

Important Steps to Prepare to Apply for the Idaho EHR Incentive Payment

Here are some important steps providers should take now to prepare to participate in the Idaho Medicaid EHR Incentive Payment Program:

- Visit our [Idaho Medicaid EHR Incentive Program website](#) often for program information and updates. Here you may subscribe to receive email alerts when updates are made to the site.
- Determine if you are eligible for either the Medicare or Medicaid EHR Incentive Programs. Eligibility guidelines are available on the [CMS Eligibility web page](#). You can also use the [CMS Eligibility Wizard](#) or decision tool that is available to help with this determination.
- Eligible professionals need to decide whether to apply for Medicare or Medicaid incentives. The [CMS Eligibility web page](#) has Tip Sheets and a Decision Tool available on their website to assist eligible providers with this decision. Eligible hospitals qualify for both Medicare and Medicaid incentive payments.
- Hospitals may register with CMS for the Medicaid EHR Incentive Program as a dual eligible hospital for both Medicare and Medicaid before Idaho launches, but they will be placed in a “pending state validation” status until Idaho’s system is ready to receive the information. Eligible professionals can only register once Idaho’s IMS is available, so watch for the upcoming launch date.
- Eligible hospitals applying for both Medicare and Medicaid incentive payments must be enrolled in the Provider Enrollment, Chain and Ownership System (PECOS). Information on how to verify PECOS enrollment information is available through the CMS website and in CMS’s [Hospital PECOS Enrollment Information](#) sheet.
- Confirm that you have an active NPI number. Visit the [NPPES website](#) for more information.
- Verify that your EHR technology meets certification requirements. Information about certified EHR technology can be found on the [CMS Certified EHR Technology web page](#). There is a list of EHR systems that meet the requirements on the [ONC Certified Health IT Product List web page](#). A CMS EHR Certification ID is required for attestation for the Medicaid Incentive Program.

- Register as a vendor with the state of Idaho. In order to receive a payment, the recipient must be a vendor with the state of Idaho. If the eligible professional is receiving the payment directly, that eligible professional must be a vendor. If the eligible professional is reassigning the payment to the clinic, the clinic must be a vendor. If you are unsure if you are already a vendor, please call the EHR help desk at (208) 332-7989. (Also see the "How to Become a Vendor Guide" under the *Workbooks, Forms, and Guides* section of Idaho Medicaid's EHR web page for more information.)