IDAHO DEPARTMENT OF CORRECTION



"Protecting You and Your Community"

C.L. "BUTCH" OTTER
Governor

BRENT REINKE Director

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IDOC is pleased to announce that effective July 1st, all seven Idaho judicial districts have implemented the revised I.C. 19-2524 assessment process. Through the revised code, and in a partnership with the courts and Health and Welfare, **all** pre-sentence reports require the timely completion of a GAIN assessment.

If a provider is assigned a 19-2524 GAIN assessment, the provider must complete the GAIN within 10 business days of receipt of the voucher. Upon completion of the GAIN, the GRRS is reviewed by the Department of Health and Welfare to complete the required 19-2524 presentence mental health recommendation.

We recognize the inconvenience of completing GAIN's within 10 business days of receiving the request, and appreciate the provider network's willingness to partner with IDOC to ensure timeliness of the assessment.

To expedite GRRS delivery to IDOC and to Health and Welfare, **effective August 1, 2013**, providers **must** utilize the following process in WITS after conducting a GAIN and completing the GRRS for the 19-2524 court order. Continue to follow current processes for sending the GRRS to BPA until further notice. This applies to IDOC and H&W only when completing a 19-2524 pre-sentence GAIN.

1. Download the GRRS into WITS

- 2. <u>Create a Consent to the DHW Mental Health Region and to IDOC District Probation</u> and Parole (both agencies)
- 3. <u>Create a Referral to the DHW Mental Health Region (the referral is for DHW not for IDOC)</u>

Attached are screen shots from the SUD Provider's WITS eManual. If you have additional questions regarding the process, please call the WITS Help Desk at 208-332-7316.