



Idaho Infant Toddler Coordinating Council Executive Committee Meeting Minutes

Date: January 15, 2019 10:00 AM MST

Location: 450 W. State Street 5th
 Floor
 Conference Room 5 Child Welfare
 1-877-820-7831 297686#

Present: Carrie Hull, Christy Cronheim, David Allen, Angela Lindig, Teresa Kross, Ellen Neff, Omair Shamim
 Staff: Sue Harpold, Program Policy Specialist and Margaret Odedo, recorder

Task/Topic	Discussion	Action Item (defined by the need to vote)
Welcome and Roll Call of Committee Members	Carrie Hull called the meeting to order and welcomed all members.	
Approval of Minutes	Angela Lindig moved to approve the Executive Committee minutes of 12/18/19 as corrected. Omair Shamim seconded. Being no objections motion passed.	
Old Business	<ul style="list-style-type: none"> • Judge Murray has agreed to join the Infant Toddler Coordinating Council. He has asked that he receive all updates far in advance. Sue Harpold has provided him with all background information that included Bylaws, Subpart G of Part C, an ITCC brochure, and introduction of Infant Toddler staff. Judge Murray will also be contacted by Emily Petersen for a formal orientation. • New Child Welfare member, Renee Charron will be taking Jen Haddock's place as the foster care representative and will be getting a formal orientation as well. • The new Special Assistant at the Governor's Office is Zack Forster. Sue Harpold indicated that she has reached out to him to make sure that all 	



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	<p>appointment paperwork is in order.</p>	
<p>February ITCC planning</p>	<ul style="list-style-type: none"> • Strategic plan review: Carrie stated that when goals are made they need to be data driven. Sue will write the data use goal for the policy and procedure manual. She will email it to Carrie and Angela for feedback, and then share it with the Policy and Procedure Committee. Additionally, Angela will talk about the change during the February 1st ITCC meeting. • Carrie reiterated that most of the current strategic plan has been completed, but we need to think about moving to a three-year plan during our May meeting. • New members: Sue asked how we can use our four new members backgrounds and strengths on standing committees. Carrie suggested that we send them 2 or 3 questions and ask them to introduce their selves. She then asked everyone to send her and Sue questions before the last week of January. An email will be sent to the new members that include the questions, prior to the meeting to help them prepare for introductions. After the meeting we will send out a letter to the new members requesting them to serve on specific committees. • It was suggested that Mick Hodges serve on a standing committee as a member at large. • February agenda: <ul style="list-style-type: none"> • State Systemic Improvement Plan • EPSTD – 1st quarter key indicators and changes in receipts • Annual Performance Report • Committee Reports • Update on data use goal • Education topic at May meeting 	



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<p>May Strategic Planning</p>	<ul style="list-style-type: none"> • Member collaboration updates • Chad Cardwell will act as facilitator for the meeting. • May agenda could include the following: <ul style="list-style-type: none"> • Invite RECC Chairs to participate via WebEx. • Christy to present Infant Toddler Program State of Union address. • Education topics – early trauma, mental health, behavior related to foster care, Yes project, Near at Home, evidence-based practices, and what the Infant Toddler program does. • Suggested topics for the Public Awareness Committee included producing a U-Tube video on coaching model, public service announcements, telling stories on community approaches to early life stress, 0-3 attachment theory, and stories from members who have been affected by the Infant Toddler program. 	
<p>Closing and date of Next call</p>	<p>The meeting adjourned at 11:04 a.m. Next meeting scheduled for February 19, 2019 from 10:00-11:00 a.m. MST.</p>	