



Reissue Formula

Reissue Formula to make changes to issued formula

1. Go to the Participant page in WISPr
2. Expand eWIC benefits in the left navigation pane

Cashlee Abraham
F256905 / 2133693

Other Participants In This Family ▾

- >> Participant Summary
- >> Nutrition Assessment
- >> Certification
- >> eWIC Benefits
- >> Assign Food Package**
- >> Voided Checks
- >> Nutrition Education
 - > WICSmart
- >> Participant Care Plan



3. Click: Reissue Formula

Liddy Luhoo
F261517 / 2158096

Liddy Luhoo ▾

- Participant Summary
- Nutrition Assessment
- Certification
- eWIC Benefits
 - Assign Food Package
 - Card History
 - Card Management
 - eWIC Activity
 - eWIC Balance
 - Issuance
 - Issuance History
 - Reissue Formula**
 - Retailer Food
 - Special Authorization
 - Void Future Benefits
- Voided Checks
- Nutrition Education
- Participant Care Plan
- Breastfeeding
- Education



4. Enter the following:
 - a) Quantity to void
 - b) Quantity returned
 - c) Notes

Reissue Formula

Formula to Void

Enter the number of cans to be voided (removed from the eWIC account).

First Use	End Use	Formula	Client Issued	Family Issued	Family Redeemed/Voided	Family Remaining	Qty to Void
04/15/2019	04/30/2019	Similac Advanced PWD 12.4oz	5.000	5.000	-1.000	4.000	4

Formula Returned

Enter the number of cans returned next to the formula below and enter a note.

Formula	Quantity
Similac Advanced PWD 12.4oz	4

Notes *

Intolerance

Replace Formula

Select the Formula to Reissue from the list and select the number of containers to reissue.

Assigned Food Package - P - WM 1FA

Select Formula to Reissue: Similac Soy Isomil PWD 12.4oz

Units to be voided/removed

Units returned by the client

Total equivalent containers to reissue of

Containers to reissue 4

SAVE
CANCEL

5. Select the formula to reissue from the drop-down list
6. Enter the quantity to reissue
7. Click: Save (to save reissued formula) or Cancel (to clear changes)





IDAHO DEPARTMENT OF
HEALTH & WELFARE
DIVISION OF PUBLIC HEALTH



This publication was made possible by Grant 197IDID7W1003 from the United States Department of Agriculture. Its contents are solely the responsibility of the Idaho WIC program and do not necessarily represent the official views of the USDA.

WIC is an equal opportunity provider.

