

Direct Payment Requests – Idaho Orders

Most child support orders in Idaho instruct parents to send child support payments to Idaho Child Support Services. This ensures all payments are reflected on the official payment record.

When one parent pays child support directly to the other parent, the payment is not reflected in the official payment record. This causes an error in the official payment record and may result in action by Child Support Services to collect the amount owed.

Child Support Services can change the official payment record to reflect direct payments only as directed in a court order or by a valid Partial Satisfaction of Child Support Judgment.

About a Partial Satisfaction of Child Support Judgment

A Partial Satisfaction of Child Support Judgment:

- Is designed to credit the official payment record for payments paid directly to a custodial parent, or for payments received in kind.
- Is voluntary. Either parent may independently seek a court order to resolve disputes.
- Can only credit child support owed for the current and/or past months. Future support is not impacted.
- Permanently changes the official payment record.

How to Request a Partial Satisfaction of Child Support Judgment

1. Print and complete both pages of the Partial Satisfaction of Child Support Judgment form. Complete Page 1 and provide names and addresses on Page 2.

The Civil number on Page 1 is not the Child Support case number. The Civil number is located on the order.

2. Click <https://idahovotes.gov/county-clerks/> to determine the location and contact information of the appropriate Clerk of the Court.
3. Gather information about fees associated with file-stamping and filing the form. The form does not have to be recorded or certified.
4. Take the original Partial Satisfaction of Child Support Judgment form to the clerk.

For a fee of \$2.50, the Clerk of the Court will sign and File Stamp each form, then mail the forms to each recipient listed on Page 2 (Certificate of Mailing).

If you prefer to complete this process by mail, you may send the Partial Satisfaction of Child Support Judgment form, the Certificate of Mailing, and the service fee payment of \$2.50 to the Clerk of the Court.

IN THE DISTRICT COURT OF THE _____ JUDICIAL DISTRICT OF THE
STATE OF _____, IN AND FOR THE COUNTY OF _____

_____,)
_____,)
_____,)
PLAINTIFF(S),)
vs.)
_____,)
_____,)
DEFENDANT(S).)

CIVIL NO. _____
PARTIAL SATISFACTION OF
CHILD SUPPORT JUDGMENT

I, _____, am the party with the right to collect child/spousal/medical support under the order(s) previously entered in this case for the benefit of _____ (child(ren)). An Order/Decree/Judgment was previously entered requiring _____ (obligated party) to pay child/spousal/medical support in this case.

I hereby acknowledge that the Judgment for Child Support in this matter has been satisfied to the extent of [] all accrued child support thru Month _____ Year _____, or [] the sum of _____ which is equal to or less than the total amount of past due support.

I understand that filing this document will result in a reduction of the amount of past due child support I can now collect against _____ (obligated party) by the amount listed in this Partial Satisfaction of Child Support Judgment.

I certify (or declare) under penalty of perjury pursuant to the law of the State of Idaho that the foregoing is true and correct. (Idaho Code 9-1406)

Child Support Recipient's Signature

Date

CLERK'S CERTIFICATE OF MAILING

I hereby certify that on this _____ day of _____, 20____, a true and correct copy of the foregoing PARTIAL SATISFACTION OF CHILD SUPPORT JUDGMENT was served upon:

Name and Address of Person giving credit:

- U.S. Mail
- Hand Delivery
- Overnight Mail
- Facsimile:
- Statehouse Mail

Name and Address of Person receiving credit:

- U.S. Mail
- Hand Delivery
- Overnight Mail
- Facsimile:
- Statehouse Mail

Child Support Services Mail
Distribution Unit PO Box
83720
Boise, ID 83720-5302
childsupport@dhw.idaho.gov

- eServe

Deputy Clerk