

## **Frequently Asked Questions for Carriers**

### **How does a Carrier Qualify?**

All insurance companies selling Small Business Group plans regulated by the Idaho Department of Insurance are able to enroll in the Access to Health Insurance Program. [Click here to see a list](#) of Small Employer Health Benefit Companies.

Insurance companies interested in enrolling in the Access to Health Insurance program may download a Carrier Enrollment packet from this website or contact the Department's fiscal agent, Molina Medicaid Solutions (866) 686-4272 (toll-free) to have an enrollment packet sent by mail.

Return the completed enrollment packet to Molina Medicaid Solutions at the address included in the enrollment packet.

### **How will I know if an employer or an employee is approved?**

All employer and employee approvals (and denials) will be communicated to the Insurance Representative providing the Small Group insurance to the employer. The Insurance Representative will notify the Carrier of participating employers and their participating employees.

### **Where do I access the forms that I need?**

You may [download them from this site](#) or call the Idaho Falls Processing Center at 1-866-326-2485 (toll-free) to have them sent to you by mail.

### **What is the payment process?**

The payment process and contact information is outlined in the Invoicing Guidelines document. [Click here](#) to view this document.

### **When should I expect payment?**

All invoices received by the **15<sup>th</sup> of each month** will be processed at the end of the same month.

### **Is there a difference between approval and activation?**

Yes. An individual must be approved for program participation. Premium assistance payments are activated when the Carrier or the Insurance Representative lets the Department or the Department's fiscal agent know that the individual's coverage will begin the next month.