



## Scenarios: Add a New Participant

1. Consider Cheryl (Your Last Name) from the *Add a New Family* scenario. By checking the “Also add as participant” check box you were allowed to enter her as a participant and include her in the family that you were creating (If the participant were not the Responsible Adult (RA) you will need to add them as a participant).
2. Consider Molly (Your Last Name) and her family from the *Add a New Family* scenario. In this scenario there are three participants to be entered. Molly you entered in the family set up, Polly is too old to be on the program but Micah (age 2) and Matthew (age 4 months) need to be added to Molly’s family. Complete this process using the information provided previously (If the participant were not the Responsible Adult (RA) you will need to add them as a participant).

### WISPr information:

Medicaid Number and Cross Reference are optional but helpful if available.

Date of Birth

Gender

Name

Preferred Name (If applicable)

Foster

Mother

Demographic Information

Application Date

Proof of Identity

You have now created two unique families.