



Region IV Regional Early Childhood Committee Meeting  
 September 3, 2019  
 9:00 a.m. – 10:30 am

Present: Lindsay Leyva, ITP; Phyllis Vernon, WICAP Head Start; Deb Maxwell, IESDB; Tressa Van Nest, FOCAF; Michelle Cole, Idaho Stars; and Michelle Graff, Parents as Teachers.

Agenda Item	Presenter	Discussion	Action/Next Steps
Call To Order	Phyllis Vernon	9:07 Meeting was called to order	
Approval of Minutes	Phyllis Vernon	The minutes from May 7, 2019 - Lindsay Leyva made a motion to approve, seconded by Tressa Van Nest - Minutes approved.	May 7, 2019 Minutes Approved.
Financial Report	Lindsay Leyva	New budget – yearly spending of \$1000- Inventory list - Have 26 binders and 4 boxes of books 2 banners 70 canvas tote bags Boxes of Bubbles left from Week of the Young Child Behavior Wheels Critical Connection Brochures	Motion was made by Deb to purchase 50 more binders to have available for events. Second – Tressa. Motion passed.
<b>OLD BUSINESS</b>			
Mission/Vision  Outreach	Phyllis Vernon	<p>Mission/Vision:</p> <ul style="list-style-type: none"> <li>• Review Infant/Toddler Coordinating Council goals and Regional Goals. Where are we in working towards our goal?               <ul style="list-style-type: none"> <li>○ Phyllis mentioned that during the WOYC event we did outreach and collected data to show our outreach to families.</li> <li>○ One of our other goals is to recruitment of members. We need to look on how we can connect with agencies and invite them to participate in RECC.                   <ul style="list-style-type: none"> <li>▪ Suggestion is to share the Postcards with child care facilities</li> <li>▪ Have Infant/Toddler Service Coordinators share with families they serve. Michelle Graff mentioned that the postcards were successful in conversation starter with her clients, but they were unable to commit.</li> <li>▪ Have information about RECC in the hospital bag that goes home with families – another thought was to provide a resource notebook to the social workers at the hospitals, so they know the resources that are available.</li> </ul> </li> </ul> </li> <li>• Creating the meeting “norms” for RECC</li> </ul>	

		<ul style="list-style-type: none"> <li>○ Everyone actively participates</li> <li>○ Sending meeting reminders one week before</li> <li>○ Have welcome/ introductions and do a fun opening activity</li> <li>○ Make sure agenda is available</li> <li>○ All ideas are welcome</li> <li>● Bylaws/Charter Updates: <ul style="list-style-type: none"> <li>○ Phyllis and Lindsay shared the changes that were made to the bylaws and charter from the Regional Chairperson summer training days.</li> </ul> </li> <li>● Budget: how do we want to spend our funds <ul style="list-style-type: none"> <li>○ Brief discussion about purchasing more binders</li> <li>○ Group will continue discussion at next meeting</li> <li>○ One suggestion was to purchase boo-boo packs with our logo on it.</li> </ul> </li> <li>● Determine meeting dates for upcoming year: <ul style="list-style-type: none"> <li>○ November 5, 2019; January 7, 2020, March 3,2020 and May 5, 2020</li> </ul> </li> <li>● Events: Aim Early Idaho Institute <ul style="list-style-type: none"> <li>○ October 29-30<sup>th</sup> 2019 at the Holiday Inn Express near the airport</li> <li>○ Registration is on Eventbrite- started Sept. 3, 2019</li> <li>○ May set up Lakeshore event to take place this fall - Michelle Cole will take the lead.</li> </ul> </li> <li>● Membership: <ul style="list-style-type: none"> <li>○ Phyllis is still actively looking for a co-chair</li> </ul> </li> </ul>	
<b>NEW BUSINESS</b>	Ann		
Outreach			
Membership			
Events			
<b>AGENCY REPORTS AND UPDATES</b>			
Boise School District	Dedra Swanstrom	Absent	
BSU Children's Center	Chris Zacharias	Absent	
BSU Early	Patricia	Absent	

Learning	Hampshire		
Children's Therapy Place	Sondra McMIndes	Absent	
Family Advocates	Josie Hurley	Absent	
FOCAF Early/Head Start	Tressa Van Nest	Enrollment is good They are down a manager.	
IESDB	Deb Maxwell	Numbers are up in each region and at school. Their summer play groups had varied attendance depending on the activity. Recommended taking families to the Children's Museum- it is a rich language experience October 6 <sup>th</sup> after hours- ISDB has reserved the Boise Zoo	
IPUL			
Idaho STARS	Michelle Cole	Currently they are short staff They are pushing developmental milestones with families and childcare providers They have 53 steps Quality sites in Region 4.	
Idaho SDE			
DHW ITP	Lindsay Leyva	They are fully staffed at the state level Since August they have had 99 referrals and their current enrollment is 588 in Region 4	
Parent Rep.			
Parents As Teachers	Michelle Graff	Fully staffed in the MICHEV program Have a short waiting list- waiting on referrals from FOCAF, H & W, and WIC Looking at expanding and adding another Home Visitor in Ada and Elmore counties	
St Luke's TV Pediatrics			
West Ada School District	Emily Malek	Absent	
WICAP Early/Head Start	Phyllis Vernon	Not fully staffed. Recruiting for staff especially in Valley Co. Started EHS-CB program in Valley Co.	
Adjournment		10:35 am – Deb Maxwell made a motion to adjourn; seconded by Tressa Van Nest	

Next Meeting: November 5, 2019 at Health and Welfare, Westgate, Conference Room B  
Refreshments: Lindsay Leyva