



Idaho Infant Toddler Coordinating Council Executive Committee Meeting Minutes

Date: February 18, 2020 10:00 AM MST

Location: 450 W. State Street 5th Floor
 Conference Room 5 Child Welfare
 1-877-820-7831 #297686

Present: Christy Cronheim, Mary Gauthier, Carrie Hull Angela Lindig, Emily Petersen, Sara Matthews

Excused: Paula Mason

Staff: Mersiha Fullinwider, Program Specialist, Margaret Odedo, recorder

Task/Topic	Discussion	Action Item (defined by the need to vote)
Welcome and roll call of Committee members	Carrie Hull called the meeting to order at 10:15 a.m. and welcomed all members.	
Approval of minutes	Angela Lindig moved to accept the 01-21-2020 Executive Committee meeting minutes as written. Christy Cronheim seconded. Being no objection motion passed.	The 01-21-2020 Executive Committee meeting minutes were approved via voice vote. Christy Cronheim - Aye Mary Gauthier – Aye Angela Lindig - Aye Sara Matthews - Aye Emily Peterson – Aye Paula Mason - Absent
September 4 th and November 6 th ITCC Meeting	Carrie began by explaining that at the last Infant Toddler Coordinating Council (ITCC) meeting, the Council members could not reach an agreement regarding when to meet in the month of September. After further discussion, Christy Cronheim moved	September 11, 2020 date approved via voice vote.

	<p>that the September 4th meeting be rescheduled to September 11, 2020. Sara Matthews seconded this motion. Being no objection, the motion passed. Follow Up: Margaret will send out an invitation to the September 11th Council meeting to all ITCC members.</p> <p>Secondly, the Executive Committee discussed rescheduling the November 6th meeting as well. The Early Years’ 2020 Conference and the two-day ITP Hub Leadership meeting are also scheduled to take place in November. Both require a great deal of time and effort to prepare for. Upon further discussion, the Executive Committee developed three options to assist us with moving ahead with the last ITCC quarterly meeting in 2020:</p> <ol style="list-style-type: none"> 1. Hold a WebEx virtual meeting on October 30th from 1:00-4:00 2. Hold a WebEx virtual meeting on December 4th from 1:00-4:00 3. Hold an in-person meeting on December 4th from 9:00-3:00 <p>Follow Up: Mersiha Fullinwider will send an email to all ITCC members to see which option they would prefer.</p>	<p>Christy Cronheim - Aye Mary Gauthier – Aye Angela Lindig - Aye Sara Matthews - Aye Emily Peterson – Aye Paula Mason - Absent</p>
<p>May ITCC Meeting</p>	<p>Carrie Hull indicated that the Executive Committee has several items to discuss for the May ITCC meeting. The Executive Committee began by discussing educational topics and presenters that were suggested during the January 31st ITCC meeting:</p> <ul style="list-style-type: none"> • PDG presentation - Beth Oppenheimer • Portland Substance Abuse Group - Omair and Ericka • Governor’s Council on Children - Omair • Idaho Resilience Project - Roger Sherman • Healthy Idaho - Katie Lamansky • Special needs of infants and toddlers in daycares to make sure we are partnering with child care providers <p>The Committee decided to ask Omair Shamim to present an update at the May 7th ITCC meeting on the new Governor’s Council on Children. The Committee also discussed inviting Beth Oppenheimer to the same meeting to present information related to the PDG grant. Lastly, the Committee decided to invite Roger Sherman</p>	

	<p>to the May 8th ITCC meeting to present an update on the Idaho Resilience Project.</p> <p>Follow Up: Omair will reach out to Beth Oppenheimer and Angela Lindig will reach out to Roger Sherman and invite them to present during the May ITCC meeting. The Executive Committee discussed other topics that need to be on the agenda in May, including:</p> <ul style="list-style-type: none"> • an update from the Executive Committee and the Public Awareness Task Force • information regarding the Infant Toddler Grant Application • updates related to the SSIP and Virtual Early Intervention. <p>The Committee discussed the need for ITCC to inform the legislators and the Governor about the Infant Toddler Program. It was determined that the Public Awareness Task Force can assist the Council with this task. Follow Up: Angela Lindig to work with Mersiha Fullinwider to set a date to meet with the Public Awareness Task Force.</p>	
Vice-Chair update	<p>Carrie Hull indicated that no individuals from the ITCC have shown interest in serving as the new Council Vice-Chair. However, she has looked at the Council’s by-laws, which indicate that the Executive Committee can recommend potential individuals who could serve as the next Vice-Chair. The Executive Committee recommended individuals who would potentially be a good fit to serve as a Vice-Chair. Carrie Hull will reach out to those individuals to determine if they are interested in serving the Council in that capacity.</p>	
Strategic Plan Update	<ul style="list-style-type: none"> • Letter to ISU – Carrie Hull suggested that we should include the number of children referred and the number of children served in the state of Idaho for the last two years in the letter to be sent to the Idaho State University. Follow Up: Christy Cronheim will provide Carrie Hull with the additional information. • Week of the Young Child – The date has been set for April 18, 2020. Suggestions included: <ul style="list-style-type: none"> ○ Give ITPs Annual Performance Report along with an Independent Council Report to the Governor during the Week of the Young Child. Follow Up: Mersiha Fullinwider will work with Christy Cronheim and 	

	<p>Brande Gonzalez to develop a package with ITCC Council information. She will add an info-graph on one side and information on ITCC on the other side of the form.</p> <ul style="list-style-type: none"> ○ Carrie suggested that we set an appointment with the Governor to present. ○ Emily Petersen suggested having the RECC Committee give the developed document to Mayors throughout the state. ○ Emily Petersen also discussed having Katie Asdell, a High School Senior who has been working on a research project related to the impact of raising children with spina bifida on parents, present at the May Council meeting. Katie received about 390 surveys back from parents across the country, and Emily feels that it would be beneficial for her to share the results of her survey with the Council. 	
Closing and date of next meeting	The next meeting is scheduled for March 17 th from 10:00-11:30. Being no other business, the meeting adjourned at 11:38.	<p>Motion to adjourn made by Angela Lindig, seconded by Christy Cronheim; approved by voice vote:</p> <p>Christy Cronheim - Aye Mary Gauthier - Aye Sara Matthews - Aye Emily Peterson – Aye Paula Mason - Absent</p>