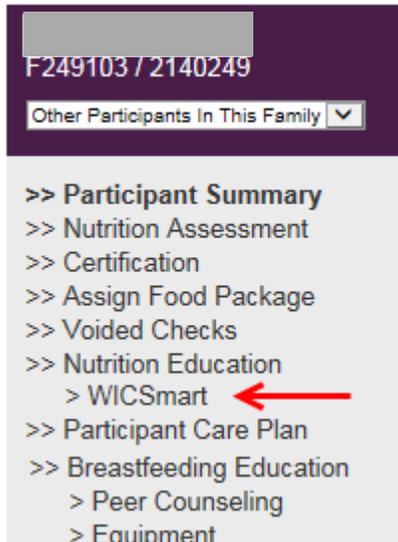


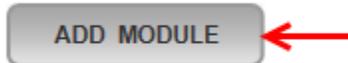


## WICSmart:

1. Participant record. Click Agency/Clinic Admin button. In left nav click on WICSmart link



2. Click on Add Module



3. Add WICSmart popup will display
  - Date Module Completed: Enter the date the module was completed (today's date or a date up to 6 months in the past. NO future dates will be allowed)
  - Staff Person: Staff Person will automatically populate
  - Topics: Click on a box to select one or more topics

**Add WICSmart Modules**

Date Module Completed:

Added by Staff Person:

Topics:

- Breastmilk vs. Formula
- Breastfeeding Supply & Demand
- Calcium and Children
- Choose Fast Foods Wisely
- Dental Health
- Eat Healthy During the Holidays
- Feeding Your Toddler Revised
- Fiber

- Note: Enter Notes in this field (up to 500 characters)
- Copy modules box: By selecting this box selected modules will be copied to all family members that are in ACT/APP/TEMP
- Click on Save the entered information
- Click on Cancel to cancel the transaction

**Note:**

0/500 Characters

Copy modules to all participants in the family (ACT/APP/TEMP)

**SAVE**    **CANCEL**

#### 4. View of the WICSmart Modules

##### WIC Smart Modules

Date	Staff	WICSmart Modules	Note
05/02/2018		<ul style="list-style-type: none"> <li>• Infant Feeding 0-6 Months Revised</li> <li>• Breastfeeding Supply &amp; Demand</li> </ul>	Test Test Test

#### 5. Edit the WICSmart Modules (Edit available for 7 days)

- Click on a row in the WICSmart Modules grid
- Edit the information in the popup
- Click on save

**NOTE:** When editing saved modules edit the original persons record (not copied records). If copied records are edited the edit will only save on that record, not on all family members

## Edit WIC Smart Modules

Date Module Completed:

05/02/2018

Added by Staff Person:

### Topics:

- Breastmilk vs. Formula
- Breastfeeding Supply & Demand
- Calcium and Children
- Choose Fast Foods Wisely
- Dental Health
- Eat Healthy During the Holidays
- Feeding Your Toddler Revised
- Fiber
- Food Safety
- Gestational Diabetes
- Infant Feeding 0-6 Months Revised
- Lead
- Nutrition During Illness
- Physical Activity
- Picky Eaters
- Salt Restriction
- Second Hand Smoke
- Smoking and Breastfeeding

### Note:

0/500 Characters

- Copy modules to all participants in the family (ACT/APP/TEMP)

SAVE

CANCEL