ICPC Process
Private Adoptions

5 copies of the 100A sent from individual, attorney, or agency with 3 copies of:

- ☐ Social/Health History Forms on each parent (when possible)
- ☐ Newborn Birth Records for the baby (from the hospital)
- ☐ Relinquishments, or Statement of intent to place for adoption and power of attorney
- ☐ Statement of Legal Risk if applicable
- ☐ Information Disclosure Statement (statement that adoptive parents have received the social/health and newborn record info, and also any legal risk info)
- ☐ Adoption Placement Agreement
- ☐ Native American information if applicable
- ☐ Home Study on prospective Adoptive Couple to include criminal background check, and reference letters

Sent from Sending state ICPC to Receiving state ICPC (usually sent via FedEx overnight to expedite)

Receiving state ICPC receives packet, keeps one copy of everything, and sends one to local agency, attorney, or individual

If approved:
ICPC Administrator approves the 100A and sends/faxes to sending state ICPC

Sending ICPC notifies local (usually given verbally first) and sends the approval.

Child is placed
Sending state sends 100B with placement date

If child NOT placed, 100B closure is sent from sending state

If denied: receiving state notifies Sending state
ICPC Administrator denies the 100A and closes the case.

Sending ICPC notifies local that placement may NOT be made.

Case is closed

After a child is placed:

Differs from public

Progress reports are sometimes provided by agencies

When child returns to Sending state, moves, or is adopted: 100B closure is sent from Sending state (Can be sent from Receiving state along with Adoption Decree)