



Idaho Infant Toddler Coordinating Council Transition Committee Minutes

Date: 2/8/19 Time 10:30-12:00 MST

Location: DHW 5th Floor, Child Welfare Conference Room 5-A
1-877-820-7831 297686#

Task/Topic	Discussion	Action Item
Welcome and Roll call of Committee Members	<p><u>Present:</u> Omair Shamim, Chair, Cindy Brock, Medicaid, Christy Cronheim, Part C; Kathy McGill, Dept. of Insurance; Cathie Johnson, CCI; Brande Gonzalez</p> <p><u>Staff:</u> Sue Harpold, ITP, Margaret Odedo, Recorder</p> <p><u>Absent:</u> Paula Mason, IESDB; Ericka Rupp, Child Care; Melaine Shepherd, ITP</p>	
Approval of Minutes	Shannon Dunstan moved to approve the Transition Committee meeting minutes of 12/18/19 as written. Seconded by Christy Cronheim. Being no objections, motion passed.	12/18/19 minutes approved.
Survey Results	Shannon Dunstan reviewed the early childhood special education survey that was developed with input from Christy, Omair, and Angela Lindig. It was distributed to 202 individuals and the results are based on 134 respondent replies. Additionally, the survey took place over 3 consecutive Mondays and closed last Friday. Ninety-three percent of districts responded. The survey was broken up into four parts; transition, inclusive practices, access to the new Idaho reading indicator, and technology assistance.	



Idaho Infant Toddler Coordinating Council Transition Committee Minutes

Further review indicated the following:

- Referrals are coming from ITP Part C, Head Start/Early Head Start, District Child Find activities, Local child care providers, and parents.
- The survey results indicated a small number of school districts were not receiving documents from the Infant Toddler Program when a referral was made. Action Item: Christy to follow up.
- Districts receive Part C transition meeting invitation in a timely way enabling them to attend. Shannon will review data to find out more about the school districts who indicated that they were not getting data in a timely way.
- Satisfaction with Part C referral process: 58% were satisfied or very satisfied.
- Head Start referrals to LEA: 65.5% of Head Start referrals resulted in eligibility being completed in 30 – 60 days. Meeting with parents is the most commonly used Kindergarten transition activity used by districts, with over 80% of districts completing this activity.
- Child find and screening: Districts reported completing child find activities per the following timelines: weekly, monthly, quarterly, twice a year and when contacted by a parent. Action Item: Shannon to work with school districts regarding compliance.
- Referral from child care: some were very satisfied with child care.
- Inclusive practices: Survey results indicated 54% of students received their services with non-disabled peers.



Idaho Infant Toddler Coordinating Council Transition Committee Minutes

	<p>Survey discussion: Omair felt that we could send the same questions to Head Start and see what the results indicate. <u>Action item</u>: Christy to review the survey with Chad once Shannon does a final scrub and look for challenges, successes, and next steps.</p>	
Interagency webinar – 2 nd round	<p>Omair stated that he will take part of the survey information and crosswalk with the interagency agreement and complete a general information webinar. <u>Action item</u>: Omair will send out an email to Head Start to let them know when the webinar is and how to register.</p>	
Difference in transition requirements and timelines	<ul style="list-style-type: none"> • History: Christy provided a brief overview of the history of past and current transition practices and IDEA timelines. ITP must notify local school districts as well as the Department of Education when a child who is potentially eligible for Part B is transitioning and every child must have a transition plan. Additionally, Part C must hold a transition conference with the family. Historically, if the child was eligible for 3-5 special education, ITP was able to complete the conference at any time prior to the child’s 3rd birthday, and the LEA was able to attend. New transition timelines were established in 2013 requiring ITP to hold the transition conference at least 90 days prior to the child’s third birthday. As a result, Part C and Part B timelines can be challenging to bridge. <p>Problem Solving: After further discussion it was decided that Shannon will work on messaging to school districts, and Christy will update the ITP e-manual for clarification.</p>	
Notification and late referrals form LEA_SEA	<p>Tabled</p>	



Idaho Infant Toddler Coordinating Council Transition Committee Minutes

Closing and date of next call	Margaret will send out the next meeting date for mid-April. Being no other business, the meeting adjourned at 10:57 a.m.	
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