

**Idaho Department of Health and Welfare**  
**BioSense Platform User Password and Password Security Guidelines**

As an authorized user of the BioSense platform, and by accessing the BioSense platform, you are indicating that you agree to the BioSense platform code of conduct (posted on [PublicHealthMU.dhw.idaho.gov](http://PublicHealthMU.dhw.idaho.gov)), including the terms and conditions to protect the privacy and confidentiality of individuals and the protection of the data. User verifies that he/she is an authorized user of the BioSense platform and is carrying out authorized public health activities in his/her jurisdiction, or, for hospital users, activities authorized by the hospital. Strong passwords are extremely important to prevent unauthorized access to your electronic accounts and devices.

**Idaho BioSense Platform Password Requirements**

- Passwords must contain at least eight (8) characters.
- The password must contain at least one of each:
  - Upper case letter
  - Lowercase letter
  - Number
  - Special characters
- Passwords may not contain the username, first name, last name or spaces.
- Passwords must be changed at least every 90 days.
- Password changes may not reuse the last 24 passwords or any password used within the last 180 days.
- Never give your password to anyone.
- Protecting your password is very important to guard against unauthorized access and misuse of service in your name.

Idaho BioSense platform users must notify an Idaho BioSense administrator immediately if they suspect or know their user name or password has been compromised.