



Idaho Infant Toddler Coordinating Council Executive Committee Meeting Minutes

Date: October 25, 2019 MST 9:00-10:30 MST

Location: 450 W State Street, 5th Floor
ITP Conference Room
1-877-820-7831 297686#

Present: Christy Cronheim, Mary Gauthier, Angela Lindig, Sara Matthews, Paula Mason

Excused: Carrie Hull, Emily Petersen

Staff: Sue Harpold, Program Policy Specialist, and Margaret Odedo, recorder

Task/Topic	Discussion	Action Item
Welcome and roll-call of Committee Members	Angela Lindig called the meeting to order at 9:10 a.m. and welcomed all members.	
Approval of Minutes	<p>Christy Cronheim moved to approve the 09-17-19 Executive Committee minutes as corrected. Sara Matthews seconded. Being no objections motion passed.</p> <p>Mary Gauthier moved to approve the 09-20-19 ITCC minutes as corrected. Christy Cronheim seconded. Being no objections motion passed.</p>	<p>The 09-17-19 Executive Committee minutes were approved via voice vote. Christy Cronheim - Aye Sara Matthews - Aye Mary Gauthier - Aye Paula Mason - Aye</p> <p>The 09-20-19 ITCC minutes were approved via voice vote. Christy Cronheim - Aye Sara Matthews - Aye Mary Gauthier - Aye.</p>

		Paula Mason - Aye
Setting targets for the State Performance Plan and Annual Performance Report	Christy Cronheim provided proposed targets within the State Performance Plan and asked for feedback from the Committee. After further discussion, the Executive Committee agreed to accept all targets that Christy proposed. Christy will review the information at the November 1 st ITCC meeting. Follow Up: Sue Harpold to email the SSP Proposed Targets Power Point to all ITCC members prior to the November 1 st meeting.	
Member at Large Terms	Angela informed the Executive Committee that terms must be set for Members at Large during the ITCC November 1 st meeting. After further discussion it was recommended that Members at Large would serve a term of two years, and after the term is up they may ask to service for another two years. Follow Up: This to be an action item on the ITCC November 1 st agenda.	
November 1, 2019, ITCC Meeting agenda	<p>Sue provide the following information regarding the November 1st agenda:</p> <ul style="list-style-type: none"> • Guest speakers Dr. Kristina Blaiser, Dr. Evan Papa, and Dr. Bryan Gee from Idaho State University will provide information on Occupational and Physical Therapy and Speech Language Pathology programs. • Sandra Cummings, Direct Services Program Supervisor in Region 7 will attend the meeting; Region 7 has students from the Social Work and Psychology programs at ISU. • ITCC members will work on the strategic planning to educate and connect students with early intervention. • Carrie Hull will discuss carry over goal of Fostering Idaho. • An Executive Committee report will be provided regarding: <ul style="list-style-type: none"> • Appointments • Succession planning for the Council • SPP/APR target recommendations • Member at large terms of office 	

Closing and date of next call	Being no other business Christy Cronheim moved to close the meeting. Sara Matthews seconded. Being no objection, the meeting adjourned at 10:35 A.M. The next call will be held November 19, 2019, from 10:00-11:30 A.M.	
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