

REGION IV BEHAVIORAL HEALTH BOARD MINUTES

November 13, 2014 - 11:00 a.m. TO 1:00 PM

Region 4 Offices Westgate Campus, Room 131

1720 Westgate Drive, Boise, ID 83704

Presiding Officer: Jess Wojcik, Vice Chair

Board Attendees: Elizabeth Francis, Winslow Gerrish, Steve Graci, Elt Hasbrouck, Brandi Hissong (via Video conference), Kelly Jennings (via phone), Kim Keys, Amy Korb, Rhea Morrison, Shelley Retter, Christopher Saunders, Christy Sofaly, Christina Smith, Sabrina Swope (via phone), Jim Tibbs, Gina Westcott, Ken Widick, Vicki Wilkins, Jess Wojcik and Laura Thomas (staff)

Members of the Public: Rosie Andueza (DHW), Alex Copple (NAMI), LaDessa Foster (BPA), and Audrey Palmer (Optum via phone)

Board Excused Absences: Jeremy Clark, Trini DeMarco, Greg Dickerson

Agenda	Presenter	Discussion	Action/Next Steps
Introductions Consent Agenda approval	Jess Wojcik	Meeting called to order; introductions were made for all in attendance. Commissioner Tibbs moved that the consent agenda be approved; motion was seconded. Unanimous vote approved Agenda and October minutes.	Consent agenda approved
Central District Health Presentation	Russ Duke	Russ Duke, executive director of Central District Health Department, provided an overview of the CDHD including the populations served, services, programs and organization philosophy. (See the meeting documents for copy of the presentation.)	
Old Business – New chair, ByLaws – majority, proxy voting, email voting, conduct committee, leadership of board committees and working groups.	Jess Wojcik	<p>Jess Wojcik noted that Chris Saunders indicated a willingness to be nominated for board chair and asked for additional candidates. No additional candidates were suggested. Chris was elected chair by unanimous vote and he elected to have Jess facilitate the remainder of the meeting.</p> <p>The Board reviewed the list of bylaws decisions referred from the last board meeting. Steve Graci made the motion to make the majority needed for all board votes 2/3s and to follow the general principles of the simplified Roberts Rules of Order for meeting conduct (in places where those rules call for simple majority, this board will use 2/3s). Motion was seconded and passed unanimously.</p> <p>Discussion was held on the pros and cons of proxy voting, email voting, and a</p>	Laura will record the board decisions in the appropriate parts of the draft bylaws; she will draft policies and procedures for review at the next meeting.

<p>Old Business Conflict of Interest Follow up on Optum Questions</p>	<p>Laura Thomas</p> <p>Amy Korb</p>	<p>conduct committee process for addressing any conduct issues of board members. Commissioner Hasbrouck made a comprehensive motion to to have the bylaws reflect the board will</p> <ul style="list-style-type: none"> a) not allow proxy voting, b) allow email voting in special circumstances described in a board policy attached to the bylaws, and c) add to the duties of the executive committee the responsibility of reviewing conduct complaints against any board member to determine a recommendation to the full board. The process for conduct review described in a board policy which is to include a board member code of conduct and be referenced in the bylaws. <p>The motion was seconded and passed unanimously.</p> <p>The board discussed the leadership of board committees and working groups. Kim Keys made a motion that board committees and working groups elect their own leadership. Motion was seconded and passed unanimously. Board consensus was that every committee’s or working group’s makeup will include at least one board member; this will be reflected in the bylaws.</p> <p>Conflict of Interest forms – Laura asked for completed forms to be turned in to her.</p> <p>A copy of the additional questions for Optum that Amy received from board members after the October meeting was provided in board documents. Amy noted she has not received additional answers from Optum and will update the board when the answers are received. Amy noted that Jennifer Fishman from Medicaid was also sent a copy of the questions so that Medicaid was aware of the information the board was interested in receiving.</p>	<p>Please submit completed conflict of interest declarations to Laura by next board meeting.</p> <p>Additional questions for Optum will be kept on the agenda of next meeting</p>
<p>New Business Meeting dedicated to Mission and Vision Development Requests for Letters of Support</p>	<p>Laura Thomas</p>	<p>Laura presented three different dates in December that room 131 was reserved for a block of time the board could use for a Mission and Vision development meeting. She noted that funding is available to hire a facilitator or that a volunteer facilitator might be available from another organization. After discussion the board agreed to extend the December 11, 2014 board meeting and use the time from 1 pm to 5 pm to develop the mission and vision. Consensus was to have a facilitator for the meeting; Laura is to investigate options and get information to Chris. The extended time frame will allow for</p>	

	Jess Wojcik	<p>the board to have lunch at the meeting on December 11, 2014.</p> <p>No new budgets requests were presented to the board.</p> <p>The board received a request for a letter of support for the application that the Idaho Association of Counties submitted to the Millennium Fund for Community Recovery Centers (counties identified in the grant are Ada, Canyon, Gem and Latah). Commissioner Hasbrouck made a motion that a letter of support would be drafted and sent to all board members for an email vote to approve the letter. The motion was seconded and passed unanimously.</p> <p>The board received a request for a letter of support for the application that the Office of Drug Policy submitted to the Millennium Fund for a Marijuana Education Campaign to inform Idahoans of the risks of edibles, concentrates and other marijuana derived compounds. Commissioner Wilkins made a motion that a letter of support would be drafted and sent to all board members for an email vote to approve the letter. The motion was seconded and passed unanimously.</p>	
Announcements	Laura Thomas	<p>Upcoming events of interest were reviewed, including the opportunity to sponsor a client working the with ACT/FACT team (mental health) for a holiday dinner. Most of these clients are homeless and/or do not have family or friendship supports for a holiday meal. If interested in sponsoring the \$10 meal fee, contact Sherrie King-Davis- KingS1@dhw.idaho.gov - the dinner is planned for mid-December.</p> <p>Gina Westcott explained the new job responsibilities she will have as her role as SW Hub Administrator expands. Jennifer Burlage will be the new Program Manager for Region 4. A Certificate of Appreciation from the Board was presented to Gina after the meeting concluded.</p> <p>Laura asked members to send her any agenda items for the next meeting.</p>	Send agenda items for next meeting to Laura by December 1, 2014
Wrap-up/Reflections			
Next meeting agenda items			
		Meeting adjourned at 1:05 p.m.	

Next meeting is December 11, 2014, 11:00 a.m. to 1:00 pm in Room 131 of Region 4 offices, 1720 Westgate Drive, Boise, ID 83704
The Mission and Vision session for the board will immediately follow the board meeting, from 1 to 5 pm.