



Idaho Infant Toddler Coordinating Council Executive Committee Meeting Minutes

Date: April 16, 2019 10:00 AM MST

Location: 450 W. State Street 5th
 Floor
 Conference Room 5 Child Welfare
 1-877-820-7831 297686#

Present: Carrie Hull, David Allen, Teresa Kross, Angela Lindig, Ellen Neff, Omair Shamim

Excused: Christy Cronheim

Staff: Sue Harpold, Program Policy Specialist and Margaret Odedo, recorder

Task/Topic	Discussion	Action Item (defined by the need to vote)
Welcome and roll call of Committee members	Carrie Hull called the meeting to order and welcomed all members.	
Approval of Minutes	Omair Shamim moved to approve the Executive Committee minutes of 3/19/19. Angela Lindig seconded. Being no objections motion passed.	Minutes approved.
Update on new member Standing Committee decisions	Carrie advised the Committee that she had received feedback from our new members and they have accept invitation to serve on sub-committees. She than stated that Renee Charon is no longer with the Department of Health and Welfare. Sue Harpold indicated that a replacement probably will not take place until later in the summer. Erin Bruce has also left, and her replacement is Kelsey Hofacer.	
New member appointments	Carrie asked Sue to review new appointment status. Sue stated now that the 2019 Legislative session has ended she will reach out to the Governor’s office. Follow-Up: Emily Peterson to reach out to new members to see how they are doing and get them up to speed on the strategic planning. Emily to ask Judge Murry and Sherri Iverson if they have received appointment letters.	

<p>Agenda review for 5/2 Strategic Planning and 5/3 quarterly meeting</p>	<p>Day one:</p> <ul style="list-style-type: none"> • Carrie stated that she has send each Sub-Committee Chair a standing committee template to use for their report. Follow Up: All Chairs will need to provide their completed template to Margaret by 4/29/19. • Sue reported that four RECC Chairs will be attending via zoom. They will attend throughout the Standing Committee reports. Follow Up: Sue will email question to each Chair and ask them to speak for about five minutes. Additionally, Sue will visit with our Public Information Officer on sharing a recording of this portion to all RECC Chairs. • Shannon Dunstan will present information regarding a survey that she completed on transition during the lunch hour. Sue also stated that it could lead to a strategic goal. • Carrie has sent an invitation to Senator Martin asking him to attend the first day and notified him that the Public Awareness Task Force will be presenting information on the second day in the Capitol. She then asked if anyone else would like to reach out to him as well. Follow Up: Ellen Neff and Angela Lindig will reach out to Senator Martin. • Sue will work with Teresa on the State Chair Report. • Chad Cardwell will be our facilitator for day one. Follow Up: Sue to break the ITCC into four teams and provide Carrie and Angela with team information. The teams will be used for both days. <p>Day two:</p> <ul style="list-style-type: none"> • Angela will present information on the Public Awareness Task Force and an activity that the four teams will participate in. • Carol Young will present information on NEAR at Home (Neuroscience, Epigenetics, ACEs, and Resilience) and stay throughout the day. • Brande Gonzalez will provide an SSIP update. 	
<p>Closing and date of next call</p>	<p>Carrie asked the Executive Committee if they would like to stay after the 2nd day meeting to discuss what went well and what needs improvement on the strategic planning. Omair suggested to put this on the agenda. Being no further business, the meeting adjourned at 10:36 a.m. The next meeting is scheduled for May 21, 2019 from 10:00-11:30 a.m. MST.</p>	