

Direct Payment Requests – Non-Idaho Orders

Most child support orders instruct parents to send child support payments through a state's child support agency to ensure all payments are reflected on the official payment record. When one parent pays child support directly to the other parent, the payment is not reflected in the official payment record. This causes an error in the official payment record and may result in action by Child Support Services to collect the amount owed.

If your order was filed in another state, that state is the official payment record keeper and is the only state that can approve credits for direct payments. Idaho Child Support Services can help you request credit from the other state for any payments paid directly to a parent. When Idaho CSS receives written authorization from the other state, the amount of the credit will be applied to your child support case.

In some instances, other states may indicate no interest in a case. When Idaho CSS receives this written confirmation from the other state, Idaho CSS will then accept a completed, signed, and notarized Affidavit Arrears from the parent who received the direct payments. This affidavit provides authorization for Idaho Child Support Services to apply credit for any direct payments to the associated child support case.

About the Affidavit of Direct Payment Credit

An Affidavit of Direct Payment Credit:

- Is designed to credit the official payment record for payments paid directly to a custodial parent, or for payments received in kind.
- Is voluntary. Either parent may independently seek a court order to resolve disputes.
- Can only change past due amounts owed to the custodial parent. Current and future support is not impacted.
- Permanently changes the official payment record.

Request an Affidavit of Direct Payment Credit

Idaho Child Support Services applies credit for payments paid directly to a parent ONLY after receiving written authorization from the state in which the order was issued.

If the other state indicates in writing that it has no interest in your case, Idaho Child Support Services will accept the a completed, signed, and notarized Affidavit of Direct Payment Credit from the parent who received direct payments.

If the Child Support agency in the state in which the order was filed provides written confirmation that it does not have an interest in your case, you may:

1. Print and complete the Affidavit of Direct Payment Credit.
2. Send the document to: Child Support Services at PO Box 83720 Boise, ID 83720-5302.

**AFFIDAVIT OF DIRECT PAYMENT CREDIT
ASSOCIATED WITH A NON-IDAHO ORDER**

Child Support has been ordered to be paid as identified herein. The Support Order in this matter is as follows:

State Order issued: _____

Court or Agency Issuing the Support Order: _____

Order/Civil Number: _____

Date Order Entered: _____

Person Ordered to pay Support: _____

Totals listed separately below reflect the amount to apply as credit in each category on this case (Provide balance, or amount of credit, **not both**):

Child Support: Balance \$ _____ **OR** Amount of Credit \$ _____

Medical Support for Children: Balance \$ _____ **OR** Amount of Credit \$ _____

Spousal Support: Balance \$ _____ **OR** Amount of Credit \$ _____

This calculation is to be applied for dates starting at:

date: _____ to date: _____

I certify (or declare) under penalty of perjury pursuant to the law of the State of Idaho that the foregoing is true and correct. (Idaho Code 9-1406)

Customer Name

Date