



Idaho Infant Toddler Coordinating Council Executive Committee Meeting Minutes

Date: September 17, 2019, 10:00 AM MST

Location: 450 W. State Street 5th
 Floor
 Conference Room 5 Child Welfare
 1-877-820-7831 297686#

Present: Christy Cronheim, Angela Lindig, Sara Matthews, Ellen Neff, Omair Shamim

Excused: Carrie Hull

Staff: Sue Harpold, Program Policy Specialist and, Margaret Odedo, recorder

Task/Topic	Discussion	Action Item (defined by the need to vote)
Welcome and roll-call of Committee members	Angela Lindig called the meeting to order at 10:10 a.m. and welcomed all members.	
Approval of minutes	Omair Shamim moved to accept the 08-20-19 Executive Committee minutes as written. Christy Cronheim seconded. Being no objection motion passed.	The 08-20-19 minutes were approved via voice vote. Christy Cronheim - Aye Sara Matthews – Aye Ellen Neff - Aye Omair Shamim- Aye
Follow-up from August 20 meeting	<ul style="list-style-type: none"> • Appointments - Christy Cronheim explained that she has not had an opportunity to visit with Cameron Gilliland, Family and Community Services Deputy Division Administrator, regarding appointments. Follow up: Christy to work with Mr. Gilliland. • New members - Sue Harpold reported that Jean-Marie Kopecky from IESDB, Erin Bennet from ITP, and Lydia Carbis, Program Specialist from IDHW have received the appointment paperwork and will meet with Emily Petersen for orientation training. 	

	<ul style="list-style-type: none"> Member(s) at Large - Sue reviewed that we will need to elect Members at Large at the ITCC September 20th meeting, using a written ballot system. 	
September 20 agenda	<ul style="list-style-type: none"> Waitlists - Anna Smith will provide a PowerPoint presentation with statistical information and overall explanation of how waitlists occur. ITCC Survey - Sue stated that only the means data will be presented. We will also have time for members to break into groups and use flip charts to make notes on how we can improve the overall ITCC meetings and participation. Strategic Plan - The Executive Committee discussed the upcoming strategic planning, which will take place during the September ITCC meeting. The Council will prioritize the four goal areas identified in May. Once the top goal has been selected, ITCC members will form two groups to begin work on the first and second goals. Bylaw Changes - Sue explained that this has been identified as an action item and a show of hands can take place for voting purposes. She also suggested that discussing the rationale for the changes provides informed decision making. Members at large election - Sue informed the Committee that written ballots must be prepared and used per the open meeting law. 	
Closing and date of next call	Several members expressed conflict with the scheduled October 15, 2019 meeting. It was decided to calendar the next Executive Committee meeting during the September 20, 2019, ITCC Meeting. Being no other business, the meeting adjourned at 11:09 a.m.	