programs and Activities; Part 42, Nondiscrimination/Equal Employment Opportunity Policies and Procedures. Part 42 (US Department of Justice Regulations – Nondiscrimination; Equal Employment Opportunity; Policies and Procedures); Part 35 (US Department of Justice Regulations – Nondiscrimination on the Basis of Disability in State and Local Government Services); Executive Order 13729 (equal protection of the laws for faith-based and community organizations); and Part 38 (US Department of Justice Regulation – Equal Treatment for Faith-Based Organizations), Subparts C, D, E and G; and Department of Justice regulations on disability discrimination.
9. It will comply, and all its contractors will comply, with the non-discrimination requirements of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, 42 USC 3789(d), or Victims of Crime Act (42 USC 10604(e)); the Juvenile Justice and Delinquency Prevention Act of 2002 (42 USC 5672(b)); Title VI of the Civil Rights Act of 1964 (42 USC 2000(d)); The Rehabilitation Act of 1973 (29 USC 794); The Americans with Disabilities Act of 1990 (42 USC 12131-34)); The Education Amendments of 1972 (20 USC 1681, 1683, 1685-86); The Age Discrimination Act of 1975 (42 USC 6101-07); 28 CFR Part 31 (US Department of Justice Regulations – OJJDP Grant Programs);
10. It will inform the public and subgrantees of affected persons' rights to file a complaint of discrimination with the Office for Civil Rights, Office of Justice Programs for investigation.
11. In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, or disability against a recipient of funds, the recipient will forward a copy of the finding to the Idaho Department of Juvenile Corrections and the Office for Civil Rights, Office of Justice Programs. Submit any adverse findings within the past three (3) years of the project award date to the IDJC with the grant award letter.
12. It will provide an Equal Employment Opportunity Plan (EEO) to the Office for Civil Rights, Office of Justice Programs and the IDJC, if required to maintain one; otherwise, it will provide a certification to the Office for Civil Rights, Office of Justice Programs and the IDJC that it has a current EEO on file, if required to maintain one. For grantee agencies receiving less than \$25,000 or grantee agencies with less than 50 employees, regardless of the amount of the award, no EEO is required. Information about civil rights obligations of grantees can be found at <http://www.ojp.usdoj.gov/ocr/>.
13. It will comply with Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination on the basis of limited English proficiency (LEP). To ensure compliance with the Omnibus Crime Control and Safe Streets Act of 1968 and Title VI of the Civil Rights Act of 1964, recipients must take reasonable steps to ensure that LEP persons have meaningful access to its programs. Meaningful access may entail providing language assistance services, including oral and written translation, where necessary. Recipient is encouraged to consider the need for language services for LEP persons served or encountered both in developing its budgets and in conducting its programs and activities. Additional assistance and information regarding your LEP obligations can be found at <http://www.lep.gov>.
14. It shall not retaliate against individual for taking action or participating in action to secure rights protected by applicable laws.

CERTIFICATIONS

CERTIFICATIONS REGARDING LOBBYING, DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Millennium Grant funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Millennium Grant funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts), and that all sub-recipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510 -

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State,

State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620 -

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about -

- (1) The dangers of drug abuse in the workplace;
- (2) The grantee's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

<p>(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will -</p> <p>(1) Abide by the terms of the statement; and</p> <p>(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;</p> <p>(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position, title, to IDJC.</p> <p>(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted -</p> <p>(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or</p> <p>(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State or local health, law enforcement, or other appropriate agency;</p> <p>(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).</p> <p>B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:</p>	<p>DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)</p> <p>As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620 -</p> <p>A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and</p> <p>B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue NW, Washington DC 20531.</p>
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