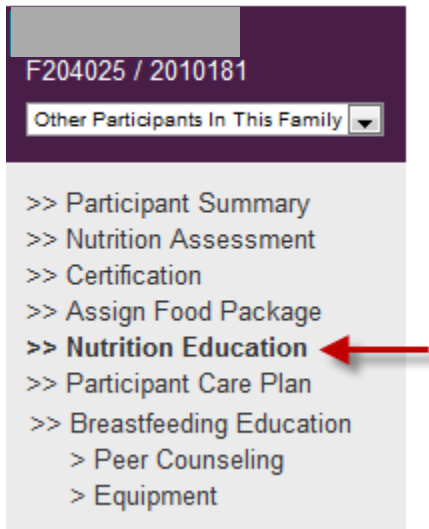


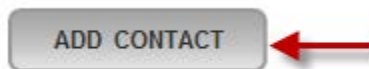


Nutrition Education:

1. Click Agency/Clinic Administration button



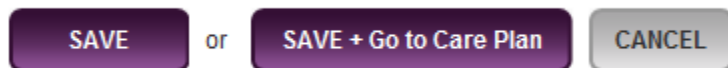
2. Click on Add Contact



3. Add Nutrition Education Contact modal will display
 - Date: Today's date will automatically populate, however a date up to 1 year in the past or future can be entered
 - Staff Person: Click on dropdown to select Staff Person
 - Topics: Click on a box to select one or more topics

A screenshot of a form titled 'Add Nutrition Education Contact'. The form has a header with the title. Below the title, there are two input fields: 'Date:' with the value '7/18/2012' and 'Staff Person:' with a dropdown menu. Below these fields is a section titled 'Topics:' followed by a list of checkboxes and their corresponding labels: Adjust feeding to meet developmental/sensory needs, Budgeting/shopping for food, Dental concern management, Diabetes nutrition, Drug nutrient interaction management, Fiber, Food allergy/sensitivity, and Food preparation/recipes. A vertical scrollbar is visible on the right side of the topics list.

4. Save, Save + Go to Care Plan, Cancel buttons
 - Click on Save the entered information
 - Click on Save + Go to Care Plan to save the entered information and then directed to the Participant Care Plan
 - Click on Cancel to cancel the transaction



5. View of the Nutrition Education Upcoming and Most Recent Contacts

Nutrition Education ADD

Upcoming Contacts

Date	Title	Staff
07/27/2012	The Facts About Fat	
07/30/2012		

Page Size: 5

Page: 1

Most Recent Contact

Date:
6/30/2012

Topics:
- Budgeting/shopping for food
- Fiber

6. Click on Edit button to Edit the Most Recent Contact



7. Edit Most Recent Contact

- Can edit the date
- Staff person
- Topics

Edit Nutrition Education Contact

Date: Staff Person: ▼

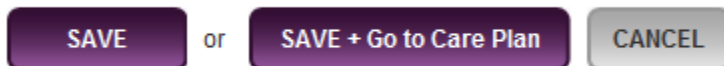
Topics:

- Adjust feeding to meet developmental/sensory needs
- Budgeting/shopping for food
- Dental concern management
- Diabetes nutrition
- Drug nutrient interaction management
- Fiber

A vertical scrollbar on the right side of the form, with a small arrow pointing up and a menu icon (three horizontal lines) in the middle.

8. Save, Save + Go to Care Plan, Cancel buttons

- Click on Save the entered information
- Click on Save + Go to Care Plan to save the entered information and then directed to the Participant Care Plan
- Click on Cancel to cancel the transaction



View or Edit Upcoming Contacts:

1. Click on line item

Upcoming Contacts

Date	Title	Staff
07/27/2012	The Facts About Fat	
07/30/2012		

2. To view or edit information in Upcoming Contacts
 - Click on line item
 - If editing: Edit information

Edit Nutrition Education Contact

Date:

Staff Person: ▼

Topics:

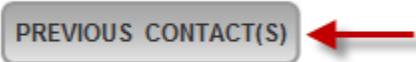
- Adjust feeding to meet developmental/sensory needs
- Budgeting/shopping for food
- Dental concern management
- Diabetes nutrition
- Drug nutrient interaction management
- Fiber
- Food allergy/sensitivity
- Food preparation/recipes

3. Save, Save + Go to Care Plan, Cancel buttons
 - Click on Save the entered information
 - Click on Save + Go to Care Plan to save the entered information and then directed to the Participant Care Plan
 - Click on Cancel to cancel the transaction

or

View Previous Contacts:

- 1. Click on Previous Contact(s) button



- 2. To view a previous contact
 - Click the line item of the contact you would like to view

Previous Contacts

Date	Title	Staff
06/30/2012		
03/23/2012		
08/08/2011		

- 3. The previous contact will display under the Most Recent Contact

Most Recent Contact

Date:
8/8/2011

Topics:
- Heartburn management
- Food allergy/sensitivity

