



Idaho Infant Toddler Coordinating Council Executive Committee Meeting Minutes

Date: July 16, 2019 10:00 AM MST

Location: 450 W. State Street 5th
 Floor
 Conference Room 5 Child Welfare
 1-877-820-7831 297686#

Present: Carrie Hull, Christy Cronheim, Angela Lindig, Sara Matthews, Omair Shamim

Excused: Ellen Neff

Staff: Sue Harpold, Program Policy Specialist and Margaret Odedo, recorder

Guest: Emily Petersen

Task/Topic	Discussion	Action Item (defined by the need to vote)
Welcome and roll call of Committee members	Carrie Hull called the meeting to order at 10:05 a.m. and welcomed all members.	
Approval of minutes	<ul style="list-style-type: none"> • Omair Shamim moved to accept the 04-16-19 Executive Committee minutes as corrected. Angela Lindig seconded. Being no objection motion passed. • 05-21-19 Executive Committee was canceled, no minutes to approve. • Angela Lindig moved to accept the 06-18-19 Executive Committee minutes as written. Omair Shamim seconded. • Omair Shamim moved to accept the May 2 - 3, 2019 ITCC minutes as written. Angela Lindig seconded. Being no objection motion passed. 	All minutes were approved via voice vote. Omair Shamim- Aye Angela Lindig - Aye Sara Matthews - Aye Christy Cronheim - Excused
Follow-up from May meeting	Carrie Hull asked the Committee about next steps to integrate opportunities identified for the strategic plan; increasing university awareness of the need for more OT, PT, and SLP graduates statewide, and educating the Legislature and Governor’s Office. After further discussion it was agreed that the full ITCC should participate or provide direction to the Executive Committee to proceed with incorporating opportunities identified into a full strategic plan. Additionally, the Committee would like to provide May ITCC meeting survey	

	results to all ITCC members. FOLLOW-UP: Add strategic plan activity and survey results to the ITCC September meeting agenda.	
ITCC Bylaw Changes	Sue Harpold discussed tentative changes within Article VI and VII, noting that the full ITCC must be notified of any proposed changes in writing within fifteen days prior to a meeting. FOLLOW UP: Sue to prepare proposed Bylaw changes.	
RECC Summer Meeting Update	Sue Harpold provided an overall report of activities that took place at the RECC summer meeting. Chairs and Co-chairs were very engaged with Nora Carpenter's presentations on community collaboration and the ALICE report. Additionally, Brad McKinney provided information on how St. Luke's Children's Hospital has partnered with MIECHV and the Idaho Trust Fund to work with physicians on conducting ACE's surveys with parents. Mr. McKinney will complete a project summary at the end of 2019. FOLLOW-UP: Invite Brad McKinney to the ITCC February meeting.	
September ITCC Meeting	Carrie Hull asked the Committee for additional agenda items that could be added to the September ITCC meeting. Christy Cronheim indicated that she would like to provide updated information on waiting lists. Furthermore, it was decided that the September meeting will be held at the PTC building, conference room 7A.	
Closing and date of next call	Carrie Hull informed the Committee that we are still waiting on four to five appointments from the Governor's office and if we do not hear back soon, this should be a higher-level conversation. The next meeting is scheduled for August 20, 2019 from 10:00-11:30. Being no other business, the meeting adjourned at 11:36 a.m.	