ONGOING ANNUAL TRAINING LOG

Per IDAPA 16.03.19.116, the provider must document a minimum of eight (8) hours of ongoing, relevant training in the provision of supervision, services, and care. The first year of certification, these training requirements have already been met through the course of the initial certification process; every year thereafter the provider must complete this log. Providers who simultaneously care for three (3) residents must obtain a minimum of 12 hours of annual ongoing training; that requirement increases to a minimum of 16 hours for providers who simultaneously care for four (4) residents.

At least half of the type of training hours must be interactive (i.e., able to ask questions of a live instructor in real-time); the remaining hours may be independent study. Additionally, at least half the content of training hours must be resident-specific; the remaining hours may be general topics related to caregiving, health, and safety. Up to two (2) hours of CPR/First Aid training may account for general topics.

| Provider Name: | | | | | Year: |

Training Date	Topic	Source (instructor or author)	Type	Content	Hours
			☐ Interactive ☐ Independent	☐ Resident Specific ☐ General	
			☐ Interactive ☐ Independent	☐ Resident Specific ☐ General	
			☐ Interactive ☐ Independent	☐ Resident Specific ☐ General	
			☐ Interactive ☐ Independent	☐ Resident Specific ☐ General	
			☐ Interactive ☐ Independent	☐ Resident Specific ☐ General	
			☐ Interactive ☐ Independent	☐ Resident Specific ☐ General	
			☐ Interactive ☐ Independent	☐ Resident Specific ☐ General	
			☐ Interactive ☐ Independent	☐ Resident Specific ☐ General	

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			☐ Interactive ☐ Independent	☐ Resident Specific ☐ General	
			☐ Interactive ☐ Independent	☐ Resident Specific ☐ General	
			☐ Interactive ☐ Independent	☐ Resident Specific ☐ General	
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